



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A HYBRID MEETING OF THE COMMUNITY COUNCIL

will be held on Tuesday 30th November 2021, 7.30pm.
at Churchstoke Community Hall and Online.

All members of the Council are summoned to attend.

All persons attending at the community hall are asked to observe current Covid Alert Level 0 safety requirements/ measures¹ (mandatory wearing of facemask for indoor public spaces unless exempt and local risk assessment measures). Members of the public wishing to attend in person are advised that space is limited on a first come basis.

To join Zoom meeting online

<https://us06web.zoom.us/j/81309117794>

Meeting ID: 813 0911 7794

Passcode: 321229

To join Zoom meeting by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 813 0911 7794

Passcode: 321229

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

24th November 2021

¹ Covid Alert Level 0 Measures can be found at: <https://gov.wales/alert-level-0>

AGENDA

1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence: to record attendance, to recap on the remote meeting etiquette, and to receive and resolve if desired to approve absence(s) (paper 1).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

4.0 Electoral Matters

4.1 Hyssington Ward: further to the Declaration of Vacancy dated 4th Jul'21 and Notice of Intent to Co-Opt 8th Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward.

4.2 Churchstoke Ward: further to the Declaration of Vacancy dated 31st Aug'21, and Notice of Intent to Co-Opt 28th Sep'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Churchstoke Ward.

5.0 Minutes of Previous Meetings

5.1 To approve & sign the minutes as a correct record of the hybrid Ordinary Business Meeting 26th October 2021 (paper 5.1).

5.2 To report, for information purposes only, matters arising from the minutes of the hybrid Ordinary Business Meeting 26th October 2021.

6.0 Planning & Building Control

6.1 Planning & Building Control General Correspondence:

6.1.1 Planning Aid Wales: to receive details of training opportunities and to resolve if desired on attendance (inc. papers 6.1.1a-b)

6.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2).

6.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.5 Planning Applications:

- 6.5.1 To receive, for information, representations regarding planning applications, if any)
- 6.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

- 6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

6.7 Planning Enforcement:

- 6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 6.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

7.0 Recreation

- 7.1 Children's Playground: to receive the annual playground RoSPA standard inspection report 2021, and to resolve to authorise the Clerk to commission items of maintenance accordingly (paper 7.1).
- 7.2 Churchstoke Christmas Festival: to receive and resolve an invitation from Churchstoke Village Hall to participate in a Churchstoke Christmas Festival on Sat 12th Dec'21 (paper 7.2).

8.0 Churchstoke CP School

- 8.1 To receive further information if any, and to resolve if desired, from CCC's representative to the School Governing Body (Cllr D N Yapp)
- 8.2 To receive information from Powys CC on the school closure proposal consultation report to be considered by Powys CC Cabinet 23rd November with a recommendation against closure (papers 8.2a-c).

9.0 Reports from Representatives to Outside Bodies

- 9.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and to resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).
- 9.2 Churchstoke Village Hall (CVH): to receive a report including the AGM 18th Nov'21, and to resolve if desired, from CCC's representative to CVH (Cllr C P Smith).

10.0 Finance and Assets

- 10.1 Finance Specific Correspondence: to receive and circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 10.2 Financial Year 2020-21: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 10.2 to follow if received from external auditor).
- 10.3 Financial Year 2021-22: to receive, and resolve, the account of receipts, payments, and bank reconciliation to 30th Sep 2021 (paper 10.3).
- 10.4 Financial Year 2022-23: to receive, and resolve if desired, on appeals for financial assistance (paper 10.4).
- 10.5 Financial Year 2022-23: Budget Preparation: to report the Budget Panel and Clerk are unable to meet until 13th Dec'21, so the 1st draft will be presented in December.

10.6 Items Received Since Last Meeting: to report for information.

10.7 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1410	G17	Webcam for hybrid meeting plus projector cable	176.00	0.00	176.00
1411	Churchstoke Bowling Club	Allotments water 12 th Mar-9 th Sep'21	36.64	0.00	36.64
1412	Andrew Evans Landscapes Ltd	Ground maint Oct'21 inv 1970 (7)/7	919.71	183.94	1,103.65
1413	E J Humphreys	Zoom Pro Nov'21	11.99	2.40	14.39
1414	Churchstoke Rec'n. Assoc'n	Room hire Oct'21	19.60	0.00	19.60
Total for authorisation this meeting			1,163.94	186.34	1,350.28
To report items previously authorised					
DD	Information Commissioner's Office	Data protection registration	35.00	0.00	35.00
1415	E J Humphreys	Clerk net salary Nov'21	As employment contract		

10.8 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

11.0 Highways & Rights of Way

11.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk:

11.1.1 Temporary Closure: C2151 near Claerwen 2nd Dec'21 (papers 11.1.1a-b).

11.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

12.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

13.0 Correspondence

13.1 National Association of Local Councils/ One Voice Wales/ Society of Local Council Clerks: to receive & resolve to endorse an open letter from the Chairs of NALC, OVW, SLCC (paper 13.1).

13.2 One Voice Wales: Training Nov-Dec 2021: to receive the training schedule and to resolve if desired on attendance as approved duty (paper 13.2a-b).

13.3 One Voice Wales/ Society of Local Council Clerks for Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

13.4 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

14.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

14.3 Date of next meeting for information: Ordinary Business Meeting Tue 21st Dec'21, 7.30pm.

15.0 Confidential Session

- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Recreation Field/ Playground: Hedge and Trees: [confidential reason: commercial quotation]: to receive quotation for further work to hedge bordering Fir Court Drive and for pruning of trees adj. playground (confidential paper 15.2a-b)
- 15.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda