



CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA(Oxf), CiLCA, MILCM

MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 26th July 2017, 7.45pm
 at Hyssington Village Hall
 commencing upon the rising of the preceding
 Green Grants Committee meeting.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr J Jones, Cllr M J Jones, Cllr R K McLintock (items 5.2 onwards), Cllr A Richards, Cllr B L Smith, Cllr C P Smith, Cllr J N Wakelam.

The Chairman welcomed members of the public.

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: Cllr D N Yapp.

Other apologies for absence received not reported to meeting: None.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
6.0	Planning Matters	M J Jones	Personal not prejudicial interest as Member of Powys CC Planning Committee

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

None.

3.0 Minutes of Meetings: to approve & sign the minutes as a correct record the minutes of the Full Council Ordinary Business Meeting 28th June 2017 at Churchstoke Community Hall (paper 3 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 28th June 2017 at Churchstoke Community Hall were reviewed and approved.

RESOLVED:

The minutes of the Full Council Ordinary Business Meeting 28th June 2017 at Churchstoke Community Hall are approved and signed as a correct record.

4.0 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of the Full Council Ordinary Business Meeting 28th June 2017 at Churchstoke Community Hall.

4.1 (9.0) Application for Access and Underground Water Utility via Gorsty Lane Hyssington.

The Clerk reported that correspondence has been issued to Mr Hitchen, C21 Construction as resolved, along with a reminder that CCC's permission does not circumvent planning permissions which might be required for the amendments or for tree felling, which should be referred to the planning authority.

4.2 (15.1) Grass-Cutting

Members remarked that the grass verges in the village appear not to have been cut for two months, and asked the Clerk to enquire with the contractors.

Action – Clerk to process

5.0 Electoral Matters:

5.1 Hyssington Ward: further to the elections 4th May 2017, to receive nominations and to co-opt to fill the 3 remaining vacancies on the council for Hyssington Ward.

The Chairman reminded Members of the three remaining vacancies in Hyssington Ward following elections on 4th May, and of publication of intent to co-opt. The Clerk reported expressions of interest received.

RESOLVED:

CCC co-opts Mr Robert K McLintock of Lower Bank Farm, Hyssington to the council, to fill the vacancy for a councillor for Hyssington Ward.

Action – Clerk to process

Cllr R K McLintock signed the Declaration of Acceptance of Office and joined the meeting at this point.

5.2 Churchstoke Ward: further to co-option to the council 17th May 2017, to issue the declaration of vacancy arising from non-acceptance of office.

The Clerk reminded Members of the vacancy arising out of failure to sign acceptance of office and that declaration of vacancy will be posted to notice board and website, and the Elections Office will be informed.

Action – Clerk to process

6.0 Planning Matters:

6.1 Planning Specific Correspondence: to receive information, and resolve if desired, planning specific correspondence, if any.
None.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying Community and Town Councils of Planning Decisions in their area.
The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Planning Decision
P/2016/0615	Land at Little Bank Farm, Mell'ton	Consent
P/2016/1052	Land opp Manor Cott., White Grit	Consent
P/2016/1313	Land at Ger-y-Cwn, Churchstoke	Consent
P/2017/0354	Pinwydd, Churchstoke	Consent
P/2017/0556	Pleasant View, Pentre	Consent
P/2017/0615	Poplar Cottage, Fishpool Lane	Certificate of lawfulness refused

6.3 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

RESOLVED:

CCC responds to planning application consultations as follows:

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				
P/2017/0705	J Meddins & Co, Lynwood, Churchstoke	Lynwood, Churchstoke	Erection of agricultural building at Lynwood Churchstoke	S

Action – Clerk to process

6.4 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None.	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed planning enforcement matters.

Ref./ Site	Description
None.	

7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

Council received correspondence and the Clerk highlighted as follows:

7.1 Consultation by Welsh Government on Revised School Organisation Code: to receive the consultation closing 30th Sep'17 (paper 7.1 & at

<https://consultations.gov.wales/consultations/school-organisation-code> previously circulated).

Council received notice of consultation, and the Clerk recommended CCC consider its response at the September meeting.

Action – for September agenda

7.2 Other correspondence: to receive and circulate other correspondence received via OVW.

The Clerk reported notification via OVW of the Welsh Government consultation on 'Electoral Reform in Local Government in Wales', closing 10th Oct'17 and recommended CCC consider its response at the September meeting.

Action – for September agenda

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

8.0 Recreation: Cae Camlad Playground and New Play Area).

8.1 Cae Camlad Playground: to receive progress highlight report from the project team and to resolve the responses to the Bill of Sale, if any (Cllr D L Powell). The Chairman reported on one expression of interest in response to the Bill of Sale.

RESOLVED:

CCC accepts the expression of interest in Bill of Sale from Mr A Smith to the value of £150.00, for purchase and removal of play equipment but not reinstating surfaces.

Action – Clerk to process

8.2 New Play Area Inspection Report: to receive the RoSPA Inspection report 2017 and to resolve repairs appropriately (paper 8.2 previously circulated). Council received the results of the inspection of the new playground indicating that the site is reported as medium risk due to mixed bay swings, though no remedial action is required, and all other items being low or very low risk.

RESOLVED:

CCC notes the report indicating medium risk at the mixed bay swings, that no remedial action is required, and all other items being low or very low risk.

Council also received the results of the inspection of the Cae Camlad playground indicating that the site is closed, recommending removal, reported as medium risk due to entrance gate, and all other items being low or very low risk.

RESOLVED:

CCC notes the report indicating the site is closed, recommending removal, reported as medium risk due to entrance gate, and all other items being low or very low risk. CCC notes that removal is to progress through the Bill of Sale.

9.0 Financial Reports.

9.1 Finance Specific Correspondence: to receive finance specific correspondence if any.
None.

9.2 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
HMRC	Vat reclaim 2016-17	5,577.33
NatWest Bank	Gross interest June 2017	0.33
	Allotment rent plot 8 - Jul'17-Feb'18	20.00
	Allotment rent plot 6 - Mar'17-Feb'18	30.00
	Allotment rent plot 2b - May'17-Feb'18	12.50
	Total	5,640.16

9.3 Items for Payment: to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC authorises payments as follows':

Chq	Payee	Description	£ex vat	£vat	£total
1046	E J Humphreys	Admin exp Q1 Apr-Jun'17	285.09	17.11	302.20
1047	E J Humphreys	Clerk net salary Jul'17 & back pay mid to end-Jun'17	545.40	0.00	545.40
Grand total for payment at this meeting			830.49	17.11	847.60

Action – Clerk to process

9.4 Consolidated Balances: to report to date after sweep, receipts & payments.

The Clerk reported on the M&G quarterly statement for 1st Apr-30th Jun 2017:

Fund	Number of shares	Share Price (p)	Value at 30/06/2017 (£)
Charibond	100	127.67	127.62

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	40,440.20
Less consolidated ring-fenced funds	0.00	13,127.47
Net balances available	1,000.00	27,312.73

10.0 Highways and Rights of Way Reports.

10.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance.

- a) Powys CC: Council received notification of road closure C2055 Hall Bank from 08:00 – 17:00 on Sat 12th Aug'17 and from 08:00 – 17:00 on Sat 19th Aug'17 on behalf of Heartland Pipelines as they carry out works to repair damaged drainage.
- b) Shropshire Council: Council received notification of road closure Rowley Lane, Shropshire, to allow essential drainage repairs to be carried out, between planned dates 25th – 29th Sep'17.

10.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance.

RESOLVED:

CCC reports matters for attention to highways and rights of way authorities as follows:

- a) *Heblands Road: surface erosion and in need of resurfacing.*

Action – Clerk to process

11.0 County Council Matters: to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:

- Recent controversy on the matter of purchase of a new car for the Chairman and for other councillors undertaking civic duties
- Churchstoke CP School is no longer in financial deficit, and now showing a small budget surplus.

- b) Shropshire Council: no report.

12.0 Correspondence:

- 12.1 Correspondence: to receive, for information, other items of general correspondence which may be brought to the attention of the council. The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's Announcements: to receive announcements from Chairman and Members for information

- a) Cllr A Richards: reported interest from a member of the public volunteering to undertaking pest control (rabbits) at the cemetery. Members asked the Clerk to make arrangements.
- b) Chairman: reminded Members of the Green Grants presentation evening planned for 15th Sep'17 and encouraged all to attend.

- 13.2 Items for Future Agenda: to bring forward items for consideration for future agenda

- a) Cllr C P Smith: reported from a recent Churchstoke Recreation Association meeting where it reported a £5,000 loss, and the prospect of competition for meeting space and toilets from St Nicholas Church

Action – for future agenda

- 13.3 Next meeting: Full Council Ordinary Business Meeting Wed 30th Aug'17, at Churchstoke, the meeting in August being planning, finance and urgent matters only.

14.0 Confidential Session Exclusion of Public and Press

- 14.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.















RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
















- 14.2 Confidential Matters and Correspondence [confidential reason data protection of individuals]: to receive, and resolve if desired, such business or correspondence of a confidential nature as will be brought before the council by the Clerk.
None.

Meeting ended – 8.44pm.

Appendix 1: One Voice Wales/SLCC Correspondence and circulated post meeting

-  01a - WGov Revised School Organisation Code - 110717.pdf
-  01b - WGov Consultation School Organisation Code website.pdf
-  01c - school_organisation_code_-_consultation_document_english.pdf
-  01d - revised_school_organisation_code_consultation_-_english_0.pdf
-  02a - WGov Consultation Electoral Reform - 240717.pdf
-  02b - WGov electoral_reform_-_a_consultation_document_v2.pdf
-  02c - WGov electoral_reform_-_youth_friendly_consultation_-_english.pdf
-  03 - OVW June 2017 News Bulletin - 290617.pdf
-  04 - OVW Save the date Conference & AGM Sat 30th Sep'17 - 260617.pdf
-  05 - WGov Consultation Welsh Revenue Authority access to criminal powers - 120717.pdf
-  06a - WGov workshops local government reps higher activity radioactive waste management & disposal - 120717.pdf
-  06b - WGov GDF WWC LA & CC Invite Letter - 120717.pdf
-  06c - WGov Stakeholder Discussion paper GDF CE Workshop - 120717.pdf
-  07 - WGov Abertawe Bro Morgannwg Independent Member (ICT) Job Advert - 130717.pdf

Appendix 2: General Correspondence received and circulated post meeting

-  01 - PCC News HWRC opening days could increase - 040717.pdf
-  02 - PCC News HWRC opening days to increase - 110717.pdf
-  03 - PCC Consultation help make PCC become innovative, agile commissioning organisation - 280617..pdf
-  04 - R George AM July Newsletter - 060717.pdf
-  05 - MWWFRS Did You Know Survey - 190717.pdf
-  06a - Arwain Growing Wales Breakfast Reception 26.07.17 - 200717.pdf
-  06b - Arwain Sustainable Management Scheme - 050717.pdf
-  06c - Arwain UnLtd Awards - 120717.pdf
-  06d - Arwain Your invitation to enter Powys Business Awards'17 - 280617.pdf
-  06e - Arwain Farming Connect at the Royal Welsh Show - 200717.pdf
-  07 - CPRW Newsletter Jul17_web - 210717.pdf
-  08 - Business Wales 30 hrs a week free childcare Free weekend bus travel How to export your goods - 200717.pdf
-  09a - PTHB Invitation to informal reception 25 Jul'17 RWS - 070717.pdf
-  09b - PTHB Invitation to the AGM 1.30pm to 4pm Wed 19 Jul'17 Llandrindod Wells - 290617.pdf
-  10 - Welsh Ambulance Services NHS Trust Board Meeting & AGM 20 Jul'17 - 060717.pdf