



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 30th November 2023, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/84336927112>

Meeting ID: 843 3692 7112

Passcode: 772668

To join by telephone

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

Meeting ID: 843 3692 7112

Passcode: 772668

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

24th November 2023

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 26th October 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 26th October 2023.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive latest planning news and training opportunities (paper 7.1.1).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.5 Planning Applications Consultations
- 7.5.1 To receive, for information, representations regarding planning application consultations (if any)

- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

- 8.1 Playground: Safety Inspection 2023: to receive and resolve on the inspection report (paper 8.1).

9.0 Reports from Outside Bodies:

- 9.1 Churchstoke Recreation Association (CRA): to receive a liaison report from CCC's representative to the CRA (Cllr C P Smith).
- 9.2 Powys CC Liaison: to receive a verbal report from attendance by the Chair and Clerk at the quarterly liaison meeting 22nd Nov'22 (Cllr M J Jones & the Clerk) (paper 9.2).
- 9.3 To receive reports for information, if any, from other representatives to outside bodies.

10.0 Consultations and Engagements

- 10.1 Powys County Council: Day Opportunities: to receive the engagement closing 11th Dec'23, to resolve whether to respond and, if so, to delegate to the Clerk after reference to a working group here elected (papers 10.1a-c).
- 10.2 Dyfed-Powys Police and Crime Commissioner: Policing Budget 2024-25: to receive the consultation closing 18th Dec'23, to resolve whether to respond and, if so, to delegate to the Clerk after reference to a working group here elected (papers 10.2a-b).
- 10.3 Mid & West Wales Fire & Rescue Service: Risk Management Plan 2040: to receive the consultation closing 15th Jan'24, to resolve whether to respond and, if so, to elect a working group to bring forward recommendations to the December meeting (papers 10.3a-d).

11.0 Finance and Assets

- 11.1 Finance Specific Correspondence
- 11.1.1 Independent Remuneration for Wales: Councillor Allowances Homeworking arrangements and consumables: to receive information regarding the treatment of tax on councillor allowances (paper 11.1.1).
- 11.1.2 Welsh Government: Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972: to receive notification (paper 11.1.2).
- 11.1.3 Other: to circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Financial Year 2023-24: to receive the half year reconciled accounts to 30th Sep'23 (paper 11.2).

- 11.3 Financial Year 2024-25: Budget Preparation: to receive, and resolve if desired, on the budget panel's 1st draft budget (paper 11.3a-c to follow).
- 11.4 Financial Year 2024-25: to receive, and resolve if desired, on appeals for potential financial assistance for incorporation into the draft budget 2024-25 (paper 11.4).
- 11.5 Items Received Since Last Meeting: to report for information.
- 11.6 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1584	Churchstoke Bowling Club	Allotment water 16 th Sep'22 to 18 th Sep'23	74.75	0.00	74.75
1585	Powys CC	Recreation Field trade refuse bin Q2	54.04	0.00	54.04
1586	Groundforce Landscape Ltd	Grounds Maintenance Oct'23	816.14	163.23	979.37
1587	Ch'stoke Rec Assoc	Room Hire Aug & Oct'23	48.00	0.00	48.00
1588	Royal British Legion	Underpaid previous poppy appeal donation 2023	10.00	0.00	10.00
			1,002.93	163.23	1,166.16

To report items previously authorised

DD	Information Comm Office	Data protection registration fee	35.00	0.00	35.00
1589	E J Humphreys	Clerk net salary Nov'23 and back pay due	As employment contract		

- 11.7 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways and Rights of Way

- 12.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

12.1.1 Powys CC: to receive advance information and diversion map regarding emergency closure: U2699 Churchstoke, 7th Nov'23 to 6th May'24 (papers 12.1.1a-b).

- 12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence

- 13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

13.1.1 OVW: Training Oct Nov Dec'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 13.1.1).

13.1.2 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

- 13.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

- 14.3 Date of next meetings: Ordinary Business Meeting 21st Dec'23 at Churchstoke and online.

15.0 Confidential Session

- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Clerk's Salary and National Pay Settlement 2023-24 [confidential reason employment matters]: to receive details of the joint national pay settlement, and to resolve that Council accepts the NJC National Agreement 2023-24 and pays the Clerk's salary and back pay accordingly (papers 15.2a-b).
- 15.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda