



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A REMOTE MEETING OF THE COMMUNITY COUNCIL

will be held on Tuesday 29th September 2020, 7.30pm.

All members of the Council are summoned to attend.

To join online use 'url' at
<https://zoom.us/j/94312893102>
Meeting ID: 943 1289 3102
Passcode: 345033

To join by phone dial in at
0330 088 5830 United Kingdom
0131 460 1196 United Kingdom
0203 481 5237 United Kingdom
0203 481 5240 United Kingdom
0203 901 7895 United Kingdom
0208 080 6591 United Kingdom
0208 080 6592 United Kingdom
Meeting ID: 943 1289 3102
Passcode: 345033

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc i'r Cyngor | Clerk to the Council

23rd September 2020

AGENDA

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1).
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.

4.0 Green Grants 2020: to present the Green Grants 2020.

5.0 Guest: to welcome Mr Arfon Hughes, Self-Build Housing Enabler on behalf of Self-Build Wales and Powys County Council, to speak to Council regarding a potential self-build housing scheme in Churchstoke area (papers 5a-c).

6.0 Minutes of Previous Meetings

6.1 To approve & sign the minutes as a correct record of the remote Annual Meeting 26th August 2020 (paper 6.1).

6.2 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 26th August 2020 (paper 6.2).

6.3 To report, for information purposes only, matters arising from the minutes of the remote Annual Meeting 26th August 2020.

6.4 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 26th August 2020.

7.0 Planning & Building Control

7.1 Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk (inc paper 7.1).

7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (paper 7.2a-b).

7.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None at date of issue of agenda.			

7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Planning Applications: to receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
20/1329/HH	Lucy Wallsgrove, The Barns, Hyssington	The Barns, Hyssington	Alterations and extensions to existing farmhouse including demolition of side extension and alterations to adjoining domestic outbuilding to form additional living accommodation

20/1374/FUL	Ms Pam Holloway, Tan House, Churchstoke	Outbuildings At Tan House, Churchstoke	Conversion of outbuildings to 3 dwellings, to include an extension, improvements to existing vehicular access, formation of two passing bays, installation of sewage treatment plant and all associated works
20/1377/FUL	Mrs C Bowen, Hobby Garden Ltd, 178 Kingfield Rd, Coventry	Old Timber Yard, Broadway Hall, Snead	Change of use of a building (B1(c)) to a dwelling and all associated works

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement:

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community.

7.7.2 From CCC to other bodies:

- a) To note the ground works in the conservation area at Maypole Bank, Hyssington, and to endorse the Clerk's report to the Planning Authority on behalf of the Council (paper 7.7.2a, paper 7.7.2b to follow)
- b) To report other planning enforcement matters within the community.

8.0 Recreation

8.1 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) (Cllr R K McLintock).

8.2 Recreation Field Dog Waste/ Refuse Bins: to receive a verbal update report from the Clerk regarding the commercial contract with the county council for a bin and emptying service.

8.3 Recreation: Tree Works following the Arboriculture Survey 25th Feb'20 to resolve a specification for tree works (paper 8.3a, papers 8.3b to follow).

8.4 Recreation Field: to receive, consider and resolve a request, and to consider and resolve the principle, for exclusive use by organisations or individuals of all or parts of the recreation field (redacted paper 8.4 to follow).

9.0 Fingerpost Restoration Project: to receive the completion report from the contractor, Signpost Restoration Ltd, and to resolve to close the project (paper 9).

10.0 BT Kiosk at Old Churchstoke: to receive an update report regarding the transfer and to consider arrangements for its future use and maintenance (paper 10).

11.0 Coronavirus Covid-19 Recovery Funding Opportunities: to receive details from the county council and to discuss, and resolve if desired, on funding opportunities in Churchstoke community (paper 11) (Cllr C P Smith).

12.0 Consultation(s)/ Engagement(s) by other organisations

12.1 Powys County Council: Licensing Act 2003 Policy: to receive the consultation on the draft revised policy and, if desired, to resolve a working party to bring forward recommendations for CCC's response to the October meeting (papers 12.1a-b).

12.2 Montgomery Waters: Permanent Water Abstraction License: to receive the invitation for community comment on the impact of abstraction and, if desired, to response a response (paper 12.2).

13.0 Finance and Assets

- 13.1 Office Equipment: Laptop Computer: to receive recommendation and costing from the Clerk for repairs or replacement of the existing laptop computer, and to resolve to authorise the expenditure (redacted paper 13.1a-b to follow).
- 13.2 Finance Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 13.3 Items Received Since Last Meeting: to report.
- 13.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1299	G17	Laptop computer support	35.00	0.00	35.00
1300	GloverSure Ltd	Website support	16.50	3.30	19.80
1301	Lee Stephens	Internal audit 2019-20	165.00	0.00	165.00
1302	Andrew Evans Landscapes Ltd	Grounds maintenance Aug'20	919.71	183.94	1,103.65
1303	GloverSure Ltd	Hosting website & email	145.00	29.00	174.00
1304	Signpost Restoration Ltd	Restoration & recording of Churchstoke fingerpost	3,850.00	770.00	4,620.00
1305	E J Humphreys	Zoom Pro Sep'20	11.99	2.40	14.39
Total for authorisation this meeting			5,143.20	988.64	6,131.84

To report items previously authorised

1306	E J Humphreys	Clerk net salary Sep'20	As employment contract		
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- 13.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

14.0 Highways & Rights of Way

- 14.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters:
- 14.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.

- 15.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

16.0 Correspondence:

- 16.1 One Voice Wales/ Society of Local Council Clerks
- 16.1.1 Guidance on Meetings held on a Physical Basis: to receive, and to resolve if desired on working towards a return to physical meetings continuation of remote meetings for the time being (paper 16.1.1)
- 16.1.2 Training: to receive details of online training and of free training sessions and to resolve, if desired, on attendance (paper 16.1.2).
- 16.1.3 For Circulation: to receive and circulate for information other OVW/ SLCC items of correspondence, brought to the attention of the council by the Clerk.
- 16.2 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.

17.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 17.1 Chairman's announcements: to receive for information announcements from Chairman and Members.
- 17.2 Items for future agenda: to bring forward for information items for consideration for future agenda.
- 17.3 Date of next meeting for information: Tue 27th Oct'20, 7.30pm, to be held remotely.

18.0 Confidential Session

- 18.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 18.2 Clerk's Salary and National Pay Settlement 2020-21 [confidential reason employment matters]: to receive details of the joint national pay settlement, and to resolve to that Council accepts the NJC National Agreement 2020-21 pays the Clerk's salary and back pay accordingly (papers 18.2a-b).
- 18.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda