



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**NOTICE AND SUMMONS TO MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 30<sup>th</sup> October 2018, 7.30pm, at Churchstoke Community Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

24<sup>th</sup> October 2018

E J Humphreys MA Oxf, CiLCA, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:**

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Guest Churchstoke Football Club (CFC):** to welcome representatives of the CFC to describe the club's ambitions and fundraising objectives to meet the requirements of the Football Association of Wales for playing and spectator facilities.

**4.0 Minutes of Previous Meetings**

4.1 To approve & sign the minutes the minutes as a correct record of Full Council Ordinary Business Meeting 25<sup>th</sup> September 2018 at Hyssington Village Hall (paper 4.1).

4.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 25<sup>th</sup> September 2018 at Hyssington Village Hall.

**5.0 Governance**

5.1 Electoral Matters Hyssington Ward: further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

5.2 Dates of Meetings: to amend date of meeting from 30<sup>th</sup> Jan'19 to 23<sup>rd</sup> Jan'19, to enable the council to meet the precept request deadline of the billing authority on 25<sup>th</sup> Jan'19.

## 6.0 Planning

6.1 Planning Specific Correspondence: to receive, for information, planning specific correspondence:

6.1.1 Powys CC: Powys Local Development Plan (LDP) Supplementary Planning Guidance (SPG): to receive for information notice of adoption of Powys LDP SPG Oct'18 on Planning Obligations, Biodiversity & Geodiversity, and Affordable Housing (paper 6.1.1)

6.1.2 Planning Aid Wales: to receive information on training opportunities (papers 6.1.2a-b).

6.1.3 Other Planning Specific Correspondence: to receive for information (if any).

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area if any (paper 6.2a-b).

6.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
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None at date of issue of agenda.

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
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None at date of issue of agenda.

6.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
18/0529/HH	Mr & Mrs Richardson, New House, White Grit	New House, White Grit	Erection of replacement conservatory/ garden room
18/0556/OUT	Miss Delves, The Firs, Churchstoke	The Firs, A489 from junction with C2193 by Todleth House to Castle Road, Churchstoke	Outline: Erection of 2 detached dwellings and garages, together with the formation of new vehicular access' and associated works
18/0711/FUL	Mr A Jones, The Broads, Churchstoke	The Broads, A489 from Junction with C2147 by Ivy House Lodge to junction with C2193 by Todleth, Churchstoke	New agricultural building over base of old buildings

6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
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None at date of issue of agenda.

6.7 Planning Enforcement:

6.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (paper 6.7.1)

6.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

**7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

7.1 OVW: OVW Annual Conference & AGM 29<sup>th</sup> Sep'18: to receive a verbal report on attendance and highlights of the event (Cllr M J Jones).

7.2 SLCC: SLCC National Annual Conference 9-10<sup>th</sup> Oct'18: to receive a verbal report from the Clerk on attendance and highlights of the event.

7.3 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

## 8.0 Recreation

### 8.1 Grounds Maintenance

8.1.1 Contractor: to receive and resolve a letter of explanation, apology, and offer of financial recompense from the contractor. In the interests of efficient and effective use of resources, the Clerk recommends acceptance (paper 8.1.1).

8.1.2 Member of the Public: to receive correspondence, for information, from a member of the public and to endorse the Clerk's reply (papers 8.1.2a-b).

## 9.0 Cemetery

9.1 Child Burial Fees: to receive information from Powys CC that it has now agreed to the terms of the Welsh Government Memorandum of Understanding to abolish child burial fees and to receive details of consequent funding available to CCC under the scheme (papers 9a-b).

## 10.0 Consultations

10.1 The Independent Remuneration Panel for Wales: Draft Allowances 2019-20 (closing 27<sup>th</sup> Nov'18): to receive the consultation and to resolve a response, if desired, at the November meeting. Members are referred especially to Section 13 which relates specifically to Community and Town Councils (<https://gov.wales/irpwsb/home/publication-reports/draft-annual-report-2019-20/?lang=en> and papers 10.1a-d).

## 11.0 Finance

11.1 Finance Specific Correspondence: to receive finance specific correspondence for information (if any).

11.2 Financial Year 2019-20: to consider and resolve the planned capital expenditure for the budget panel's work to prepare a draft budget for 2019-20.

11.3 Items Received Since Last Meeting: to report.

11.4 Items for Payment:

11.4.1 Direct Debit: to resolve to authorise direct debit payment of the annual Data Protection Registration fee due every 28<sup>th</sup> Nov & thus to obtain £5 saving.

11.4.2 To resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1158	Planning Aid Wales	Training Introduction to Planning 28 <sup>th</sup> Nov'18 Cllr G Frost	35.00	0.00	35.00
1159	Royal British Legion	Poppy appeal 2018 donation (S137)	70.00	0.00	70.00
1160	E J Humphreys	Admin expenses Q2 Jul-Sep'18	176.15	12.94	189.09
1161	Gilbert Davies Solicitors	Fees & disbursements for application for possessory title at Village Green & Gorsty Lane, Hyssington	519.00	102.00	621.00
1162	One Voice Wales	Delegate fee Annual Conf & AGM 29 <sup>th</sup> Sep'18 Cllr M J Joes	85.00	0.00	85.00
1163	SLCC Enterprises Ltd	Local Council Administration 11 <sup>th</sup> edition (inv 126574)	103.00	0.00	103.00

DD	Information Commissioner	Data Protection Fee renewal due 28 <sup>th</sup> Nov	35.00	0.00	35.00
Sub-total for payment this meeting			1,023.15	114.94	1,138.09
1164	E J Humphreys	Clerk net salary Oct'18	As employment contract		

11.5 Financial Balances: to report consolidated balances to date after sweep, receipts & payments.

## 12.0 Highways & Rights of Way

12.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters.

12.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters.

13.0 **County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

## 14.0 Correspondence

14.1 General Correspondence: to receive and circulate for information general correspondence as will be brought to the attention of the council by the Clerk.

## 15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

15.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

15.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

15.3 Next meeting: Full Council Ordinary Business Meeting Tues 27<sup>th</sup> Nov 2018, 7.30pm at Churchstoke.

## 16.0 Confidential Session

16.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda