



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 30th June 2022, 7.30pm, at Churchstoke Community Hall and remotely online or by telephone.

All members of the Council are summoned to attend.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

To join online

<https://us06web.zoom.us/j/86387741434>

Meeting ID: 863 8774 1434

Passcode: 111364

To join by telephone

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

Meeting ID: 863 8774 1434

Passcode: 111364

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

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Clerc i'r Cyngor | Clerk to the Council

24th June 2022

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette: to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

4.0 Minutes of Previous Meetings

4.1 To approve & sign the minutes as a correct record of the Annual Meeting 18th May 2022 (paper 4.1).

4.2 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 18th May 2022 (paper 4.2).

4.3 To report, for information purposes only, matters arising from the minutes of the Annual Business Meeting 18th May 2022.

4.4 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 18th May 2022.

5.0 County Councillor & County Council Report: to welcome the county councillor and to receive verbal updates for information on County Council matters.

6.0 Planning & Building Control

6.1 Planning & Building Control Correspondence:

6.1.1 Planning Aid Wales: to receive details of training opportunities, if any, and to resolve if desired on attendance (papers 6.1.1a-c).

6.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (papers 6.2a-b).

6.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.5 Planning Applications:

- 6.5.1 To receive, for information, representations regarding planning applications, if any)
- 6.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/0855/FUL	Mr Paul Russell, Llanerch Farm, Hyssington	Llanerch Farm, Hyssington	Installation of a Solar PV Array comprising two rows of ground mounted panels
22/0953/HH	Mr & Mrs Tammegar, Padog Bach, Churchstoke	Padog Bach, Churchstoke	Erection of raised platform – retrospective

- 6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
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None at date of issue of agenda.

6.7 Planning Enforcement:

- 6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 6.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

7.0 HM The Queen's Platinum Jubilee

- 7.1 To report from the Churchstoke Recreation Association on the Jubilee celebration event at the recreation field 3rd Jun'22 (Cllr C P Smith).
- 7.2 To endorse the Clerk's delegated decision made between meetings for funding commitment to the Churchstoke Recreation Association of up to £200 for the event Magician and PA System (paper 7.2a-b).

8.0 Reports from Representatives to Outside Bodies

- 8.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and to resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).

9.0 Finance and Assets

9.1 Finance Specific Correspondence:

- 9.1.1 Independent Remuneration Panel for Wales (IRPW): to receive updated pro-forma for reporting payments to Members of Community & Town Councils (paper 9.1.1a-b)
- 9.1.2 Other Finance Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

9.2 Financial Year 2021-22:

- 9.2.1 Internal Audit and Accounts 2021-22: to receive the Internal Audit report and to receive and approve the Financial Accounts 2021-22 (papers 9.2.1a-c)
- 9.2.2 Annual Return of Accounting Statement & Statement of Assurance 2021-22: to approve the Annual Return for dispatch to the external auditor (paper 9.2.2 to follow).

- 9.3 Financial Year 2022-23: Appeals for Financial Assistance: to receive the Clerk's report & to resolve appeals/ donations for 2022-23 (paper 9.3).

- 9.4 Items Received Since Last Meeting: to report for information.

- 9.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1467	E J Humphreys	Reimburse Zoom Pro May'22	11.99	2.40	14.39
1468	Gloversure Ltd	Investigate agendas admin not displaying	15.00	30.00	18.00
1469	Groundforce Landscape Ltd	Grounds Maintenance Contract - May 2022	816.14	163.23	979.37
1470	E J Humphreys	Reimburse Zoom Pro Jun'22	11.99	2.40	14.39
1471	HM Revenue & Customs	PAYE Q1 Apr-Jun'22	54.20	0.00	54.20
1472	Churchstoke Rec Association	Platinum Jubilee funding for Magician	120.00	0.00	120.00
1473	Lee Stephens	Internal audit 2021-22 accs.	121.00	0.00	121.00
Total for authorisation this meeting			1,150.32	198.03	1,321.35
To report gross payments mandated by IRPW					
1474	TM & SJ Boundy	CLr allow'ce 1 Apr- 8 May'22	15.62	0.00	15.62
Total gross payments mandated by IRPW			15.62	0.00	15.62
To report items previously authorised					
DD	Public Works Loans Board	Playground loan 504503 instalment #13	1,525.19	0.00	1,525.19
1475	E J Humphreys	Clerk net salary Jun'22	As employment contract		

9.6 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

10.0 Highways & Rights of Way

10.1 Highways & Rights of Way Specific Correspondence:

10.1.1 To receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk

a) Powys CC: C2056 Hyssington, to receive notice of temporary road closure 26-27 Jul'22 (papers 10.1.1a 1-2)

b) Powys CC: C2055 Green Lane Churchstoke: to receive notice of temporary road closure 26 Jul'22 (papers 10.1.1b 1-2)

10.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

11.0 Correspondence

11.1 One Voice Wales/ Society of Local Council Clerks: to receive and circulate for information such items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

11.2 General Correspondence For Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

12.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk:

a) From the Chairman and Members

b) From the Clerk.

12.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

12.3 Date of next meetings: Ordinary Business Meeting 28th Jul'22, 7.30pm, at Churchstoke Community Hall and Online.

13.0 Confidential Session

- 13.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda