



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Tuesday 29th March 2022, 7.30pm.
at Churchstoke Community Hall and Online.

All members of the Council are summoned to attend.

All Members attending at the community hall are asked to observe current Covid Alert Level 0 safety requirements/ measures¹ (from 28th Feb'22 it is no longer a legal requirement to wear a face covering in indoor public places other than shops, health and social care settings and on public transport, although it is advised where physical distancing cannot be maintained. Maintaining a distance between people is advised).

For reasons of Coronavirus (Covid-19) safety, all access by the public & press is restricted to remote online.

To join online

<https://us06web.zoom.us/j/82066239068>

Meeting ID: 820 6623 9068

Passcode: 790471

To join Zoom meeting by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 820 6623 9068

Passcode: 790471

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

23rd March 2022

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

¹ Covid Alert Level 0 Measures can be found at: <https://gov.wales/alert-level-0>

AGENDA

1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:

- 1.1 To record attendance, to receive apologies for absence, to resolve if desired to approve absence(s). and to recap on the remote meeting etiquette (paper 1.1).
- 1.2 To remind Council this meeting falls within the pre-election period leading to elections 5th May'22. It is prohibited from generating publicity ²or activities which could be perceived as seeking to influence public opinion or to promote the public image of a particular election candidate or potential candidate or their party. Councillors are referred to the Clerk's briefing note (paper 1.2).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

4.0 Electoral Matters:

- 4.1 Electoral Matters Hyssington Ward: further to the Declaration of Vacancy dated 4th Jul'21 and Notice of Intent to Co-Opt 8th Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward.
- 4.2 Dates of Annual Meeting: to report that the Annual Meeting 2022 must be held by 23rd May'22 and to resolve to move the scheduled date from 25th May to 18th May'22.

5.0 Minutes of Previous Meetings

- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 22nd February 2022 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 22nd February 2022.

6.0 Planning & Building Control

- 6.1 Planning & Building Control Correspondence:
 - 6.1.1 Planning Aid Wales: to receive details of training opportunities, if any, and to resolve if desired on attendance.
 - 6.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2a-b).
- 6.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

² Any communication, in whatever form, addressed to the public at large or to a section of the public

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.5 Planning Applications:

6.5.1 To receive, for information, representations regarding planning applications, if any)

6.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/0319/LBC	Mr James Levy, 98 Queens Avenus, Finchley, London	Pentre Mill, Pentre, Churchstoke	Re-slatting of roof and installation of insulation

6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

6.7 Planning Enforcement:

6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

6.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

7.0 Recreation

7.1 Her Majesty The Queen's Platinum Jubilee: Churchstoke Recreation Association (CRA): to receive information from the CRA, and to resolve regarding use of the recreation & car park for a community event to celebrate the Jubilee on the afternoon of Fri 3rd June (paper 7.1).

8.0 Reports from Representatives to Outside Bodies

8.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and to resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).

9.0 Finance and Assets

9.1 Finance Specific Correspondence:

9.1.1 Audit Wales: Audit Notice 2021-22 for Financial Year 2021-22: to receive information regarding timetable for 2021-22 accounts and the audit cycle 2021-22 onwards (papers 9.1.1a-b)

9.1.2 To receive and circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

9.2 Independent Remuneration Panel for Wales (IRPW): Annual Report 2022-23: to receive the report of the IRPW, and to note continuation of existing determinations until 8th May'22 (papers 9.2a-c).

9.3 Items Received Since Last Meeting: to report for information.

9.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1439	Churchstoke Recreation Assoc	Community hall grant 2021- 22	3,248.50	0.00	3,248.50

1440	Hyssington Village Institute	Village hall grant 2021-22	1,169.27	0.00	1,269.27
1441	E J Humphreys	MS-Office365 renewal	66.66	13.33	79.99
1442	Gloversure Ltd	Website Content Management System	89.00	17.80	106.80
1443	E J Humphreys	Zoom Pro Mar'22	11.99	2.40	14.39
1444	HM Revenue & Customs	PAYE Q4 Jan-Mar'21	78.49	0.00	78.49
Total for authorisation this meeting			4,663.91	33.53	4,797.44
To report gross payments mandated by IRPW					
1445	TM & SJ Boundy	Cllr Allow'ce Oct'21-Mar'22	74.79	0.00	74.79
1446	R K McLintock	Cllr Allow'ce Oct'21-Mar'22	74.79	0.00	74.79
Total gross payments mandated by IRPW			149.58	0.00	149.58
To report items previously authorised					
1447	E J Humphreys	Clerk net salary Mar'22	As employment contract		

9.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

10.0 Highways & Rights of Way

- 10.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk
- 10.1.1 Powys CC: to receive information regarding Alport Footbridge (paper 10.1.1)
- 10.1.2 Powys CC: to receive notice of emergency closure C2151 Pentreheyling 21-25 Mar'22 (papers 10.1.2a-b)
- 10.1.3 A Member of the Public: Highways Safety at Pentre: to receive correspondence from a member of the public, and to note this will be considered further after the end of the pre-election period for the May'22 elections (paper 10.1.3).
- 10.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

11.0 County Councillor & County Council Report: to welcome the county councillor and to receive verbal updates for information on County Council matters & to discuss general Powys CC/ Shropshire Council matters. The county councillor is reminded of the current pre-election period and asked to limit updates to facts of what the council as whole is undertaking/ planning rather than individual councillor opinions or achievements.

12.0 Correspondence

- 12.1 One Voice Wales/ Society of Local Council Clerks
- 12.1.1 OVW: Membership 2022-23: to receive, and resolve if desired, an invitation to renew membership for 2022-23 on the recommendation of the Clerk (papers 12.1a-c).
- 12.1.2 OVW: Training Apr'22: to receive the training schedule and to resolve if desired on attendance as approved duty (paper 12.1.2).
- 12.1.3 For Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 12.2 General Correspondence
- 12.2.1 For Circulation: to receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 13.3 Date of next meeting: Ordinary Business Meeting Tue 26th Apr'22, 7.30pm.

14.0 Confidential Session

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 14.2 Clerk's Salary and National Pay Settlement 2021-22 [confidential reason employment matters]: to receive details of the joint national pay settlement, and to resolve to that Council accepts the NJC National Agreement 2021-22 and pays the Clerk's salary and back pay accordingly (papers 14.2a-b).
- 14.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda