



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING  
on Tuesday 17<sup>th</sup> December 2019, 7.30pm  
at Churchstoke Community Hall.**

- 1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:** to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr G Frost, Cllr G Jameson, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Other apologies for absence reported to the meeting: Cllr J Jones.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' Interests: Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
10.1	Consultation Public Footpath 65 Public Path Diversion Order 2019	M J Jones	Personal & prejudicial interest as a member of Powys CC Rights of Way Committee

- 2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.  
None.

**3.0 Minutes of Previous Meetings**

- 3.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 26<sup>th</sup> November 2019 at Churchstoke Community Hall (paper 3.1 previously circulated).  
The minutes of the Ordinary Business Meeting 26<sup>th</sup> November 2019 at Churchstoke Community Hall were reviewed.

**RESOLVED:**

*The minutes of the Council Ordinary Business Meeting 26<sup>th</sup> November 2019 at Churchstoke Community Hall are approved and signed as a correct record with one amendment:*

- (3.1) *the item heading for approval of previous minutes should refer to the meeting 22<sup>nd</sup> October 2019 at Churchstoke Community Hall.*

- 3.2 To report matters arising for information from the minutes of the Ordinary Business Meeting 26<sup>th</sup> November 2019 at Churchstoke Community Hall.  
None.

- 4.0 Governance: Electoral Matters Hyssington Ward:** further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

The Chairman reminded Members of the remaining vacancy in Hyssington Ward following elections on 4<sup>th</sup> May 2017, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

**5.0 Planning**

- 5.1 Planning Specific Correspondence:

5.1.1 Planning Aid Wales: News & Training Opportunities: to receive details and resolve attendance (inc paper 5.1.1 previously circulated).

Council received planning news and training opportunities from Planning Aid Wales. Noted.

5.1.2 Other Planning Specific Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk.

None.

- 5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (papers 5.2a-b previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
None.		

- 5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None.			

- 5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
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None.

- 5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
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None.

- 5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
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None.

- 5.7 Planning Enforcement:

- 5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community.

Ref./ Site	Description
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None.

- 5.7.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.

The Chairman reminded Members that CCC has several enquiries still outstanding and recommended that CCC write to the Planning Authority for a progress update

RESOLVED:

*CCC will write again to the Planning Authority to request an update on the outstanding enforcement matters it has brought to the attention of enforcement officers.*

- 6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

- 6.1 OVW/SLCC Correspondence: to receive and circulate for information correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.  
The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

## 7.0 Recreation

- 7.1 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) on its works to the Green and preparation of draft arrangements with CCC for registration (Cllr R K McLintock).  
Cllr R K McLintock reported that he has written to FOTGAH enquiring the date of the next meeting which villagers may attend, and is awaiting the information.

## 8.0 Consultations

- 8.1 Police and Crime Commissioner for Dyfed-Powys: 2020/21 Police Precept Consultation: to receive notice and resolve if desired on the consultation closing 8<sup>th</sup> Jan'20, at <https://www.surveymonkey.co.uk/r/DPPPcept> (papers 8.1a-c) previously circulated).

The Chairman referred Members to the consultation papers.

RESOLVED

*CCC does not wish to respond to the consultation.*

## 9.0 Finance

- 9.1 Finance Specific Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk.

- 9.1.1 M&G Investments: to receive confirmation of Charibond Charities Fixed Interest Common Investment Fund to a Charity Authorised Investment Fund known as the Charibond Charities Fixed Interest Fund (paper 9.1.1 previously circulated).

Council received confirmation that its 100 units in 'Charibond Charities Fixed Interest Common Investment Fund' have been converted to 100 units in 'Charity Authorised Investment Fund known as the Charibond Charities Fixed Interest Fund'. Noted.

- 9.2 Financial Year 2020-21: to receive, and resolve if desired, on the 2<sup>nd</sup> draft budget (papers 9.2a-b previously circulated).

Council received the 2<sup>nd</sup> draft budget and plan for 2020-21 and considered potential capital contributions to heating schemes at Hyssington Village Hall and Churchstoke Community Hall. The Clerk reminded Members that the council must resolve the budget by 24<sup>th</sup> Jan'20 to meet the billing deadline at Powys CC.

RESOLVED

*CCC notes the potential for a capital contribution for heating upgrade at Hyssington Village Hall and will request an estimate from Churchstoke Recreation Association for boiler upgrade at Churchstoke Community Hall and will then consider with an aggregate figure for the 2020-21 budget.*

Action – for Jan agenda

- 9.3 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Nov'19	4.35
Knighton Motor Club	Donation	250.00
Total		254.35

- 9.4 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED:

*CCC authorises payments as follows:*

Chq	Payee	Description	£ex vat	£vat	£total
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1244	HM Revenue & Customs	PAYE Q3 Oct-Dec'19	54.80	0.00	54.80
<i>Sub-total for payment this meeting</i>			54.80	0.00	54.80
<i>To report items previously authorised</i>					
1245	E J Humphreys	Clerk net salary Dec'19	<i>As employment contract</i>		
DD	Public Works Loans Board	Playground loan 504503 instalment #8 ref 38305	1,525.19	0.00	1,525.19

Action – Clerk to process

- 9.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.  
The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	24,021.76
Less consolidated ring-fenced funds	0.00	10,672.93
Net balances available	1,000.00	13,348.83

## 10.0 Highways & Rights of Way

- 10.1 Consultation closing 3<sup>rd</sup> Jan'20: Powys CC: Diversion of Part of Public Footpath 65 Public Path Diversion Order 2019 (papers 10.1a-c previously circulated).

### Declarations of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

The Chairman referred Members to the consultation papers and reminded Members of CCC's response to the landowner's pre-application consultation in May'18.

### RESOLVED

*CCC notes the Footpath 65 Public Path Diversion Order 2019, and makes the same comments as to the applicant in May'18 – that CCC has no objection provided the landowner of the adjacent property over which the new route is planned is content with the proposal, and asks that self-closing gates are also installed at the exit to the highway to reduce the risk of animals straying if gates are left open by users of the footpath.*

Action – Clerk to process

- 10.2 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters, if any (paper 10.2 previously circulated).

The Clerk reported correspondence from Powys CC/ Shropshire Council as follows:

- A489 at Ivy House: pothole/surface failure: Powys CC replies that the pothole is scheduled for a permanent patching repair and a temporary holding repair was completed last week
- C2009 opp & north east of Llan Farmhouse: pothole adjacent to BT cover which could lead to failure of the cover: Powys CC replies that a holding repair is scheduled for the pothole adjacent to BT cover on C2009 north east of Llan Farmhouse

- c) A489 in Churchstoke: broken glass on the bus shelter: Powys CC replies that HGSS will arrange to clear up the glass on the A489 in Churchstoke from the damaged bus shelter, and report the damage to Transport to arrange a repair
- d) C2146 Coed Lane: blocked drains: Powys CC replies that its Highways Operations Supervisor confirms the drains on the C2146 Coed Lane have already been cleaned and are now functioning correctly
- e) C2193 near Todleth Cottage: an entrance which blocks the highway when used: Powys CC replies that the field gate on C2193 near Todleth Cottage can also open inward and provided that the gate is not left open across the highway causing an obstruction over long periods, then Highway Operations can see no issue.

- 10.3 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.  
Members reported highways matters for the attention of Powys CC/ Shropshire Council.

#### RESOLVED

*CCC reports highways matters to Powys CC/ Shropshire Council as follows:*

- a) *A489 Broadway House to Ivy House: despite recent repairs there are further potholes and surface failures.*

Action – Clerk to process

- 11.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.
- a) Powys CC: County Cllr M J Jones reported as follows:
    - Welsh Government is making a 4.3% increase to local authorities across Wales though the allocation to Powys CC isn't yet known.
  - b) Shropshire County Council: no report.

#### 12.0 Correspondence

- 12.1 Llandrindod Wells Town Council: Powys Pride: to receive and resolve if desired on an invitation to publicise Powys Pride 27<sup>th</sup> Jun'20 in Llandrindod Wells (paper 12.1 previously circulated).  
Council received information and request to promote Powys Pride taking place 27<sup>th</sup> June 2020 in Llandrindod Wells, hosted by Mid and North Powys Mind. Noted.
- 12.2 Powys CC: Knife Angel in Newtown: to receive and resolve if desired on information regarding the visit of the Knife Angel to Newtown in January 2020 (papers 12.2a-e previously circulated).  
Council received information from Powys CC regarding the installation of the Knife Angel at Newtown in January 2020, and invitation from The Dyfed-Powys Police & Crime Commissioner to attend the launch event at 12:00 Saturday 4<sup>th</sup> Jan'20 outside the Oriel Davies Gallery, Newtown. The Clerk reminded Members that the RSVP deadline is Wed 18<sup>th</sup> Dec'19.

#### RESOLVED

*Cllr G Frost will represent CCC and will attend the launch of the Knife Angel as an approved duty.*

Action – Clerk to process

- 12.3 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

### **13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 13.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

a) Chairman: wished all Members and residents within the community council area "A HAPPY CHRISTMAS AND A PROSPEROUS NEW YEAR" and invited Members to remain after the meeting for seasonal refreshments.

- 13.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

None.

- 13.3 Date of next meeting for information: Ordinary Business Meeting Tue 21<sup>st</sup> Jan'20, 7.30pm, at Churchstoke.

### **14.0 Confidential Session**

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED







*Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.*

- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.












None.

Meeting ended – 8.26pm.

### Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - News Bulletin Nov'19 - 271119.pdf
-  02a - OVW - National Awards Conference Thu 26th Mar'20 - 171219.pdf
-  02b - OVW - Nomination Guide 2020.pdf
-  02c - OVW - Application Form 2020.pdf
-  03 - WGov - The Welsh Index of Multiple Deprivation (WIMD) 2019 published - 291119.pdf
-  04 - CCW - Connecting Communities in Wales Newsletter Dec 19 - ENG - 111219.pdf

### Appendix 2: Other general correspondence received circulated post meeting

-  01 - R George AM - News from Russell George AM - 091219.pdf
-  02a - Powys CC - Have Your Say on the Next Steps on the North Powys Wellbeing Programme - 171219.pdf
-  02b - Powys CC - KEY DOCUMENTS \_ POWYS WELLBEING \_ POWYS MODEL OF CARE - web.pdf
-  02c - North Powys Project Survey Dec 2019 Eng.pdf
-  03 - SpArC - 12 DAYS OF GIVING - 101219.pdf
-  04 - Powys CC - Archives\_Newsletter\_Autumn\_2019 - 291119.pdf
-  05 - Powys CHC - Newsletter Issue 1 Dec 2019 - 121219.pdf
-  06a - WGov - Letter to Local Authorities - 161219.pdf
-  06b - WGov - playing-field-disposal-regulations.pdf
-  06c - WGov - playing-field-disposal-guidance.pdf
-  07 - Play Wales - e-bulletin December 2019 - 051219.pdf