



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**MINUTES of GREEN GRANTS COMMITTEE MEETING  
on Wednesday 28<sup>th</sup> July 2021, 7.30pm**

held remotely on Zoom-Pro platform,  
the Green Grant Committee being comprised of all councillors.

**1.0 Welcome, Attendance, Remote Meeting Etiquette:** to record attendance and to recap on the remote meeting etiquette (paper previously circulated).

Attendance: Cllr B L Smith, Cllr J Boundy, Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr D L Powell, Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

In attendance: E J Humphreys (Clerk to the Council).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
7.0	Applications Review and Allocation	Cllr J N Wakelam	Personal not prejudicial interest as a member of Churchstoke Bowling Club applying for grant of less than £500
7.0	Applications Review and Allocation	Cllr R K McLintock	Personal not prejudicial interest as a CCC's representative to Friends of the Green and Horsewell
7.0	Applications Review and Allocation	Cllr R K McLintock	Personal not prejudicial interest as a CCC's representative to Hyssington Village Institute

**3.0 Elections to Offices of Committee Chairman & Vice-Chairman for the Municipal Year 2021-22**

3.1 Chairman: to receive nominations, to resolve the election of Committee Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair. Nominations will be taken from the floor. Council received one nomination.

RESOLVED

*The Green Grants Committee elects Cllr B L Smith as Chairman of Green Grants Committee for 2021-22.*

3.2 Vice-Chairman: to receive nominations and to resolve the election of the Committee Vice-Chairman. Nominations will be taken from the floor. Council received one nomination.

RESOLVED

*The Green Grants Committee elects Cllr R K McLintock as Vice-Chairman of Green Grants Committee for 2021-22.*

**4.0 Apologies for Absence:** to receive, and resolve if desired, to approve absence(s).

Apologies for absence approved by Council: None

Other Apologies for Absence: Cllr A Richards

Other members Absent: Cllr G Jameson.

**5.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.  
None.

## **6.0 Terms of Reference**

6.1 Committee: to note the Terms of Reference of the Committee (paper 6.1).  
The Clerk reminded Members of the Terms of Reference of the Committee.

RESOLVED:

*The Green Grants Committee notes the Terms of Reference of the Green Grants Committee.*

6.2 Scheme: to note the Terms of Reference of the Scheme and the purpose, scope, criteria, and formula therein (sections 4-7) prior to reviewing the applications (paper 6.2).  
The Clerk reminded Members of the Green Grants Terms of Reference of the Scheme.

RESOLVED:

*The Green Grants Committee notes the Terms of Reference, purpose, scope, criteria and formula for allocation of funds, prior to reviewing applications.*

**7.0 Applications Review and Allocation:** to review all applications received, & to resolve allocation of grants according to Terms of Reference (paper 7 previously circulated).  
The Clerk reported the financial position of funds, the applications received and the results of process and formula.

**RESOLVED:**

*The Green Grants Committee confirms applications valid and processed according to the agreed formula, and awards as follows:*

Organisation	£ award	Item description
Churchstoke Bowling Club	250.00	top dressing for the green
Friends of the Green and Horsewell	250.00	a bench for the Green
Hyssington Village Institute	250.00	towards a remote control drop down projection screen, fixings & installation
Total	750.00	

Action – Clerk to process

Cllr M J Jones joined the meeting at this point.

**8.0 Timetable of next actions:** to confirm next actions:

The Clerk recommended the next actions for processing and award.

**RESOLVED:**

*The Green Grants Committee confirms actions as follows:*

Action	Timetable
<i>Inform applicants</i>	<i>Aug'21</i>
<i>Authorise cheque payments</i>	<i>Council meeting Aug'21</i>
<i>Make grant presentations</i>	<i>Council meeting Sept'21</i>

Action – Clerk to process

Meeting ended – 7.40pm.