



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 29th September 2022, 7.30pm
at Hyssington Village Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/87938970059>

Meeting ID: 879 3897 0059

Passcode: 068108

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 879 3897 0059

Passcode: 068108

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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23rd September 2022

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Green Grants 2022:** to present the Green Grants 2022.
- 5.0 Electoral Matters: Co-Option to vacancies:** to receive expression(s) of interest and to resolve to co-opt to vacancies Churchstoke ward and/or Hyssington ward.
- 6.0 Minutes of Previous Meetings**
- 6.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 25th August 2022 (paper 6.1).
- 6.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 25th August 2022.
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence:
- 7.1.1 Powys County Council: Replacement Local Development Plan (LDP): Consultation on Candidate Site Assessment Methodology & Assessment Processes: to receive the consultation closing 10th Oct'22 and to resolve, if desired, a response (paper 7.1.1).
- 7.1.2 Planning Aid Wales: Latest training from Planning Aid Wales: to receive details and to resolve, if desired, on attendance as an approved duty (paper 7.1.2).
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Planning Applications:

7.5.1 To receive, for information, representations regarding planning applications, if any)

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/1394/HH	Mrs Zihni, The Bryn, Churchstoke	The Bryn, Churchstoke	Alterations and extension of existing double garage to annexe accommodation to the main residence
22/1443/FUL	Mr Delves, Montgomery Water Springs, Churchstoke	Crosslikey Supermarket, Offices, Churchstoke	Erection of a storage building (Retrospective)

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement:

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation: to receive a progress report regarding the damage to the Churchstoke Notice Board.

9.0 Cemetery: to report and resolve on the following matters

- Mole Control: to report expiry of the contract and to consider and resolve on options and costs quotation for continuing mole control (paper 9a).
- Notice Board: to report and resolve on repairs (papers 9b1-3).

10.0 Finance and Assets

10.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

10.2 Waste Recycling Adopt-A-Site and Green Grants Scheme: to receive notice from the county council of removal of glass and paper recycling banks and in view of the declining funds derived from the remaining re-cycling on which the Scheme depends, to resolve the Clerk's recommendations to withdraw from the Adopt-A-Site Scheme (paper 10.2).

10.3 Items Received Since Last Meeting: to report for information.

10.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1490	Groundforce Landscape Ltd	Grounds Maintenance Contract – Aug 2022	816.14	163.23	979.37
1491	Gloversure Ltd	Web & email hosting & domain renewal	209.00	41.80	250.80
1492	E J Humphreys	Training Comm Gov Lev-5 Year-2 Installent-1	111.40	0.00	111.40
1493	E J Humphreys	Zoom Pro Sep'22	11.99	2.40	14.39

1494	HM Revenue & Customs	PAYE Q2 Jul-Sep'22	54.00	0.00	54.00
Total for authorisation this meeting			1,202.53	207.43	1,409.96
To report items previously authorised					
1495	E J Humphreys	Clerk net salary Sep'22	As employment contract		

- 10.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 11.0 Highways**
- 11.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk
- 11.1.1 Powys CC: Temp. Closure C2056 Minsterley 19-23 Sep'22: to receive retrospective notice of the closure (paper 11.1.1).
- 11.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 12.0 Correspondence**
- 12.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC)
- 12.1.1 OVW: Montgomeryshire Area Committee: to receive notice and papers for the area committee meeting 29th Sep'22 (papers 12.1.1a-c).
- 12.1.2 OVW: Training Sep-Oct'22: to receive details and to resolve on attendance, if desired, as an approved duty (papers 12.1.2a-b).
- 12.1.3 SLCC: Joint OVW/ SLCC Conference 9th Nov'22: to receive details and to resolve, if desired, on attendance as an approved duty (paper 12.1.3).
- 12.1.4 Welsh Government via OVW: Diversity in Democracy: to receive information and to resolve, if desired on attendance at the workshops in December (paper 12.1.4).
- 12.1.5 To receive and circulate for information such other items of OVW correspondence as will be brought to the attention of the council by the Clerk.
- 12.2 General Correspondence
- 12.2.1 Vale of Montgomery Rural Cluster (VMRC) to receive an invitation to join VMRC, and to resolve if desired and to delegate 2 representatives to attend its next meeting in Berriew, 17th October, as observers (papers 12.2.1a-b).
- 12.2.2 Welsh Government: St David Awards 2022: to receive and resolve if desired, an invitation to nominate for the awards (papers 12.2.2a-d).
- 12.2.3 To receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.
- 13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk:
- 13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 13.3 Date of next meetings: Ordinary Business Meeting 27th Oct'22, 7.30pm, at Churchstoke Community Hall and Online.
- 14.0 Confidential Session**
- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda