



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 18th January 2022 at 7.30pm
held remotely on Zoom-Pro platform.**

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1 previously circulated).

The Chairman welcomed councillors to the meeting and reminded Members of the remote meeting etiquette.

Attendance online: Cllr B L Smith (Chairman), Cllr S J Boundy, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Other apologies for absence received: Cllr J Jones, Cllr D L Powell.

Other Members absent: Cllr M Whittall.

In attendance: E J Humphreys (Clerk to the Council).

- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
6.1.1	Consultation Powys CC: Replacement Local Development Plan (RLDP) Draft Delivery Agreement	M J Jones	Personal & prejudicial interest as a member of Powys CC Local Development Plan working group
6.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing &

			Rights of Way Committee
6.6	Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing & Rights of Way Committee

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
None.

4.0 Electoral Matters: Hyssington Ward: further to the Declaration of Vacancy dated 4th Jul'21 and Notice of Intent to Co-Opt 8th Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward.

The Chairman reminded Members of the vacancy in Hyssington Ward and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

5.0 Minutes of Previous Meetings

5.1 To approve & sign the minutes as a correct record of the hybrid Ordinary Business Meeting 21st December 2021 (paper 5.1 previously circulated). The minutes of the hybrid Ordinary Business Meeting 21st December 2021 were reviewed.

RESOLVED

The minutes of the hybrid Ordinary Business Meeting 21st December 2021 are approved with one correction to 'attendance', and signed as a correct record,

5.2 To report, for information purposes only, matters arising from the minutes of the hybrid Ordinary Business Meeting 21st December 2021.

5.2.1 (5.2.1) Recreation Field/ Playground Hedge and Trees
The Clerk reported works were completed 11th Jan'22.

6.0 Planning & Building Control

6.1 Planning & Building Control General Correspondence:

6.1.1 Consultation Powys CC: Replacement Local Development Plan (RLDP) Draft Delivery Agreement: to receive and resolve the consultation closing 1st Feb'22 (papers 6.1.1a-c previously circulated).

Declaration of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

The Chairman referred Members to the consultation documents.

RESOLVED

CCC does not wish to respond to the consultation on Replacement Local Development Plan (RLDP) Draft Delivery Agreement.

- 6.1.2 Planning Aid Wales: to receive details of training opportunities, if any, and to resolve if desired on attendance (inc. paper 6.1.2a previously circulated).

Council received details of training opportunities.

Action – Clerk to circulate

- 6.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

None.

- 6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2 previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
21/1215/FUL	Satipanya, Hyssington	Refused

- 6.3 Planning Inspectorate Appeals: Notices of Appeals to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

- 6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

- 6.5 Planning Applications:

Declaration of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

- 6.5.1 To receive, for information, representations regarding planning applications
None.

- 6.5.2 To receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

The Chairman referred Members to the consultations.

RESOLVED

CCC responds to consultations on planning application as follows

Ref.	Applicant	Site	Description	rec.
21/2081/FUL	Mr & Mrs Mark & Vanessa Richardson, Cwm Farm, Churchstoke	Cwm Farm, Churchstoke	Conversion of upper floor of farm building to a domestic annexe	S*

** CCC supports the application with comment that the conversion should remain an upper floor annex and should not be extended to other than an annex, or the lower floor developed.*

Action – Clerk to process

- 6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Declaration of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

The Chairman referred Members to the consultations.

RESOLVED

CCC responds to consultations on works to trees subject to tree preservation order or in a conservation area as follows

Ref.	Applicant	Site	Description	rec.
21/2217/TRE	Dr Simon Currin, Pinfold, Hyssington, Hyssington	Pinfold, Hyssington, Hyssington	Felling of 1 ash tree and 1 spruce tree together with pruning of 2 ash trees	S

Action – Clerk to process

- 6.7 Planning Enforcement:

6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
None.

6.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.
The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.
None.

7.0 Recreation

- 7.1 Grounds Maintenance & Grass Cutting: to receive and resolve a draft specification for tender for Grounds Maintenance & Grass Cutting 2022-23 and 2023-24 (paper 7.1 previously circulated).
The Clerk reminded Council the grounds maintenance contract expires 31st March and invited Members to review the specification for a new tender for contract.

RESOLVED

CCC invites tenders for grounds maintenance on the draft specification with an amended closing date of 18th February.

Action – Clerk to process

- 7.2 Powys CC Notice of an application for the registration of land as a Town or Village Green at Hyssington: to receive and resolve the notice of application and period for objections closing 28th Jan'22 (papers 7.2a-c previously circulated).
Council received notice dated 2nd Dec'21 for application for the registration of land as a Town or Village Green at Hyssington.

RESOLVED

CCC does not wish to object to the application for the registration of the land as a Town or Village Green at Hyssington.

- 7.3 Her Majesty The Queen's Platinum Jubilee: to receive information and to resolve whether/ how to support the community celebrate the Queen's Platinum jubilee (papers 7.3a-c previously circulated).
Council received information regarding Her Majesty The Queen's Platinum Jubilee. The Chairman invited Council to discuss and resolve whether/how to support community celebrations. The Clerk reminded Council there is no specific provision in the draft budget for 2022-23.

RESOLVED

CCC will,

- a) Write to Churchstoke Recreation Association to enquire whether it has plans to celebrate the Jubilee*
- b) Investigate feasibility of beacon and fireworks on Todleth Hill*
- c) Report back to the February meeting.*

Action – Clerk to process
& for Feb agenda

8.0 Reports from Representatives to Outside Bodies

- 8.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).
Cllr R K McLintock reported the application has been made and the period for objection is open until 28th Jan'22.

9.0 Consultations

- 9.1 Natural Resources Wales: Montgomery Waters Ltd: to increase the abstraction of water from underground strata at grid references SO 28783 93546 and SO 28874 93621 from 680.53 cubic metres a day and 204,160 cubic metres a year,

to 734.77 cubic metres a day and 218,232 cubic metres a year (ref PAN-015604): receive and resolve the recommendations of the working group (paper 9.1a-f, paper 9.1g previously circulated).

The Chairman reminded Members of the consultation and referred to the consultation documents and working group recommendations.

RESOLVED

CCC notes the report and thanks the working group for its work recommendations.

CCC supports the recommendations of the working group in stronger terms and responds to the consultation as follows,

The Churchstoke Community Council is strongly of the view that:

- a) The level of publicity and communications regarding applications PAN-015604 and the previous PAN-003335 has been inadequate to reasonably inform the public and gauge public concerns*
- b) Before decisions are made on either application, the public should be afforded the opportunity to more widely and better understand the impact of current and future abstraction*
- c) To that end,*
 - i. A hydrological impact report should be made widely available*
 - ii. A public meeting be hosted by NRW at which Montgomery Waters would present proposals, NRW could explain the hydrology and regulatory implications, and the public could gather information and express opinion on the impact of the proposals.*

Action – Clerk to process

- 9.2 Welsh Government: The Local Government and Elections (Wales) Act 2021 Draft Statutory Guidance for Community and Town Councils: to receive the consultation closing 17th Mar'22, to resolve whether to respond, and if so to elect a working group to bring recommendations to the February meeting (papers 9.2a-d previously circulated).

The Chairman referred Members to the consultation and referred to the consultation documents

RESOLVED

CCC does not wish to respond to the consultation on The Local Government and Elections (Wales) Act 2021 Draft Statutory Guidance for Community and Town Councils.

- 10.0 Council Management and Administration:** to resolve to approve the Clerk's recommendation to purchase:

- a) For the management of the cemetery: Certificates of Exclusive Right of Burial (cost £110, available budget £110)

RESOLVED

CCC authorises purchase of Certificates of Exclusive Right of Burial.

Action – Clerk to process

- b) For the administration of the council: Local Council Administration 12th ed.
(cost £119, available budget £119)

RESOLVED

CCC authorises purchase of Local Council Administration 12th ed.

Action – Clerk to process

11.0 Finance and Assets

11.1 Finance Specific Correspondence: to receive and circulate for information such other financial correspondence as will be brought to the attention of the council by the Clerk.

None.

11.2 Financial Year 2022-23: Budget Preparation: Budget Preparation: to receive, and resolve if desired, on the budget panel's 2nd draft budget (papers 11.2a-c previously circulated).

The Chairman referred Council to the budget panel's 2nd draft budget and plan for 2022-23. The Clerk explained the amendments Council had requested to the first draft, and reminded Members that the council must resolve the budget in Jan'22 to meet the billing deadline at Powys CC.

RESOLVED

CCC sets for 2022-23

a) *A net expenditure budget of £30,837.44*

b) *A Precept of £29,027.44*

c) *A Band D Equivalent Precept of £32.74.*

Action – Clerk to process

The Chairman thanked the Budget Panel and the Clerk for the preparation and presentations of the draft budget.

11.3 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
M & G Investments	Charibond dividend Aug-Oct'21	0.55
I Bruntnell	Allotment rent Dec'21-Feb'22 plot 10	7.50
NatWest Bank	Gross interest Dec'21	0.12
Powys CC	3 rd instalment precept 2020-21	8,445.00
Victoria Allen Funeral Serv.	Cemetery burial fee plot 435 (Arrowsmith)	190.00
AL & RA Powell	Field allotments 3&4 rent 2021-22	220.00
Total		8,863.17

11.4 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1422	Powys CC	Recreation field trade refuse bin Jul-Sep'21	35.34	0.00	35.34

1423	Society of Local Council Clerks	Professional membership subs 2022 pro-rata	63.13	0.00	63.13
1424	Churchstoke Rec'n Association	Room hire 30 th Nov'21	33.60	0.00	33.60
1425	Churchstoke Rec'n Association	Room hire 21 st Dec'21	22.40	0.00	22.40
1426	E J Humphreys	Zoom Pro Jan'22	11.99	2.40	14.39
1427	SLCC Enterprises Ltd	Practitioners' Conference 15 - 17 Feb'22	37.50	7.50	45.00
1429	E J Humphreys	Admin exp 2021-22 Q3	169.97	12.82	182.80
1431	S Morray Landscaping Ltd	Recreation field cut back trees and hedges	800.00	160.00	960.00
<i>Total for authorisation this meeting</i>			1,173.93	182.72	1,356.66
<i>To report items previously authorised</i>					
1430	E J Humphreys	Clerk net salary Jan'22	<i>As employment contract</i>		
Action – Clerk to process					

11.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	19,808.39
Less consolidated ring-fenced funds	0.00	8,415.67
Net balances available	1,000.00	11,392.72

12.0 Highways & Rights of Way

12.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

- a) County Cllr M J Jones reported the road from The Pulletts to Bishops Moat has been resurfaced in Nov/Dec and is now in good condition.

12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

The Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

RESOLVED

CCC reports highways matters to Powys CC/ Shropshire Council as follows:

- a) A489 at Blue Bell: deep potholes reoccurring presenting hazard to vehicles
 b) A489 Churchstoke: damage to drain edging opposite Orchard Close
 c) U2707 Alport Footbridge: further to CCC's report Jul'19, and reminder Feb'21, it remains in a dilapidated condition and presents a hazard to users.

Action – Clerk to process

13.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

a) Powys CC: County Cllr M J Jones reported:

- Budget 2022-23: a budget proposal for a 3.9% (£22.5m) increase in precept will be presented to the County Council in February and March; most of the increase being due to social services and staffing costs; a likely savings impact on Churchstoke being possible removal of bottle and paper banks from the recycling 'bring-site' though there is some county councillor opposition to this
- Welsh Government: announced that in 2022, all 30mph limits in built up zones will be reduced to 20mph, though there is scope for case-by-case exceptions; 40 and 50mph zones will be unchanged.

14.0 Correspondence

14.1 One Voice Wales/ Society of Local Council Clerks

14.1.1 Training Jan, Feb, Mar'22: to receive the training schedule and to resolve if desired on attendance as approved duty (papers 14.1.1a-b previously circulated).

Council received details of remote training for Jan, Feb, Mar'22. The Clerk asked Members to inform him if they wish to attend.

Action – Members to notify
& Clerk to process

14.2 For Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

14.3 General Correspondence

14.3.1 Llandrindod Wells Town Council: to receive information, and resolve if desired, regarding support for the Early Days Motion 691 put forward by Dr Julian Lewis MP (Conduct of councillors towards town and parish council clerks) (papers 14.2.1a-b previously circulated).

The Chairman referred Council to the correspondence and the Clerk confirmed that poor conduct towards staff is a significant concern in the clerking profession and reminded Council of the open letter from the Chairs of NALC, OVW, SLCC touching on the new civility and respect joint project.

RESOLVED

CCC supports the Early Day Motion 691 (Conduct of councillors towards town and parish council clerks), primary sponsor Dr Julian Lewis MP, and encourages individual councillors to do so.

Action – Clerk to process

14.3.2 For Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

15.1 Chairman's announcements: to receive for information announcements from Chairman and Members.

None.

15.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

None.

15.3 Date of next meeting: Ordinary Business Meeting Tue 22nd Feb'22. 7.30pm.

16.0 Confidential Session

16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED





















Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

None.

Meeting ended – 9.04pm.

Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01a - OVW - TRAINING JANUARY FEBRUARY & MARCH 2022 - 110122.pdf
-  01b - OVW - Letter in relation to free training places November 2020.pdf
-  02 - OVW - One Voice Wales - News Bulletin Jan'22 - 170122.pdf
-  03a - OVW - Montgomery Area Committee Meeting 17th Jan'22 - 100122.pdf
-  03b - OVW - Agenda Montgomery AC 17th January 2022.pdf
-  03c - OVW - DRAFT Minutes of Maldwyn AC meeting 19.10.21.pdf
-  03d - OVW - Minutes LLC October 2021.pdf
-  04 - OVW - The Queen's Platinum Jubilee – National Lottery Awards for All - 110122.pdf
-  05 - Pageantmaster - DEC UPDATE OF GUIDE TO TAKING PART THE QUEEN'S PLATINUM JUBILEE BEACONS 2ND JUN'22 - 040122.pdf
-  06a - Pageantmaster - SONG FOR THE COMMONWEALTH & THE QUEEN'S PLATINUM JUBILEE BEACONS 2ND JUN'22 - 040122.pdf
-  06b - Pageantmaster - Councils letter.pdf
-  06c - Pageantmaster - QPJB December additions.pdf
-  06d - Pageantmaster - Calling all Commonwealth Choirs (Poster).pdf
-  07a - DP Police - Phishing emails - Gift Cards - 180122.pdf
-  07b - DP Police - Gift Card Fraud DL-E.pdf
-  07c - DP Police - Gift Card Poster A3 Bilingual sml.pdf
-  07d - DP Police - Gift Card Scam Tweets C and E sml.pdf
-  08a - OPCW - Information Highlights - January - 110122.pdf
-  08b - OPCW - Invitation.pdf
-  09 - WGov -Violence against women Welsh Government Consultation - 170122.pdf
-  10 - WGov - Welsh Government draft budget 2022-23 - 040122.pdf
-  11 - WGov - Welsh Government Vacancy Trainee Solicitor - 130122.pdf

Appendix 2: General correspondence received circulated post meeting

-  01 - R George MS - News from Russell George MS - 040122.pdf
-  02 - SpArC - 500 CLUB XMAS DRAW - 040122.pdf
-  03a - PTHB Powys CC - Survey - Arolwg - 201221.pdf
-  03b - PTHB Powys CC - Nov Survey NPWB ENG FINAL.pdf
-  04a - PTHB - Information about COVID-19 Vaccination in Powys - 241221.pdf
-  04b - PTHB - 211224-Bwletin-BrechlynCOVID19Vaccination-Bulletin.pdf
-  05 - SaTH - Proposed changes Renal Dialysis Service Princess Royal Hospital - 130122.pdf
-  06a - OPCC - Police and Crime Plan - 241221.pdf
-  06b - OPCC - Police and Crime Plan 2021 -2025.pdf
-  06c - OPCC - PCC Police and Crime Plan Letter.pdf
-  07 - DLUHC via Powys CC - SoS DLUHC Platinum Jubilee letter Jan'22 - 110122.pdf
-  08 - BCW - Public Hearings - 060122.pdf
-  09a - PAVO - Home Energy Audits for Powys Communities - 100122.pdf
-  09b - PAVO - RSPB Job Title - 231221.pdf
-  10a - Home-Start Cymru - Volunteer Recruitment - 221221.pdf
-  10b - HSC Referrals Powys Nov 2021.pdf
-  10c - Home-Start Cymru - Families Support Families in Powys - ENG.pdf
-  10d - Home-Start Cymru - FINAL dl-leaflet-bilingual.pdf (1).pdf
-  11a - Powys CC - Red Kite Climate Vision & Strategy Consultation Deadline 7 Jan'22 - 221221.pdf
-  11b - Powys CC - Red Kite Climate Vision & Strategy Consultation Deadline 7 Jan'22 - web 221221.pdf
-  12c - Powys CC - Powys_Red_Kite_Climate_Strategy_(final_edit).pdf
-  13 - Menter Mon - SMART Towns' 2021 Highlights 211221.pdf
-  14a - Powys CHC - Notice of Powys CHC Executive Committee Meeting 11th Jan'22 - 040122.pdf
-  14b - Powys CHC - Executive Committee Agenda 11.01.22.pdf
-  15a - Powys CHC - Applications for Citizens Voice Body - Welsh Government - 050122.pdf
-  15b - Powys CHC - Citizen Voice Body for Health and Social Care - 070122.pdf
-  16a - Powys CHC - Notice of Montgomery LC Meeting 13th Jan'22 - 070122.pdf
-  16b - Powys CHC - Montgomeryshire LC Meeting 13.01.21.pdf
-  17a - Powys CHC - Notice of Powys CHC SPC Meeting 18th Jan'22 - 120122.pdf
-  17b - Powys CHC - SPC Agenda - draft - 18.01.22.pdf
-  18 - Powys CC - Covid Testing Update - 140122.pdf
-  19 - Powys CC - PTHB TTP UPDATE - 180122.pdf
-  20a - SF&G - National Allotment Development Team - 130122.pdf
-  20b - RGS Allotments - landowners.pdf
-  20c - RGS Allotments - communities.pdf
-  21 - Powys CC - Future dates of Powys Town CC meetings - 110122.pdf
-  22 - Play Wales - First e-bulletin of the year - 140122.pdf