



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

NOTICE AND SUMMONS TO MEETING

All Community Councillors are summoned to attend the
FULL COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 30th April 2019, 7.30pm, at Churchstoke Community Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

24th April 2019

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

3.0 Minutes of Previous Meetings

3.1 To approve & sign the minutes as a correct record of Full Council Ordinary Business Meeting 26th March 2019 at Hyssington Village Hall (paper 3.1).

3.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 26th March 2019 at Hyssington Village Hall.

4.0 Governance:

4.1 Electoral Matters Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

4.2 Dates of Meetings: to receive and resolve a request by the Clerk to reschedule the May meetings from 29th to 22nd May 2019 to facilitate attendance by the Clerk at Buckingham Palace upon invitation by The Lord Chamberlain for Her Majesty.

5.0 Planning

5.1 Planning Specific Correspondence:

5.1.1 Powys CC Cabinet Member for Economy & Planning: to receive for information the second reply regarding 'Publishing 3rd Party Correspondence' (paper 5.1.1).

5.1.2 Other Planning Specific Correspondence: to receive and circulate for information other planning specific correspondence as will be brought to the attention of the council by the Clerk.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (inc paper 5.2).

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None at date of issue of agenda.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
19/0301/FUL	Mr Simon Beadman, Rhiastyn House, Hyssington	Rhiastyn House, Hyssington	Change of use of annex to holiday let
19/0318/FUL	Mr Lewis, Meadow Place, Weston Road. White Grttt	Meadow Place, Weston Road. White Grttt	Change of use of land for the siting of 2no glamping pods and associated works
19/0398/FUL	Mr G Griffiths, Tyddyn (Ashcroft), Green Lane, Churchstoke	Tyddyn, Green Lane, Churchstoke	Erection of an extension to existing agricultural shed
19/0410/FUL	Mrs Victoria Hunns, The Knapps, Hyssington	The Knapps, Hyssington	Erection of a garage/ workshop and all associated works

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (if any).

5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 One Voice Wales: Joint OVW SLCC Conference: to receive details of the annual joint conference and to authorise councillors to attend as approved duty with staff (paper 6.1a-b).

6.2 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

7.0 Recreation:

- 7.1 Churchstoke Bowling Club: to receive further information from the club regarding size, quantity, location and orientation of proposed advertising signs, and to resolve on the matter of a licence and fee for such signs (paper 7.1).
- 7.2 Recreation Field: to consider the poor condition of the sward on the recreation field and to resolve if desired on the matter of re-seeding for the summer months (cost quotations pending).

8.0 Finance

8.1 Financial Year Audit 2018-19:

- 8.1.1 Grant Thornton UK LLP: to report for information the Notice of Audit and audit timetable for year ended 31st Mar'19 (paper 8.1.1)
- 8.1.2 Terms of Reference of Committees: with reference to the Annual Governance Statements, to receive and resolve Terms of Reference for Committees (papers 8.1.2a-b)
- 8.1.3 Internal Audit: to note the expiry of the current 3-year arrangements for internal audit and to resolve to extend the arrangements for 3 years (paper to follow).

8.2 Finance Specific Correspondence: to receive finance specific correspondence for information.

8.3 Financial Year 2019-20: Annual Investment Strategy: to receive the Clerk's report & to resolve the strategy (paper 8.3).

8.4 Financial Year 2019-20: Appeals for Financial Assistance: to receive the Clerk's report & to resolve appeals/ donations for (paper 8.4).

8.5 Items Received Since Last Meeting: to report.

8.6 Items for Payment:

To resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1193	Greenfingers Landscapes Ltd	Grounds maintenance Mar'19 (inv 37957)	337.50	67.50	405.00
1194	Churchstoke Bowling Club	Allotments water recharge 23 Aug'18 - 8 Mar'19 (197 days)	16.57	0.00	16.57
1195	E J Humphreys	Admin exp Q4 Jan-Mar'19	310.25	19.40	329.65
1196	Churchstoke Recreation Assoc	Community Hall support grant 2018-19	3,034.31	0.00	3,034.31
1197	Hyssington Village Institute	Village Hall support grant 2018-19	1,092.17	0.00	1,092.17
1198	G Frost	Allowance Sep'18-Mar'19	88.36	0.00	88.36
1199	R K McLintock	Allowance Jul'18-Mar'19	22.92	0.00	22.92
1200	B L Smith	Allowance Jul'18-Mar'19	132.68	0.00	132.68
1201	C P Smith	Allowance Jul'18-Mar'19	132.68	0.00	132.68
1202	One Voice Wales	Membership 2019-20	233.00	0.00	233.00
1203	Powys CC	Playground inspection 2019	60.00	12.00	72.00
1204	BHIB Ltd	Insurance 2019-20	252.17	0.00	252.17
n/a	Powys CC	Cemetery Rates 2019-20	0.00	0.00	0.00
Sub-total for payment this meeting			5,712.61	98.90	5,811.51
1205	E J Humphreys	Clerk net salary Apr'19	As employment contract		

8.7 Financial Balances:

- 8.7.1 PWLB: to report, for information, the statement of CCC's borrowing to 31st Mar'19 (paper 8.7.1).
- 8.7.2 Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

9.0 Highways & Rights of Way

9.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters.

9.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters.

10.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

11.0 Correspondence

11.1 General Correspondence: to receive and circulate for information general correspondence as will be brought to the attention of the council by the Clerk.

12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

12.1 Chairman's announcements for information: to receive announcements from Chairman and Members.

12.2 Items for future agenda for information: to bring forward items for consideration for future agenda.

12.3 Date of next meetings for information:

a) Annual Meeting 22nd or 29th May'19, 7.30pm, at Churchstoke

b) Ordinary Business Meeting 22nd or 29th May'19, at Churchstoke, to commence upon the rising of the Annual Meeting.

13.0 Confidential Session

13.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agend