



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, MILCM

**NOTICE AND SUMMONS TO MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 30<sup>th</sup> January 2018 at 7.30pm, at Churchstoke Community Hall.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

23<sup>rd</sup> January 2018

E J Humphreys MA Oxf, CiLCA, MILCM  
Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:** to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b).

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Minutes of Meetings:** to approve & sign the minutes the minutes of Full Council Ordinary Business Meeting 19<sup>th</sup> Dec'17 at Churchstoke Community Hall as a correct record (paper 3).

**4.0 Matters Arising from Minutes for Information:** to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 19<sup>th</sup> Dec'17 at Churchstoke Community Hall.

**5.0 Electoral Matters:**

5.1 Hyssington Ward: further to the elections 4<sup>th</sup> May 2017, and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17 to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

**6.0 Planning Matters:**

6.1 Planning Specific Correspondence: to receive for information planning specific correspondence, if any (inc paper 6.1a).

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (inc. paper 6.2).

6.3 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
P/2017/1479	Mr & Mrs R Murphy, Broadway House, Churchstoke	Broadway House, Church Stoke	Construction of earth bund wall, erection of double gates and erection of estate fencing (Part Retrospective)
P/2018/0074	Mr Hugo Van Rees, Powys County Council, Kirkhamsfield Depot, Newtown.	Wernallt, Churchstoke	Listed Building Consent: Repairs to dining room and cellar beneath. Ventilation works to cellar, installation of steel lintel, repairs to main oak beam and replacement of oak floor boards.

6.4 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair

Ref.	Applicant	Site	Description
TREE20170055 (paper 6.4a)	Mrs Sally Currin, The Pinfold, Hyssington	The Pinfold, Hyssington	Felling of a spruce tree and crown reduction for 3x silver birch
TREE20180001 (papers 6.4b)	Mr Liam O'Brian, TreeActive, 3A Market Sq, Bishops Castle	The Stilt House, Hall Bank, Churchstoke	Proposed works to an ash tree with TPO
TREE/2018/0003 (paper 6.54c)	Mr Keith Emery, Fir Court House, Fir Court Avenue, Churchstoke	Fir Court House, Fir Court Avenue, Churchstoke	Proposed works to a tree with a TPO

6.5 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

**7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

7.1 OVW: Training: to receive information regarding training opportunities and the councillor training schedule for Feb-Jul'18 (paper 7.1a-c).

7.2 OVW: General Data Protection Regulations: to receive progress updates from OVW on compliance requirements (paper 7.2a-c).

7.3 OVW: Welsh Government Review of Community & Town Councils: to receive a OVW survey to the review and to authorise the Town Clerk to respond after reference to the Cllr C P Smith and their attendance at the consultation event 4th Dec'17 (papers 7.3a-b).

7.4 OVW: Welsh Government Review of Community & Town Councils: to receive the OVW composite response on behalf of the community & town council sector (paper 7.4 if available).

7.5 SLCC: Practitioners' Conference: to authorise attendance by the Clerk at the Practitioners' Conference, part funded by the training bursary, by way of training, continuous professional development, and keeping up to date with sector issues & good practice (paper 7.5a-b).

7.6 Other correspondence: to receive and circulate other correspondence received from/via OVW/SLCC.

**8.0 Cae Camlad Playground and New Play Area:** to receive progress highlight report from the project team (Cllr D L Powell).

**9.0 Consultation: Welsh Government: Community & Town Council Review:** further to the October meeting, and the recent One Voice Wales response on behalf of the community & town council sector, to further consider and to resolve a response, if desired, to the consultation, or to resolve to defer until Feb'18 (papers 9a-c) (Cllr C P Smith).

**10.0 Consultation: Powys CC: Developing the Powys Schools Infrastructure:** to receive and consider the consultation (closing 30<sup>th</sup> Jan'18) and to resolve a response if desired, (<http://www.powys.gov.uk/en/corporate/find-out-about-consultations-in-powys/developing-the-powys-schools-infrastructure/> and papers 10a-c).

**11.0 Defibrillator at St Nicholas House:** to receive a verbal report of recent usage of the defibrillator, and to resolve if desired on lessons learned to improve process (Cllr B Smith).

### 12.0 Financial Reports.

12.1 Finance Specific Correspondence: to receive finance specific correspondence (if any).

12.2 Financial Year 2018-19: to receive the budget panel's 3<sup>rd</sup> draft budget & to resolve the annual revenue budget, precept, and capital programme (paper 12.2a-c to follow).

12.3 Items Received Since Last Meeting: to report.

12.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1089	Greenfingers Landscape Ltd	Grounds maintenance instal #4&5 Apr-May inv 27210	675.00	135.00	810.00
1090	Greenfingers Landscape Ltd	Grounds maintenance instalment #6 Jun inv 27799	337.50	67.50	405.00
1091	Greenfingers Landscape Ltd	Grounds maintenance instalment #7 Aug inv 29105	337.50	67.50	405.00
1092	Greenfingers Landscape Ltd	Grounds maintenance instalment #8 Oct inv 31048	337.50	67.50	405.00
1093	Greenfingers Landscape Ltd	Grounds maintenance instalment #9 Dec inv 31306	337.50	67.50	405.00
1094	E J Humphreys	Admin expenses 2017-18 Q3 Oct-Dec'17	218.33	15.28	233.61
1095	Ch'stoke Rec Assoc	Room hire Sep-Dec'17	45.00	0.00	45.0
1096	Society of Local Council Clerks	Professional Membership sub'n 2018 (pro-rata)	49.17	0.00	49.17
1097	E J Humphreys	Cemetery trade refuse bags	114.46	0.00	114.46
1098	E J Humphreys	Clerk net salary Jan'18	538.61	0.00	538.61
Total for payment at this meeting			2,990.57	420.28	3,410.85

12.5 Consolidated Balances: to report to date after sweep, receipts & payments.

### 13.0 Highways and Rights of Way Reports.

13.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance (inc paper 13.1).

13.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance.

**14.0 County Council Matters:** to receive & discuss other general Powys CC/ Shropshire Council matters.

**15.0 Correspondence:** to receive, for information:

15.1 Items of general correspondence which may be brought to the attention of the council.

**16.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

16.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

16.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

16.3 Next meeting: Full Council Ordinary Business Meeting 27<sup>th</sup> Feb'18, 7.30pm, at Churchstoke.

**17.0 Confidential Session Exclusion of Public and Press**

17.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

17.2 Village Green at Hyssington [confidential reason: legal preparations and data protection of individuals]: to receive a verbal report from the Chairman & the Clerk on their site visit to review title deed & boundary with a neighbouring property, and to resolve a constructive way forward.

17.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought before the council by the Clerk.

End of agenda