



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, PSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 19th December 2017, 7.30pm
at Churchstoke Community Hall.**

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of

Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b previously circulated).

Attendance: Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr J N Wakelam.

In the absence of the Chairman, Cllr B L Smith (Vice-Chairman) took the Chair.

The Vice-Chairman welcomed members of the public.

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: Cllr D L Powell (Chairman).

Other apologies for absence received not reported to meeting: Cllr D N Yapp.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
6.4	Planning Applications	M J Jones	Personal and prejudicial interest as a Member of Powys CC Planning Committee
9.1	Bowling Club	J N Wakelam	Personal and prejudicial interest as a bowling club member
18.2	Cae Camlad Playground	J N Wakelam	Personal and prejudicial interest as accountant to a quoter for works

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

2.1 Agenda Item 18.3 Village Green at Hyssington

Mr S Griffin addressed Council on behalf of the Friends of The Green at Hyssington (FOTGAH) to provide a progress update with planned works to trees at the village green highlighting:

- Thanked CCC for the opportunity to address the council and for its November decision regarding disposal for timber from the planned tree works
- Encounters with a neighbour of the village green when seeking quotation for re works, indicating that a potential border dispute might arise
- Reassured CCC that no action has been taken knowingly by FOTGAH to exacerbate a potential dispute, that FOTGAH has held back from undertaking tree works until attempts to avert a potential disagreement have been made, and that FOTGAH is reluctant to commit to works until the position is clearer
- Grant funding needs to be spent within certain deadlines
- Illustrated boundary maps taken from land registry showing the effect of the boundaries in potential dispute.

The Vice-Chairman thanked Mr Griffin for addressing the Council.

3.0 Minutes of Meetings: to approve & sign the minutes the minutes of Full Council Ordinary Business Meeting 28th Nov'17 at Hyssington Village Hall as a correct record (paper 3 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 28th Nov'17 at Hyssington Village Hall were reviewed and approved with one amendment.

RESOLVED:

The minutes of the Full Council Ordinary Business Meeting 28th Nov'17 at Hyssington Village Hall are approved and signed as a correct record with one amendment:

- *(7.1.1) Planning Specific Correspondence from a member of the public: should include 'RESOLVED: CCC notes the correspondence from a member of the public and endorses the Clerk's reply.'*

4.0 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 28th November at Hyssington Village Hall.

None.

5.0 Electoral Matters:

5.1 Hyssington Ward: further to the elections 4th May 2017, and the Declaration of Intent to Co-Opt dated 8th May'17 to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

The Vice-Chairman reminded Members of the two remaining vacancies in Hyssington Ward following elections on 4th May, and of publication of intent to co-opt. Members brought forward no nominations and the Clerk reported that no expressions of interest have been received.

Action – Members to seek

5.2 Churchstoke Ward: further to Co-Option 26th Sep'17, to resolve to extend the delaying of acceptance of office by Mr G Jameson until the January 2018 meeting.

The Vice-Chairman reminded Council of its resolution (Oct'17) to grant a delay to signing acceptance of office of co-optee Mr G Jameson until the December meeting. The Clerk informed Members that Mr Jameson is unable to sign in December.

RESOLVED:

CCC permits delaying of acceptance of office by Mr G Jameson until the January 2018 meeting.

6.0 Planning Matters:

6.1 Consultation: Law Commission: Planning Law in Wales: to receive and consider the consultation (closing 1st Mar'18) and to resolve a response if desired, or to resolve to defer until Jan/Feb'18 (<https://www.lawcom.gov.uk/project/planning-law-in-wales/> and papers 6.1a-f previously circulated 9th Dec).

The Vice-Chairman referred Members to the consultation papers. The Clerk reminded Members of CCC response to an earlier scoping consultation in Sep'16, and that the intention of the proposals is to simplify planning law in Wales.

RESOLVED:

CCC will consider its response to the consultation by the Law Commission on Planning Law in Wales, at Feb'18 meeting.

Action – for Feb agenda

6.2 Planning Specific Correspondence: to receive, for information, other planning specific correspondence, if any (inc paper 6.2 previously circulated).

6.2.1 Planning Aid Wakes: Council received as follows:

- a) Planning4communities Nov'17 Bulletin. Noted.
- b) Community-led housing: innovation and opportunities event 23rd Jan'18, 10.25am to 3.30pm, Cardiff. Noted.

6.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area
The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Decision
None		

6.4 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Declarations of Members Interest:

- Cllr M J Jones declared a personal and prejudicial interest in all applications as a member of Powys CC Planning Committee and left the meeting for this item.

RESOLVED:

CCC responds to planning application consultations as follows:

Ref.	Applicant	Site	Description	rec.
P/2017/1385	J Meddins & Co, Lynwood, Churchstoke	Lynwood, Churchstoke	Construction of an agricultural livestock building	S

Action – Clerk to process

6.5 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed planning enforcement matters.

Ref./ Site	Description
None	

7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

7.1 OVW: Welsh Government Review of Community & Town Councils: to report from the Community & Town Council Review consultation event 4th Dec'17 (paper 7.1 previously circulated) (Cllr C P Smith).

The Vice-Chairman reminded Members of the current review of community and town councils and the Clerk reminded Members of the significance of the review. Cllr C P Smith reported on attendance at the event, at which approximately 25 attendees considered the 4 consultations questions to assist OVW compose a collective response for the sector. The Clerk reported that the OVW response is likely to be available end Jan/ early Feb, and that CCC would be better informed if it awaited the response before setting out its own response.

The Vice-Chairman thanked Cllr C P Smith for attending and for reporting back.

7.2 OVW: Lord Chamberlain's Office (closing 19th Jan'18): to receive, and resolve if desired, an invitation to enter the ballot for attendance of the current Chairman at Buckingham Palace Garden Parties May-June 2018 and to authorise attendance as a duty of office (paper 7.2 previously circulated).

Council received the annual invitation to Chairs of community & town councils. The Clerk reported that the Chairman does not wish to attend. The Vice-Chairman reported that he does not wish to attend.

7.3 Other correspondence: to receive and circulate other correspondence received from/via OVW.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

8.0 Cae Camlad Playground and New Play Area: to receive progress highlight report from the project team (Cllr D L Powell).

In the absence of Cllr D L Powell, the Clerk reported that adverse weather seems to have prevented further progress by Mr A Smith on removal of the old play equipment.

9.0 Recreation:

9.1 Churchstoke Bowling Club: to receive a request from the club to enclose a corner of the recreation field within the club area with consequential amendment of lease map. (paper 9 previously circulated).

Declarations of Members Interest:

- Cllr J N Wakelam declared a personal and prejudicial interest as a bowling club member and left the meeting for this item.

The Vice-Chairman referred Members to the item received at the November meeting. Council received the formal request from the club to enclose a corner of the recreation field within the club area. The Clerk reminded Council that there will be a consequential amendment of lease map, through its solicitors.

RESOLVED:

CCC approves the request from the Churchstoke Bowling Club that it may enclose a corner of the recreation field within the club area with consequential amendment of lease map at no cost to the council.

Action – Clerk to process

9.2 Dog Waste Bin: to consider, and resolve if desired, a request to for an extra dog waste bin near bus shelter or telephone exchange (Cllr D N Yapp).

The Vice-Chairman reminded Members of their wish to consider a request for an extra dog waste bin near bus shelter or telephone exchange.

RESOLVED

CCC requests Powys CC to provide another waste bin, capable and labelled for dog waste, on A489 near the bus shelter or telephone exchange.

Action – Clerk to process

10.0 Consultation: Welsh Government: Community & Town Council Review: further to the October meeting, to further consider, and to resolve a response if desired, to the consultation, or to resolve to defer until Jan/Feb'18 or until the One Voice Wales report is received (papers 10a-d previously circulated). The Vice-Chairman reminded Council of the consultation received at October meeting and referred Members to the consultation papers and the four short questions posed. The Clerk reminded Members of the potential long term significant implications of the outcome of the review of the community and town council sector being undertaken by the Cabinet Secretary for Finance and Local Government and recommended that CCC awaits the draft reply from One Voice Wales.

RESOLVED:

CCC will consider its response to the consultation by Welsh Government Review of Community & Town Councils, after receiving the OVW response, at Jan/Feb'18 meeting.

Action – for Jan/Feb agenda

- 11.0 Consultation: Powys CC: School Infrastructure:** to receive and consider the consultation (closing 30th Jan'18) and to resolve a response if desired, or to resolve to defer until Jan'18 (<http://www.powys.gov.uk/en/corporate/find-out-about-consultations-in-powys/developing-the-powys-schools-infrastructure/> and papers 11a-c previously circulated 8th Dec).

The Vice-Chairman reminded Council of the consultation, closing 30th Jan, received as correspondence at the November meeting and referred Members to the consultation papers and the drop-in sessions being arranged by the county council in January.

RESOLVED:

CCC will consider its response to the consultation by Powys CC on School Infrastructure at the Jan'18 meeting.

Action – for Jan agenda

- 12.0 Consultation: Powys Public Service Board: Draft Well-being Plan for Powys:** to receive and consider the consultation (closing 11th Feb'18) and to resolve a response if desired, or to resolve to defer until Jan'18 (<http://www.powys.gov.uk/en/community-development/sustainability-and-the-council/powys-well-being-plan/> and papers 12a-w previously circulated 8th Dec).

The Vice-Chairman reminded Council of the consultation, closing 11th Feb, received as correspondence at the November meeting and referred Members to the consultation papers.

RESOLVED:

CCC does not wish to respond to the consultation.

13.0 Financial Reports.

- 13.1 Finance Specific Correspondence: to receive finance specific correspondence (inc paper 13.1 previously circulated).

a) Welsh Government: Appropriate Sum under Section 137(4)(A) of the Local Government Act 1972 Section 137 Expenditure: Limit for 2018-19: Council received notification that the limit is increasing from £7.57 (2017-18) to £7.86 (2018-19) per elector. Noted.

- 13.2 Financial Year 2018-19: to receive, and resolve if desired, on the budget panel's 2nd draft budget (papers 13.2a-c previously circulated). Council received the budget panel's 2nd draft budget and plan for 2018-19. The Clerk reminded Members that the council must resolve the budget by end of January to meet the billing deadline at Powys CC.

Action – for Jan agenda

- 13.3 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
Nat West Bank	Gross interest Nov'17	1.49
M&G	Charibond dividend Aug-Oct 2017	1.15
	Total	2.64

- 13.4 Items for Payment: to resolve to approve items for payment as follows:
The Clerk reported items for payment.

RESOLVED:

'CCC authorises payments as follows':

Chq	Payee	Description	£ex vat	£vat	£total
1086	Greenfingers Landscape Ltd	Grounds maintenance instalment #3	337.50	67.50	405.00
1087	E J Humphreys	Clerk net salary Dec'17	538.61	0.00	538.61
1088	HM Revenue & Customs	PAYE Q3 Oct-Dec	108.40	0.00	108.40
n/a	Powys CC	Election fees May'17 (deduct from precept instal #3)	699.05	0.00	699.05
<i>Subtotal items to authorise for payment this meeting</i>			1,683.57	67.50	1,751.06
<i>Items previously authorised to be paid by direct debit</i>					
DD	Public Works Loans Board	Loan 504503 instal #4	1,525.19	0.00	1,528.19
<i>Grand total for payment this meeting</i>			3,208.75	67.50	3,279.25

Action – Clerk to process

- 13.5 Consolidated Balances: to report to date after sweep, receipts & payments.
The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	39,042.69
Less consolidated ring-fenced funds	0.00	12,975.59
Net balances available	1,000.00	26,067.10

14.0 Highways and Rights of Way Reports.

- 14.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance.

14.1.1 Powys CC: C2146 Coed Lane to Rhiston: to receive formal notice of closure 15th Dec'17 (papers 14.1.1a-b previously circulated 12th Dec'18).

Council received formal notice and diversion for temporary road closure of C2146 (Coed Lane to Rhiston) on 15th Dec'17 on behalf of BT, in order to carry out overhead cabling works to form a new connection. Noted.

14.1.2 Powys CC: U2691 Dan's Lane: to receive formal notice of closure 18th to 20th Dec'17 (papers 14.1.2a-c previously circulated 12th Dec'18 previously circulated).

Council received formal notice and diversion for temporary road closure of U2691 Dan's Lane 18th to 20th Dec by Severn Trent Water in order to carry out stop tap replacement. Noted.

14.1.3 To receive other reports, if any.
None.

- 14.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance.

The Vice-Chairman invited Members to bring forward general maintenance matters to bring to the attention of the highways and rights of way authorities. None.

15.0 County Council Matters: to receive & discuss other general Powys CC/ Shropshire Council matters.

a) Powys CC: Cllr M J Jones reported as follows:

- Budget Seminar indicating:
 - Financial cuts required across all departments including Schools 3-3.5% cut, Legal and IT Services, Housing, Leisure & Recreation (closure of Staylitttle Outdoor Centre and reduction in grass-cutting costs), Youth Services £220,000 cut, Arts, Libraries £125,000 cut
 - Overall savings of £14m in 2018-19, in addition to unmet savings from 2017-18
 - Estimated increase in council tax by 5% pending further information on Welsh Government settlement 20th Jan.

b) Shropshire Council: no report.

16.0 Correspondence: to receive, for information:

16.1 Items of general correspondence which may be brought to the attention of the council.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

17.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

17.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

a) Vice-Chairman: invited Members to remain after the meeting for seasonal refreshments.

17.2 Items for Future Agenda: to bring forward items for consideration for future agenda
None.

17.3 Next meeting: Full Council Ordinary Business Meeting Tues 30th Jan'18, 7.30pm, at Churchstoke.

18.0 Confidential Session Exclusion of Public and Press

18.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 18.2 Cae Camlad Playground: [confidential reason: commercial quotations]: to receive and to resolve on quotations (closing 18th Dec) for works to complete the removal 'making good' at the old playground.

Declarations of Members Interest:

- Cllr J N Wakelam declared a personal and prejudicial interest as accountant for a quoter for works and left the meeting for this item.

The Vice-Chairman reminded Council of the invitations to quote for works to complete the removal 'making good' at the old playground. The Clerk reported three quotes were sought and two quotations received.

RESOLVED:

CCC accepts the quotation of Mr Dan Powell to the value of £1,270.

Action – Clerk to process

- 18.3 Village Green at Hyssington [confidential reason: legal preparations and data protection of individuals]: to receive, and resolve if desired, an item of correspondence from a member of the public (confidential paper 18.3 previously circulated) and to endorse the Clerk's reply.
The Vice-Chairman reminded Members of the previous resolutions to register CCC's ownership of land, to acquire village green status and to support Friends of The Green At Hyssington to undertake works (including tree works) to improve the village green. Council received correspondence from a member of the public regarding boundary constraints.

RESOLVED:

CCC notes the correspondence from a member of the public and endorses the Clerk's reply.

The Clerk reminded Members that specific correspondence and the matter in general remains confidential for the time being whilst the matter of land registration is progressed.

- 18.4 Confidential Matters and Correspondence [confidential reason data protection of individuals]: to receive, and resolve if desired, such business or correspondence of a confidential nature as will be brought before the council by the Clerk.
None.

Meeting ended – 9.04pm.

Appendix 1: One Voice Wales/SLCC Correspondence and circulated post meeting

-  01 - OVW Community and Town Council Consultation Events – Next Steps - 121217.pdf
-  02 - Lord Chancellor Buckingham Palace Garden Parties 2018 - 131217.pdf
-  03 - OVW News Bulletin November 2017 - 301117.pdf
-  04 - OVW Mid Wales Dev Officer Post Nov 17 Eng.pdf
-  05 - OVW Christmas Greetings - 111217.pdf
-  06 - Law Commission Planning Law in Wales - Consultation Paper - 011217.pdf
-  07 - OPCC 2017-11-07 Bilingual Precept Letter to Town and Community Councils - 291117.pdf
-  08a - Nat Ass Expert Panel on Assembly Electoral Reform - Report publication - 121217.pdf
-  08b - Nat Ass Expert Panel on Assembly Electoral Reform - Report.pdf
-  09a - NRW Latest News - 011217.pdf
-  09b - NRW Funding and Support 2017-18 - 011217.pdf
-  10 - WGov Public Appointment Vacancies - Appointment Members CHCs - 071217.pdf
-  11 - WGov Public Appointment Vacancies - 281117.pdf
-  12a - Age Cymru Tackling Loneliness amongst older people - request for updates - 081217.pdf
-  12b - Age Cymru HSCS Committee Report Eng.pdf
-  12c - Age Cymru Loneliness Roundtable Report - CTCs Eng.pdf
-  13a - Age Cymru Tackling Loneliness among older people - 151217.pdf
-  13b - Age Cymru EnvisAGE 2017 Eng.pdf
-  14 - Wales Amb Service Letter to Cllr's for donations - 071217.pdf

Appendix 2: General Correspondence received and circulated post meeting

-  01a - PCC Proposal-to-vary-the-appointments-of-Severn-Trent-Water-and-Dee-Valley-Water-cons - 181217.pdf
-  01b - Proposal-to-vary-the-appointments-of-Severn-Trent-Water-and-Dee-Valley-W....pdf
-  01c - Proposal-to-vary-the-appointments-of-Severn-Trent-Water-and-Dee-Valley-W....pdf
-  02a - NHS Wales ConsultationTrauma Unit - 071217.pdf
-  02b - PTHB Consultation on Proposal to develop Major Trauma Network South West Wales South Powys - 101217.pdf
-  02c - PTHB 1711-TrawmaMawrMajorTrauma-PowysContext-EN.pdf
-  02d - PTHB 1711-TrawmaMawrMajorTrauma-ConsultationEasyRead-EN.pdf
-  02f - PTHB 1711-TrawmaMawrMajorTrauma-ConsultationDocument-EN.pdf
-  03a - Telford Council FUTURE HOSPITAL CONFIGURATION AND CONSULTATION - 111217.pdf
-  03b - Telford Council Hospital Covering Letter.pdf
-  03c - Telford Council Hospital - Northumbria Visit.pdf
-  04 - Royal British Legion total - 251117.pdf
-  05 - Powys CHC WGov MA-P_VG_3973_17 - Doc 6 - Full Advert.pdf
-  06 - Powys CHC Advertising For CHC Members - 141217.pdf
-  07 - Powys CHC Agenda - 12 Dec'17- 051217.pdf
-  08 - Citizens Advice Powys AGM 2017.pdf
-  09 - MWA Christmas Message 2017 - 131217.pdf
-  10 - Bridgend CDP Petition to Welsh Assembly - Access Certificate - 011217.pdf