



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 29th August 2024 at 7.45pm or upon the rising of the preceding
Community Grants Committee whichever is the later
at Churchstoke Community Hall and online or by telephone

the meeting in August being planning, finance and urgent items only.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/87638957572>

Meeting ID: 876 3895 7572

To join by telephone

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 876 3895 7572

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

22nd August 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Minutes of Previous Meetings**
- 4.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 25th July 2024 (paper 4.1).
- 4.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 25th July 2024.
- 5.0 Planning & Building Control**
- 5.1 Planning & Building Control Correspondence
- 5.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 5.1.1a-c).
- 5.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 5.2 Powys CC Panning Policy: Replacement Local Development Plan (LDP) 2022-2037
- 5.2.1 Revised Delivery Agreement: to receive notice of revised delivery agreement (paper 5.2.1).
- 5.2.2 Preferred Strategy consultation: to receive the consultation, closing 7th Oct'24, on Preferred Strategy with an opportunity to submit comments on the Candidate Sites Register, to resolve whether to respond and if so to elect a working party to bring forward recommendations at the meeting 26th Sep'24 (papers 5.2.2).
- 5.2.3 Settlement Profiles and Community Aspirations consultation: to receive the consultation, closing 7th Oct'24, on Settlement Profiles and Community Aspirations, to resolve whether to respond and if so to elect a working party to bring forward recommendations at the meeting 26th Sep'24 (papers 5.2.3a-c).
- 5.3 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area including but not limited to those listed below. Later decisions will be reported at the meeting by the Clerk.

Ref.	Site	Powys CC Decision
None at date of issue of agenda.		

- 5.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.6 Planning Applications Consultations

5.6.1 To receive, for information, representations regarding planning application consultations (if any).

5.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/1092/LBC	Mr Hywel Rogers, Bacheldre Hall, Churchstoke	Barn at Bacheldre Hall, Churchstoke	Conversion and extension of paddock barn to dwelling together with internal and external works and alterations
24/1109/FUL	Mr and Mrs Owen & Mr and Mrs Salisbury, Little Meadow, Hall Bank, Churchstoke	Little Meadow, Hall Bank, Churchstoke	Erection of stable with fodder store
24/1171/HH	Mr B Redge, The Wetstones, Weston Road, White Grit, MInsterley	The Wetstones, Weston Road, White Grit, MInsterley	Conversion of attached garage into en-suite bedroom and erection of new outbuilding

5.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.8 Planning Enforcement

5.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

5.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

6.0 Finance and Assets

6.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

6.2 Items Received Since Last Meeting: to report for information.

6.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1645	Clear Insurance Management Ltd	Insurance 2024-25	394.85	0.00	394.85
1646	DT Ground Maintenance	Grounds maintenance Jul'24	1,445.00	289.00	1,734.00
1647	Gloversure Ltd	Email support re councillor leaving	28.00	2.60	33.60

1648	DT Ground Maintenance	Grounds maintenance Jul'24	1,445.00	289.00	1,734.00
1649	Gloversure Ltd	Enhancing email spam security	64.40	12.88	77.28
Total to authorise for payment			3,377.25	593.48	3,973.73
To report items previously authorised or payment					
1650	E J Humphreys	Clerk net salary Aug'24	As employment contract		

6.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

7.0 Urgent Matters Which Require Attention Before September

7.1 Electoral and Governance Matters

7.1.1 Hyssington Ward Vacancies Co-Option (declaration of intent to co-opt dated 8th Aug'22): to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.

7.1.2 Churchstoke Ward Vacancy (declaration of vacancy dated 3rd Aug'24): to receive information from the Returning Officer whether an election has been called.

7.1.3 Governance: to elect to vacant positions of special responsibility

a) Budget preparation panel (1)

b) Internal audit and financial scrutiny (1)

c) Posting of information & notices to community notice board at Snead (1).

7.2 External Consultations and Engagements

7.2.1 Welsh Government: Draft priorities for Culture 2024-2030, consultation closing 4th Sep'24: to receive and resolve the recommendation of the working group (papers 7.1a-c to follow).

8.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

8.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

8.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

8.3 Date of next meeting: 26th September at 7.30pm at Hyssington & online.

9.0 Confidential Session

9.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

9.2 Cemetery: Trees [confidential reason: commercial quotes]: to receive and resolve quotations for an Arboriculture Survey at the cemetery (paper 9.2a and confidential paper 9.2sa-b to follow).

9.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda