



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**MINUTES of COMMUNITY GRANTS COMMITTEE MEETING  
on Thursday 29<sup>th</sup> August 2024 at 7.30pm**

at Churchstoke Community Hall and remotely on Zoom-Pro platform,  
the Community Grants Committee being comprised of all councillors.

**1.0 Welcome & Attendance:** to record attendance, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.

Attendance at the hall: Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr B L Smith, Cllr C P Smith, Cllr M A Whittall.

Attendance online: None.

In attendance: E J Humphreys (Clerk to the Council).

**2.0 Elections of Committee Chairman & Vice-Chairman for 2024-25**

2.1 Chairman: to receive nominations, to receive nominations and to resolve the election of the committee Chairman. Nominations will be taken from the floor.

Council received one nomination.

RESOLVED

*The Community Grants Committee elects Cllr M J Jones as Chairman of the committee for 2024-25.*

2.2 Vice-Chairman: to receive nominations and to resolve the election of the Committee Vice-Chairman. Nominations will be taken from the floor.

Council received one nomination.

RESOLVED

*The Community Grants Committee elects Cllr R K McLintock as Vice-Chairman of the committee for 2024-25.*

**3.0 Apologies for Absence:** to receive and resolve if desired on apologies for.

Apologies for absence approved by Council: None

Other Apologies for Absence: Cllr D Bebb, Cllr A Richards.

Other members Absent: Cllr D N Yapp.

**4.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local

Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 4a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

**5.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.  
None.

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Cllr M A Whittall joined the meeting at this point.

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## 6.0 Terms of Reference

6.1 Committee: to note the Terms of Reference of the Committee (paper 6.1 previously circulated).  
The Clerk reminded Members of the Terms of Reference of the committee.

RESOLVED

*The Community Grants Committee notes the Terms of Reference of the committee.*

6.2 Scheme: to note the Terms of Reference of the Scheme and the purpose, scope, criteria, and formula therein (sections 4-6) prior to reviewing the applications (paper 6.2 previously circulated).  
The Clerk reminded Members of the Community Grants Terms of Reference of the scheme.

RESOLVED

*The Community Grants Committee notes the Terms of Reference, purpose, scope, criteria and formula for allocation of funds, prior to reviewing applications.*

**7.0 Applications Review and Allocation:** to review all applications received, & to resolve allocation of grants according to Terms of Reference (paper 7 previously circulated).

The Clerk reported the financial position of funds, the applications received and the results of process and formula.

RESOLVED

*The Community Grants Committee confirms applications valid and processed according to the agreed formula, and awards as follows:*

<i>Organisation</i>	<i>£ award</i>	<i>Item description</i>
<i>Churchstoke Bowling Club</i>	<i>250.00</i>	<i>top dressing for the green</i>
<i>Churchstoke Tea &amp; Tots (part of Churchstoke Little Explorers)</i>	<i>250.00</i>	<i>art &amp; craft supplies for weekly activities</i>
<i>Total</i>	<i>500.00</i>	

Action – Clerk to process

The Clerk reported one other application received before closing date but which lacked confirmation of scope and documentation, which will be held over to the September council meeting.

#### **8.0 Timetable of next actions:** to confirm next actions:

The Clerk confirmed next actions for processing and award:

<b>Action</b>	<b>Timetable</b>
Inform applicants	Immediate
Authorise cheque payments	Council meeting Sep'24
Dispatch grant payments	Council meeting Sep'24

Action – Clerk to process

Meeting ended – 7.40pm.