



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 21st January 2020, 7.30pm
at Churchstoke Community Hall.**

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr G Frost, Cllr G Jameson, Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr D N Yapp.

In the absence of the Chairman, the Vice-Chairman took the Chair.

Apologies for absence approved by Council: None.

Other apologies for absence reported to the meeting: Cllr D L Powell, (Chairman), Cllr A Richards, Cllr J N Wakelam.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' Interests: Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.5	Planning Applications	G Frost	Personal & prejudicial interest in application 20/0090/HH as personal friend of applicant, and owner being daughter of another personal friend
5.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing & Rights of Way Committee

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

None.

3.0 Minutes of Previous Meetings

3.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 17th December 2019 at Churchstoke Community Hall (paper 3.1 previously circulated).

The minutes of the Ordinary Business Meeting 17th December 2019 at Churchstoke Community Hall were reviewed.

RESOLVED:

The minutes of the Council Ordinary Business Meeting 17th December 2019 at Churchstoke Community Hall are approved and signed as a correct record.

3.2 To report matters arising for information from the minutes of the Ordinary Business Meeting 17th December 2019 at Churchstoke Community Hall.

Cllr J Jones joined the meeting during this item.

3.2.1 (12.2) Knife Angel in Newtown

Cllr Gary Frost reported that he was unable to attend the launch event at 12:00 on Sat 4th Jan'20 outside the Oriel Davies Gallery, Newtown.

4.0 Governance: Electoral Matters Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

The Vice- Chairman reminded Members of the remaining vacancy in Hyssington Ward following elections on 4th May 2017, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

5.0 Planning

5.1 Planning Specific Correspondence:

5.1.1 Powys CC: Local Development Plan (LDP) Supplementary Planning Guidance (SPG): to receive notice of consultation of SPG on Archaeology, The Historic Environment, and Land Drainage and Flooding and to resolve a working party to bring forward recommended responses to the February meeting (paper 5.1.1a-b previously circulated).

Council received notice of the consultation running Mon 20th Jan to Fri 28th Feb'20, and the Vice-Chairman invited Council to consider its response.

RESOLVED

CCC does not wish to respond to the consultation by Powys CC on Powys LDP SPG for Archaeology, The Historic Environment, and Land Drainage and Flooding.

5.1.2 Powys CC: Application Reference: 19/1798/REM: to receive notice that the application is to be considered at the County Planning, Taxi Licensing and Rights of Way Committee on 16th Jan'20, County Hall at 10am (paper 5.1.2 previously circulated).

Council received notice that the application would be considered at the County Planning, Taxi Licensing and Rights of Way Committee on 16th Jan'20, County Hall. The Clerk reminded Members that objectors have a right to address the committee, and that CCC had supported the application. Noted.

5.1.3 Welsh Government: Changes to planning and related application fees: to receive notice of consultation on changes to fees and to resolve a working party to bring forward recommended responses to the February meeting (papers 5.1.3a-c previously circulated).

Council received notice of the consultation running to 13th Mar'20.

RESOLVED

CCC asks Cllr R K McLintock with the Clerk to consider the consultation by Welsh Government on changes to planning and related application fees, and to bring forward recommendations to the February council meeting.

Action – Cllr R K McLintock & Clerk

5.1.4 Planning Aid Wales: News & Training Opportunities: to receive details and resolve attendance (inc papers 5.1.4a-d previously circulated).

Council received planning news and training opportunities from Planning Aid Wales. Noted.

5.1.5 Other Planning Specific Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk.

None.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (papers 5.2a-b previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
19/1807/FUL	Development adj Hyssington Farm, Gorsty Lane, Hyssington	Approve

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
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None.

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
None.				

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

The Vice-Chairman referred Members to the consultations.

Declarations of Members' Interests:

- Cllr G Frost having declared a personal and prejudicial interest left the meeting for this item.
- Cllr M J Jones having declared a personal and prejudicial interest left the meeting for this item.

RESOLVED

CCC responds to consultations on planning applications as follows:

Ref.	Applicant	Site	Description	rec.
20/0090/HH	Ms Lucy Wallsgrove, The Barns, Hyssington	The Barns, Hyssington	Demolition of the existing garage and erection of a replacement garage with living area above	S

Action – Clerk to process

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
None.				

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (papers 5.7.1a-b previously circulated). Council received acknowledgement from Portfolio Holder and Head of Planning Services to CCC's enquiry as to progress with outstanding planning enforcement matters.

5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

The Vice-Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.

RESOLVED:

CCC reports planning enforcement matters as follows:

Ref./ Site	Description
P/2012/0265 Plot to rear of Court	CCC brings to the attention of planning officers that there appears to be recent excavations adjacent to the listed building

House Hotel Churchstoke	<i>(Churchstoke Church), and presence of several storage containers, and asks that appropriate permissions are enforced.</i>
BOC/2017/00025	

Action – Clerk to process

- 6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.
- 6.1 OVW: Innovative Practice & National Awards Conference 2020: to receive, and resolve if desired, a reminder of the conference and closing date for entries (papers 6.1a-b previously circulated).
Council received reminder and papers for the conference 26th Mar'20 with closing date for entries of 21st Feb'20. The Clerk invited Council to consider entries for the awards. Noted.
- 6.2 OVW: Lord Chamberlain's Office (closing 31st Jan'20): to receive, and resolve if desired, an invitation to enter the ballot for attendance of the current Chairman at Buckingham Palace Garden Parties May 2020 and to authorise attendance as a duty of office (paper 6.2 previously circulated).
Council received invitation to enter the ballot for attendance of the current Chairman at Buckingham Palace Garden Parties May'20.

RESOLVED

CCC enters the current Chairman Cllr D L Powell into the ballot for attendance at Buckingham Palace Garden Parties May 2020, and if selected authorises attendance as a duty of office.

Action – Clerk to process

- 6.3 OVW: Maldwyn Montgomeryshire Area Committee: to receive, for information, notice and agenda of the meeting of the area committee 15th Jan'20 at Castle Caereinion (papers 6.3a-b previously circulated).
Council received notice, agenda, and papers for the Montgomeryshire Area Committee 15th Jan'20. Cllr M J Jones reported that he was unable to attend.
- 6.4 OVW/SLCC Correspondence: to receive and circulate for information correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.
The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

7.0 Recreation

- 7.1 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) on its works to the Green and preparation of draft arrangements with CCC for registration (Cllr R K McLintock).
Cllr R K McLintock reported that he and Cllr G Frost are continuing to endeavour to ascertain the date of the next FOTGAH AGM – anticipated early 2020 – so that villagers may attend, but is still awaiting the information.

8.0 Finance

8.1 Finance Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

None.

8.2 Financial Year 2020-21: to receive the budget panel's 3rd draft budget & to resolve the revenue budget, capital programme, and precept for 2020-21 (papers 8.2a-b previously circulated).

Council received the final draft 2020-21 budget, and the Clerk reminded Members that the final precept submission must be submitted to Powys CC by 24th Jan'20.

RESOLVED:

CCC sets a precept for 2020-2021 to the value of £23,749.63 (£27.47 per Band D property).

Action – Clerk to process

The Vice-Chairman thanked the Budget Panel and the Clerk for the preparation and presentations of the draft budget.

8.3 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
M&G Investments	Charibond interest Aug-Oct'19	0.70
NatWest Bank	Gross interest Dec'19	4.39
Powys CC	3 rd instalment precept 2019-20	7,529.00
Powys CC	Waste recycling proceeds Q1 & Q2	121.42
Total		7,655.51

8.4 Items for Payment: to resolve to approve items for payment as follows:

The Vice-Chairman referred Members to the items listed for payment.

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1246	Soc.Local Council Clerks	Prof. subs'n 2020 (pro-rata)	61.35	0.00	61.35
1247	E J Humphreys	Admin expenses Q3	173.34	14.15	187.49
<i>Sub-total for payment this meeting</i>			<i>234.69</i>	<i>14.15</i>	<i>248.84</i>

To report items previously authorised

1248	E J Humphreys	Clerk net salary Jan'20	<i>As employment contract</i>		
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Action – Clerk to process

8.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	30,951.43
Less consolidated ring-fenced funds	0.00	12,230.86
Net balances available	1,000.00	18,720.57

9.0 Highways & Rights of Way

9.1 From Powys CC/ Shropshire Council to CCC:).

9.1.1 Rights of Way: Diversion of Part of Public Footpath 65 Public Path Diversion Order 2019: to report for information from Countryside Services (paper 9.1.1) previously circulated).

Council received acknowledgement of CCC's response to the Order and confirmation that it has received no objections from any of the adjacent landowners, and that the '2 in 1' gate was installed approximately 3 years ago.

9.1.2 Highways: to report for information general maintenance matters, if any (paper 9.1.2 previously circulated).

Council received response to CCC's report as follows:

- a) A489 Broadway House to Ivy House: despite recent repairs there are further potholes and surface failure. Powys CC replies that Highway Operations will arrange for holding repairs on the potholes on the A489 and then schedule a permanent repair within the next month.

9.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.

Members reported highways matters for the attention of Powys CC/ Shropshire Council.

RESOLVED

CCC reports highways matters to Powys CC/ Shropshire Council as follows:

- a) *Off U2714 at Hyssington opp. Church Lane: the lane leading to public rights of way 13 is blocked, preventing access to and from the public right of way from the highway. CCC requests that the lane is unblocked and is designated as a public right of way.*

Action – Clerk to process

10.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

a) Powys CC: County Cllr M J Jones reported as follows:

- Budget 2020-21: Welsh Government settlements after allocation and inflation is approx. 1.5% increase; the budget decision is expected to take place 28th Feb'20 likely to be a 5% increase
- Council Housing: Powys CC is to build the first new council housing for 40 years at Sarn and then at Newtown, and is likely to allocate land adj. The Firs, Churchstoke for further council housing.

b) Shropshire County Council: no report.

11.0 Correspondence

- 11.1 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 12.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

a) Cllr R K McLintock: reported attendance, representing CCC, at a recent meeting of Montgomery Medical Practice Patients' Association (MMPPA) and distributed MMPPA information leaflets.

- 12.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

a) Vice-Chairman: Cemetery report.

Action – for Feb agenda

- 12.3 Date of next meeting for information: Ordinary Business Meeting Tue 25th Feb'20, 7.30pm, at Churchstoke.

13.0 Confidential Session

- 13.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.








RESOLVED

Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.











- 13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
None.

Meeting ended – 8.47pm.

Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - Minutes NEC 13 September 2019.pdf
-  02 - OVW - Bala Enquiry - 130120.pdf
-  03 - OVW - Response to Consultation on the Local Government and Elections - 170120.pdf
-  04 - OVW - ANNUAL FINANCIAL TIMETABLE OF ACTIONS - 210120.pdf
-  05 - WGov - Changes to planning and related application fees - 181219.pdf
-  06a - WGov - Letter stakeholders 14.01.2020 amendment Sustainable Drainage (Approval & Adoption) (Wales) Order 2018 - 170120.pdf
-  06b - WGov - Letter stakeholders 14.01.2020 amendment Sustainable Drainage (Enforcement) (Wales) Order 2018 - 170120.pdf

Appendix 2: Other general correspondence received circulated post meeting

-  01 - OPCC - Closing Ceremony Invitation English - 200120.pdf
-  02a - R George AM - surgeries, calendar, cover letter 2020 - 090120.pdf
-  02b - R George AM - surgeries, calendar 2020 - 090120.pdf
-  02c - R George AM - News from Russell George AM - 070120.pdf
-  03 - Powys CC - Flying Start & Families First Incredible Years programme Jan-Mar'20 - 140120.pdf
-  04a - Powys CHC - Full Council Agenda 07.01.20 - 271219.pdf
-  04b - Powys CHC - Montgomery LC Agenda 09.01.20 - 311219.pdf
-  04c - Powys CHC - Executive Committee Agenda 21.01.20 - 150120.pdf
-  04d - Powys CHC - SPC Agenda 21.01.20 - 150120.pdf
-  05 - Play Wales - e-bulletin January 2020 - 140120.pdf