



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

**MINUTES of GREEN GRANTS COMMITTEE MEETING
on Thursday 28th July 2022, 7.30pm**

at Churchstoke Community Hall and remotely on Zoom-Pro platform
the Green Grant Committee being comprised of all councillors.

1.0 Welcome, Attendance, Remote Meeting Etiquette: to record attendance, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.

Attendance at the hall: Cllr M J Jones, Cllr R K McLintock, Cllr J N Wakelam.

Attendance online: Cllr M A Whittall.

In attendance: E J Humphreys (Clerk to the Council).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
7.0	Applications Review and Allocation	J N Wakelam	Personal not prejudicial interest as a member of Churchstoke Bowling Club applying for grant of less than £500
7.0	Applications Review and Allocation	R K McLintock	Personal not prejudicial interest as a CCC's representative to Hyssington Village Institute

3.0 Elections of Committee Chairman & Vice-Chairman for the Municipal Year 2022-23

3.1 Chairman: to receive nominations, to resolve the election of Committee Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair. Nominations will be taken from the floor. Council received one nomination.

RESOLVED

The Green Grants Committee elects Cllr R K McLintock as Chairman of Green Grants Committee for 2022-23.

3.2 Vice-Chairman: to receive nominations and to resolve the election of the Committee Vice-Chairman. Nominations will be taken from the floor. Council received one nomination.

RESOLVED

The Green Grants Committee elects Cllr J N Wakelam as Vice-Chairman of Green Grants Committee for 2022-23.

4.0 Apologies for Absence: to receive, and resolve if desired, to approve absence(s).

Apologies for absence approved by Council: None

Other Apologies for Absence: Cllr A Richards, Cllr B L Smith, Cllr C P Smith.

Other members Absent: None.

5.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy. None.

6.0 Terms of Reference

6.1 Committee: to note the Terms of Reference of the Committee (paper 6.1). The Clerk reminded Members of the Terms of Reference of the Committee.

RESOLVED:

The Green Grants Committee notes the Terms of Reference of the Green Grants Committee.

6.2 Scheme: to note the Terms of Reference of the Scheme and the purpose, scope, criteria, and formula therein (sections 4-7) prior to reviewing the applications (paper 6.2).

The Clerk reminded Members of the Green Grants Terms of Reference of the Scheme.

RESOLVED:

The Green Grants Committee notes the Terms of Reference, purpose, scope, criteria and formula for allocation of funds, prior to reviewing applications.

7.0 Applications Review and Allocation: to review all applications received, & to resolve allocation of grants according to Terms of Reference (paper 7 previously circulated).

The Clerk reported the financial position of funds, the applications received and the results of process and formula.

RESOLVED:

The Green Grants Committee confirms applications valid and processed according to the agreed formula, and awards as follows:

Organisation	£ award	Item description
Churchstoke Bowling Club	250.00	top dressing for the green
Hyssington Village Institute	250.00	towards the installation of a hearing loop in the village hall
Total	500.00	

Action – Clerk to process

8.0 Timetable of next actions: to confirm next actions:

The Clerk recommended the next actions for processing and award.

RESOLVED:

The Green Grants Committee confirms actions as follows:

Action	Timetable
<i>Inform applicants</i>	<i>Aug'22</i>
<i>Authorise cheque payments</i>	<i>Council meeting Aug'22</i>
<i>Make grant presentations</i>	<i>Council meeting Sept'22</i>

Action – Clerk to process

Meeting ended – 7.35pm.