

**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 26th January 2016
at Churchstoke Community Hall at 7.30 p.m.**

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests – to record attendance and apologies for absence, receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations.

Attendance: Cllr B L Smith (Chairman), Cllr J Jones, Cllr M J Jones, Cllr D L Powell, Cllr Z M Powell, Cllr P C Rigg, Cllr A Smith, Cllr C P Smith, Cllr J Stelmasiak, Cllr D N Yapp.

The Chairman welcomed members of the public.

Apologies for absence approved by Council: none.

Other apologies for absence: Cllr A Richards, Cllr J Wakelam.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations are displayed on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.0	Planning Matters	M J Jones	Personal not prejudicial interest as Member of Powys CC Planning Committee
5.3	Planning applications	D L Powell	Personal not prejudicial interest in application P/2015/1118 as a distant member of the family of the applicant
5.3	Planning applications	Z M Powell	Personal not prejudicial interest in application P/2015/1118 as a family relation of the applicant

2.0 Minutes of Meetings: To approve and sign the minutes as a correct record of the Full Council Ordinary Business Meeting 15th December 2015 at Churchstoke Community Hall (paper 2 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 15th December 2015 were reviewed and approved with typographical errors corrected.

RESOLVED:

'The minutes of the Full Council Ordinary Business Meeting 15th December 2015 are approved and signed as a correct record.'

3.0 Matters Arising from Minutes for Information: To report matters arising for information, from the minutes of the Full Council Ordinary Business Meeting 15th December 2015 at Churchstoke Community Hall
None.

4.0 Governance: To elect a community council representative to the Churchstoke CP School Governing Body.

The Chairman reminded Members of the current vacancy for a community council representative on the Churchstoke CP School Governing Body. Members debated the situation with vacancies on the governing body in general and frustration with the constraints that the CCC representative has dealt with when endeavouring to keep the council informed.

RESOLVED:

'CCC wishes to write to the school to express the view that it feels unable to be adequately represented on the school governing body if its representative cannot report fully to council, and then take the council's informed opinions back to influence the governing body. CCC also requests information on the requirements and functions of the role so that it can better understand the constraints, if any, and asks the Governing Body to fill other vacancies which the council understands can be filled by staff or parents'.

Action – Clerk to process

5.0 Planning Matters:

5.1 Planning Specific Correspondence

- 5.1.1 Powys CC: further information regarding planning consultations to be undertaken electronically (paper 5.1.1 previously circulated).
Powys CC Executive Support Manager – re electronic consultation:
The Clerk reminded Members of the change to planning consultation process being made by Powys CC and the response by CCC. Council received information from Powys CC that in order to address some of the concerns raised the implementation date has been postponed from 1st January to 1st February 2016, during which time Powys County Council will compile guidance for town & community councils on using the planning portal, and to allow councils to consider how information is then shared within the local council's membership.
- 5.1.2 Other planning specific correspondence (if any).
None.

5.2 Powys C.C. Planning Determinations – to report recent Powys C.C. planning determinations (if any).

The Clerk reported notification of planning determinations by Powys C.C. as follows:

Ref.	Site	Powys C.C. Planning Decision
P/2015/0180	Montgomeryshire Natural Spring	Full planning permission granted

	Water Co., Churchstoke	
P/2015/1131	Gernant, Churchstoke	Full planning permission granted

5.3 Planning Applications – to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including:

RESOLVED:

'CCC. responds to planning application consultations as follows:'

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				
P/2015/1118	Mr Chris Owen, Old Quarry House, Upper Aston, Pentre	Old Quarry House, Upper Aston, Pentre	Two storey extension to provide additional sitting room and 1 st floor bedroom and shower room	S
P/2016/0015	Mr Shaun Bedford, Broadway House, Churchstoke	Broadway House, Churchstoke	Listed Building Consent (retrospective) for retention & renovation of Coach House	S

Action – Clerk to process

5.4 Planning Enforcement – to report information from Powys C.C. planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed enforcement as follows:

Ref./ Site	Description
None	

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes – to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 One Voice Wales: HM The Queen's 90th Birthday 2016 – to receive information, discuss, and resolve if desired, on arrangements if any for the 90th birthday celebration (ref Queen's 90th Birthday Beacons 21st April 2016 papers 6.1a-b previously circulated).

Council received an invitation and guide from The Royal Household, to participate in the Queen's Birthday Beacons on 21st April which will form part of 90th Birthday celebrations weekend. The Chairman reminded Members that CCC co-ordinated and sponsored a beacon and fireworks on Todleth Hill for the Diamond Jubilee in 2012. Members agreed that the weather conditions may be more difficult and bonfire materials more scarce in April, and agreed to consider whether other community organisations might be better placed to organise other events, and to consider this further at the February meeting.

Action – for Feb agenda

6.2 One Voice Wales: Nominations for HM The Queen's New Year 2017 Honours List, to be taken in confidential session if necessary (paper 6.2a-b previously circulated).

Council received a public invitation to nominate for The Queen's New Year Honours 2017. The Clerk advised that although the deadline for response is 29th January, that Members may wish to prepare for similar invitations in future. Noted.

6.3 One Voice Wales

Council received notice and agenda for the meeting of the committee meeting 19th January, 7pm, Abermule. Cllr M J Jones reported he was unable to attend due to prior commitment.

6.4 One Voice Wales

Training Programme February 2015

Council received the February programme, the Clerk highlighting the course 'Introduction to Community Engagement in Montgomery, 28th February. Noted.

6.5 Society of Local Council Clerks

The Clerk reported on the date and programme of the 10th Practitioners' Conference, 25th – 26th February 2015, Stratford upon Avon, at £249 less £100 bursary.

RESOLVED:

'By way of training, continuous professional development (CPD), and keeping up to date with issues and good practice, CCC approves and funds the Clerk's attendance at the Practitioners Conference.'

Action – Clerk to process

6.6 Other reports and items of correspondence (if any) for Information.

- a) OVW: Welsh Government – Advertisement for appointment of a Vice-Chair and Independent Members to NHS Wales
- b) OVW: Welsh Government – feedback concerning Supporting Joint Commissioning for Public Services Integrated Health & Social Care, 26th November 2015 at Cardiff City Stadium
- c) OVW: Welsh Government – information regarding Wales Remembers First World War Partnership Day 2016 inviting organisations and individuals working on First World War Centenary projects in Wales, large or small, to attend an event on 28th January 2016 at Aberystwyth University
- d) OVW: Climate Change Commission for Wales – information regarding its manifesto work in January
- e) OVW: Welsh Government – Advertisement for appointment to an Independent Member to the Board of Community Health Councils (CHCs) in Wales
- f) OVW: Wales Audit Office – Wales Audit Office Newsletter December 2015.

Action – Clerk to circulate documents post-meeting

7.0 Cae Camlad Playground and New Play Area – to receive progress highlight report from the project team, to report and resolve on decommissioning the existing playground, and to authorise part payment (Cllr D L Powell).

Cllr D L Powell reported on continuing delays to works due to adverse weather until the ground is sufficiently dry to lay the grass-mat, that the School has expressed a preference for the Cae Camlad playground to be decommissioned/ removed and ground returned to original condition at end of lease, and recommended part payment to be resolved under items for payment. Cllr Powell also agreed to endeavour to re-negotiate prices on the temporary fencing.

RESOLVED:

'CCC will seek a 3-month extension to the lease on Cae Camlad playground while works continue'

Action – Clerk to process

8.0 Hyssington Village Green – to receive a progress update from the FOTGAH regarding investigations into potential encroachment, title and work towards registration of Village Green, and to confirm actions 6-9 working with the lead community councillor (paper 8 previously circulated).

Council invited Mr Griffin to address the meeting, and received a progress update from FOTGAH towards registration of village green including and establishing title, and recommended action as next steps:

- 6) Confirm development site ownership via Land Registry
- 7) Consider whether it is possible to agree formal boundary without needing lawyers & associated cost
- 8) Discuss whether access to the development site, being across the village green, might be conditional upon a charge, which could be used for village green maintenance.
- 9) Consider whether any formal boundary resolution might include the developers taking responsibility for erecting the dry stone wall and other improvements envisaged by FOTGAH.

RESOLVED:

'CCC notes the progress report and confirm that it supports actions 6-9 of the recommendations from FOTGAH with Cllr D L Powell as named contact within the council.'

Action – Clerk to process

The Chairman thanked Mr Griffin for his continued work on the matters.

9.0 Recreation Field & Allotments Matters:

9.1 Recreation Field – to receive a request to plant daffodils at the southern end of the field (paper 9.1 previously circulated)

Council received a request from a parent of a member of the Girl Guides to work towards a guide's badge, by planting daffodil bulbs in the village.

RESOLVED:

'CCC thanks the parent and girl guides for their public spirited contribution to the village and grants permission for planting south of the new playground and along the playground fence, with any spare bulbs allocated to the cemetery.'

Action – Clerk to process

9.2 Allotments – to receive a request to change conditions of holding to allow more than one plot (paper 9.2 previously circulated).

Council received a request from an allotment holder to hold more than one plot. The Clerk reminded Council that current application conditions require the applicant does not hold more than one allotment plot wholly or in part, and that plots have never been oversubscribed.

RESOLVED:

'CCC grants permission for tenants to hold an additional whole of half plot on a non-right of renewable basis and existing empty plots to be offered (and allocated upon application) to existing tenants on that basis.'

Action – Clerk to process

10.0 Consultation by Welsh Government: Draft Local Government (Wales) Bill

– to consider the consultation closing 15th Feb 2016, and to resolve a response if desired, (core papers 9.0a-e, and full documents at [http://gov.wales/consultations/localgovernment/draft-local-government-\(wales\)-bill-consultation/?status=open&lang=en](http://gov.wales/consultations/localgovernment/draft-local-government-(wales)-bill-consultation/?status=open&lang=en)).

The Chairman reminded Members of the consultation. The Clerk indicated this is further to the White Paper 'Reforming Local Government' consultation to which Town Council made a substantial response in April, the Draft Bill setting the Welsh Government's detailed proposals for the reform of local government. This includes consultation on the Welsh Government's preference for the future "map" of local government in Wales and Local Authority mergers, and a new and reformed legislative framework for Local Authority democracy, accountability, performance and elements of finance. The Clerk also highlighted aspects of particular relevant to community & town councils:

- Review of Community & Town Councils by the Local Democracy and Boundary Commission Wales
- A new status of 'Competent' Community and Town Councils
- The date of next Town & Community Council elections being 2017, and thereafter 2023, (meaning terms of office would be 5 years for current council and 6 years for the following one)
- Training for Councillors
- Establishing Community Area Committees.

RESOLVED:

'CCC delegated response to the Clerk, taking guidance from the Chairman, consistent with the response submitted to the White Paper in April and after attending the Welsh Government briefing session in Swansea on 2nd February.'

Action – Clerk to process

11.0 Financial Report:

11.1 Finance Specific Correspondence – to report finance specific correspondence, if any.

11.1.1 Welsh Government: Council received notification that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for 2016-17 is increased from £7.36 to £7.42 per elector.

11.1.2 Harry Tuffins: Council receive notification of £500 grant from the 2015 Churchstoke Fun Day for the playground project.

11.1.3 Powys CC: request for annual information on Village Hall grants made 2015-16 and planned for 2016-17.

Action – Clerk to process

11.2 Playground Loan Repayment: to confirm repayment of the PWLB loan by Direct Debit.

The Clerk reported the terms and receipt of the loan.

RESOLVED:

'CCC approved repayment of the loan from the Public Works Loans Board (loan number 504503) by Direct Debit.'

11.3 Financial Year Budget 2016-17 – to receive the 3rd draft & to resolve the annual revenue budget, precept, and capital programme (paper 11.3a-b previously circulated).

The Chairman referred Members to the Clerk's report on the further financial appeals received since November this year. Noted.

The Clerk reported on options in the final draft 2016-2017 budget, and reminded Members that the final budget return must be submitted to Powys CC by 27th January 2016.

RESOLVED:

'CCC accepts option (i) as presented, and sets a precept for 2016-2017 to the value of £18,936.47 at £21.89 per Band D property.'

Action – Clerk to process

The Chairman thanked the Clerk and the Budget Panel for the detailed work in preparation of the draft budget.

11.4 Items Received Since Last Meeting – to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
M&G	Charibond dividend Aug-Oct'15	1.62
Harry Tuffins	Fun Day grant for playground project	500.00
Public Works Loans Board	Loan number 504503 (new playground)	26,992.00
NatWest Bank	Gross interest Dec 2015	2.36
Powys CC	3 rd instalment precept & recreation grant	6,729.00
	Excl rights of burial (plots 491 & 492)	380.00
E J Francis Funeral Serv.	Burial fee (plot 329)	190.00
	Total	34,794.98

11.5 Items for Payment – to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC. authorises payments as follows':

Chq	Payee	Description	£ex vat	£vat	£total
To authorise items for payment at this meeting:					
933	Severn Waste Serv's	Empty s'aways Nov'15	150.00	30.00	180.00
934	E J Humphreys	Cemetery refuse sacks	103.12	0.00	103.12
935	One Voice Wales	Training 25 th Nov (x3)	70.00	0.00	70.00
936	E J Humphreys	Admin exp Q2 Jul-Sep	144.97	11.53	156.50
937	Ch'stoke Rec Assoc	Room hire, & affiliation 2016	46.00	0.00	46.00
938	HAGS-SMP Ltd	New playg'nd part pay't	23,169.81	4,633.96	27,803.77
Total items to authorise for payment at this meeting			23,683.90	4,675.49	28,359.39
To report items previously authorised to be paid by direct debit or standing order:					
SO	E J Humphreys	Clerk sal. Jan'16	547.40	0.00	547.40
Total previously authorised to be paid by dd/sord.			547.40	0.00	547.40
Grand total for payment at this meeting			24,231.30	4,675.49	28,906.79

Action – Clerk to process

11.6 Consolidated Balances – to report to date after sweep, receipts & payments.

The Clerk reported on the M&G quarterly statement for 1st Oct-31st Dec 2015:

Fund	Number of shares	Share Price (p)	Value at 31/12/2015 (£)
Charibond	100	122.03	122.03

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Reserve acc. £	Current acc. £
Gross balances	60,438.52	500.00
Less consolidated ring-fenced funds	21,515.90	0.00
Net balances available	38,922.62	500.00

12.0 Highways & Rights of Way Reports:

12.1 From Powys CC/ Shropshire Council to CCC – to report general maintenance.

- C2054 Wernddu Lane, outside St Nicholas House: road sign (road narrows and bends for 1.5 miles) fallen to the ground. Powys CC replies that it will replace the sign by St Nicholas House, and in addition the Old Churchstoke & Priestweston fingerpost signs at the Hall Bank junction will be replaced at the same time.
- A489 southbound gateway to Churchstoke: drain cover rotted near The Brickyard. Powys CC replies that the gully grating near the Brickyard has been replaced w/b 4th January.
- C2193 Todleth Bank (A489 end): HGV's are stalling on the bank. Council requests that consideration be given to installation of a no HGV's sign. Powys CC replies that it will erect an 'unsuitable for HGVs' sign at the

Todleth House junction. In addition, it states that the pothole near Todleth Farm will be scheduled for repair.

- 12.2 From CCC. to Powys CC/ Shropshire Council – to report general maintenance.
a) A489 at Broadway – surface is breaking up.

Action – Clerk to process

13.0 County Council Matters– to receive & discuss other general Powys C.C./ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
- Budget and Precept 2016-17: resolution not yet made but anticipated shortly
 - Ward changes and numbers of councillors: The Welsh Government has announced there will be no change to the to the numbers of councillors on Powys CC from 2017-20, remaining at the current level of 73 councillors.
- b) Shropshire Council: no report.

14.0 Correspondence – to receive items of general correspondence for information.

Various correspondences were tabled to be recorded in the minutes as follows:

- a) Post Office, Churchstoke: information regarding changes to branch operations at the branch in Churchstoke
- b) Powys CC: notification of Dog Fouling consultation, closing Sunday 31 Jan 2016
- c) Powys CC: notification of Refuse collection week changes to Newtown & Machynlleth satellite round (inc Todleth, Fishpool, Old Churchstoke, Pentre
- d) Russell George AM: e-Newsletter Jan 2016
- e) Russell George AM: dates of mid-winter surgeries
- f) Powys Community Health Council: information regarding Mid Wales Healthcare Collaborative Community Meetings
- g) PAVO: information regarding Every Child to Play Every Day
- h) Resource Efficient Wales: information to help promote the service in Churchstoke
- i) CPRW Montgomeryshire: invitation to enter the newly revived CPRW Montgomeryshire's Best Kept Village competition 2016
- j) Welshpool Town Council: 'Flicks in the Sticks' publicity for Feb 2016.

Action – Clerk to circulate documents post-meeting

15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting:

- a) Cllr D L Powell: further to the notice from Powys CC that it is intending to move to electronic consultation of planning applications, Cllr Powell offered a trial loan of a projector and screen to council.
- b) Cllr D N Yapp: reported there is a defective light outside the hall. The Clerk agreed to endeavour to ascertain responsibility for repair.

- c) Cllr D N Yapp: reported an approach by a member of the public reporting suspicions of illegal substances found on the recreation field. Cllr C S Smith reminded councillors that she is councillor with special responsibility for police liaison and can take forward concerns if necessary.
- d) Cllr D L Powell: informed councillors that two former councillors have expressed an interest in returning to the council should vacancies arise.
- e) Chairman: thanked Cllr J Stelmasiak for donating a surplus filing cabinet to the council.
- f) Chairman: Next meeting: Full Council Ordinary Business Meeting, Tuesday 23rd February 2016, 7.30pm, at Churchstoke.

Meeting ended – 9.50 p.m.