



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 30th March 2023, 7.30pm
at Hyssington Village Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/81383415277>

Meeting ID: 813 8341 5277

Passcode: 612096

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 813 8341 5277

Passcode: 612096

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

24th March 2023

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to vacancies: Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 23rd February 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 23rd February 2023.
- 6.0 County Councillor & County Council Report:** to receive updates for information on County Council matters from the county councillor who is unable to attend (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Member of the public: to receive correspondence regarding development at Great Argoed and to note the Clerk's reply (papers 7.1.1a-b).
- 7.1.2 Planning Aid Wales: to receive latest planning news and training opportunities (paper 7.1.2)
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Welsh Government Planning Policy Consultation: Planning Policy Wales: Net benefit for biodiversity and ecosystems' resilience: to receive the consultation closing 31st May, to resolve whether to respond and if so to elect a working party to bring forward recommendations of a council response to the April meeting (papers 7.2a-d).
- 7.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (papers 7.3a-b).
- 7.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.6 Planning Applications Consultations

7.6.1 To receive, for information, representations regarding planning application consultations (if any)

7.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/0245/FUL	Mr Delves, The View, Churchstoke	The View, Churchstoke	Proposed Agricultural Building Extension (Retrospective)
23/0313/HH	Mr & Mrs E Tanner, Ivy Cottage, Hyssington	Ivy Cottage, Hyssington	Single storey extension to dwelling and detached garage

7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.8 Planning Enforcement

7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

8.1 Defibrillator at Hyssington Village Hall: to recap previous decision by CCC to proceed with grant application, procurement and installation of a defibrillator with funding from reserves, to note the recent public donation to, and installation by, Hyssington Village Institute (HVI) of a defibrillator, and to resolve a request by HVI for CCC to fund retrospectively its training element upon proof of expenditure. (Cllr R K McLintock).

8.2 To receive an update report regarding the damage to the Churchstoke Notice Board.

9.0 Reports from Outside Bodies

9.1 Churchstoke Recreation Association (CRA): to receive a report, if any, on developments at CRA (Cllr C P Smith).

9.2 Other outside bodies: to receive reports for information, if any, from representatives to other outside bodies.

10.0 Consultations

10.1 **UK Government: Poultry and other captive birds registration in Great Britain:** to receive the consultation closing 31st May'23 and to resolve whether to respond and if so to elect a working group to bring forward recommendations to the April meeting (papers 10.1a-b).

11.0 **Health and Safety:** to report and resolve, if desired, on matters of health and safety brought to the attention of the Council by the Clerk to the Council (paper 11).

12.0 Finance and Assets

12.1 Finance Specific Correspondence: to circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

- 12.2 Financial Year 2021-22: to resolve to receive external auditor's report and opinion for conclusion of audit (paper 12.2a-b).
- 12.3 Financial Year 2022-23: Independent Remuneration Panel for Wales (IRPW) Annual Report 2022-23: to recap the requirement for determination 49 and to resolve the level, if any, of attendance allowance and if so, to approve retrospectively the scheme of payment (paper 12.3a, paper 12.3b to follow)
- 12.4 Financial Year 2023-24: Independent Remuneration Panel for Wales (IRPW) Annual Report 2023-24: to receive the report of the IRPW, to note mandatory payments and to resolve optional payments according to determinations 4 and 6 for the financial year 2023-24 (paper 12.4).
- 12.5 Items Received Since Last Meeting: to report for information.
- 12.6 To report for information issue of replacement cheques by the Clerk to the Council:

Chq (repl)	Payee	Description	£ex vat	£vat	£total
1530 (1518)	SLCC Enterprises Ltd	Practitioners' Conference 2023 net of bursary	230.00	25.00	255.00
1531 (1519)	Society of Local Council Clerks	Professional membership subs 2023 pro-rata	72.15	0.00	72.15
Total replaced			302.15	25.00	327.15

- 12.7 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1532	Churchstoke Recreation Assoc	Community Hall grant 2022-23	3,362.20	0.00	3,362.20
1533	Hyssington Village Institute	Village Hall grant 2021-22	1,210.19	0.00	1,210.19
1534	E J Humphreys	Reimb. Zoom-pro Feb'23	11.99	2.40	14.39
1535	E J Humphreys	Reimb. MS-Office 365 renew	66.66	13.33	79.99
1536	Hyssington Village Institute	Coronation grant (afternoon tea)	100.00	0.00	100.00
1537	Hyssington Village Institute	Room hire Sep'22 & Mar'23	50.00	0.00	50.00
1538	E J Humphreys	Reimb. admin exp Q3 Oct-Dec'22	191.49	13.12	204.61
1539	HM Revenue & Customs	PAYE & Employer's NI for Q4 Jan-Mar'23	92.40	0.00	92.40
Total for authorisation this meeting			5,084.93	28.85	5,113.78

To report gross IRPW determinations to be paid to Members less tax & national insurance

1540	R K McLintock	Gross Allow'ce 1 Oct-31 Mar	74.79	0.00	74.79
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To report items previously authorised

1541	E J Humphreys	Clerk net salary Mar'23	As employment contract		
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- 12.8 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

13.0 Highways

13.1 Highways & Rights of Way Specific Correspondence

- 13.1.1 Powys CC: Temporary Road Closure C2193 18th -19th Apr'23: to receive information and diversion map on the closure (papers 13.1.1a-b)
- 13.1.2 20s Plenty: to receive information and survey to assist communities prepare for and celebrate the change to a default 20mph vehicle speed limit for residential and built-up areas from 17th Sep'23, and to resolve if desired a community council response (paper 13.1.2a-b)

- 13.1.3 To receive for information such other items of highways/ rights of way correspondence as will be brought be brought to the attention of the council by the Clerk.
- 13.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

14.0 Correspondence

- 14.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
 - 14.1.1 Membership 2023-24: to receive and resolve an invitation to renew membership for 2023-24, on the recommendation of the Clerk (papers 14.1.1a-b)
 - 14.1.2 OVW: Training Jan-Mar'23: to receive details and to resolve on attendance, if desired, as an approved duty (paper 14.1.2).
 - 14.1.3 OVW: Environment Act (2016) S6 Reports: to receive reminder and guidance regarding the mandatory S6 reports, and to resolve that sufficient Clerk's resource is allocated to meet the requirement (papers 14.1.3a-c)
 - 14.1.4 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 15.3 Date of next meetings: Ordinary Business Meeting 27th April 2023, 7.30pm, at Churchstoke Community Hall and Online.

16.0 Confidential Session

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda