



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING  
on Tuesday 22<sup>nd</sup> January 2019, 7.30pm  
at Churchstoke Community Hall.**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of**

**Members' Interests:** to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr G Jameson, Cllr G Frost, Cllr R K McLintock, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr D N Yapp

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: Cllr J N Wakelam.

Other Members not present: Cllr J Jones, Cllr M J Jones, Cllr A Richards.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.  
None.

**3.0 Minutes of Meetings**

3.1 To approve & sign the minutes as a correct record of Full Council Ordinary Business Meeting 18<sup>th</sup> Dec 2018 at Churchstoke Community Hall (paper 3.1 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 18<sup>th</sup> Dec 2018 at Churchstoke Community Hall were reviewed.

RESOLVED:

*The minutes of the Full Council Ordinary Business 18<sup>th</sup> Dec 2018 at Churchstoke Community Hall are approved and signed as a correct record.*

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Cllr B L Smith joined the meeting at this point.  
Cllr C P Smith joined the meeting at this point.

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3.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 18<sup>th</sup> Dec 2018 at Churchstoke Community Hall.

3.2.1 (8.2) Financial Year 2019-20

The Clerk reported that two WW1 'Soldier Silhouette' remembrance benches are on order for 2018-19 and delivery can be expected before the end of this financial year.

#### **4.0 Governance: Electoral Matters Hyssington Ward**

4.1 Electoral Matters: Hyssington Ward: further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

The Chairman reminded Members of the two remaining vacancies in Hyssington Ward following elections on 4<sup>th</sup> May 2017, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

#### **5.0 Planning Matters**

5.1 Planning Specific Correspondence: to receive, for information, planning specific correspondence:

5.1.1 Powys CC Planning Service: Publishing 3rd Party Correspondence reply (paper 5.1.1 previously circulated)

Council received acknowledgement from Powys CC Cabinet Portfolio Holder, Cllr. Martin Weale, regarding CCC's protest. Noted.

5.1.2 Law Commission: to receive, for information, notice of launch of its report proposing reforms to planning law in Wales (paper 5.1.3 previously circulated).

Council received notice that the Law Commission has published its wide-ranging report proposing over 190 technical reforms to planning law as it applies in Wales. The Clerk reminded Members that CCC responded to the consultation in 2018 and that it is likely to lead to a new Planning Act, as the centrepiece of a new Planning Code for Wales. Noted.

5.1.3 Planning Aid Wales: to receive and resolve if desired, other news and events (inc papers 5.1.4a-d previously circulated)

Council received the latest Planning Aid Wales newsletter and list of planning events and training for Feb and Mar'19. Noted.

5.2 Powys CC Consultation: Powys Local Development Plan (LDP) Supplementary Planning Guidance (SPG): to receive, and resolve if desired, the consultation closing Sun 24<sup>th</sup> Feb'19 on SPG for Landscape and for Renewable Energy (papers 5.2a-b previously circulated)

Council received notice of the six-week public consultation on the LDP SPC six-week public consultation from Mon 14<sup>th</sup> Jan to Sun 24<sup>th</sup> Feb'19.

**RESOLVED:**

*CCC does not wish to respond to the consultation on the Powys Local Development Plan Supplementary Planning Guidance for Landscape and for Renewable Energy.*

5.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (paper 5.3 previously circulated).

Ref.	Site	Powys CC Decision
18/0757/CLE	Meadow Crest, Bryncyn Lane	Approve
18/1134/AGR	Acorn Workshop, Snead	Permitted Development

5.4 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

5.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.6 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

**5.8 Planning Enforcement:**

5.8.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (inc. paper 5.8.1 previously circulated).

Ref./ Site	Description
OPDE/18/0239 Adj The View, Churchstoke	Large building extension to a shed within 400m of a number of dwellings which does not have planning permission. CCC asked the planning office to ascertain whether it requires planning permission, and if so to take enforcement action.  <u>Powys CC replies:</u> it is in the progress of investigating the concerns and will inform of the outcome in due course.

5.8.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.

The Chairman invited Members to bring forward planning enforcement matters.

Ref./ Site	Description
None.	

**6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 OVW: Innovative Practice & National Awards Conference 2019 to receive, and resolve if desired, a reminder of conference and closing date (papers 6.1a-b previously circulated).

Council received a reminder of the Innovative Practice & National Awards Conference 28<sup>th</sup> Mar'19, and closing date for entries 25<sup>th</sup> Jan'19. Noted.

6.2 OVW: Maldwyn Montgomeryshire Area Committee: to receive, for information, notice and agenda of the meeting of the area committee 22<sup>nd</sup> Jan'19 at Berriew (paper 6.2 previously circulated).

Council received agenda and papers for the Montgomeryshire Area Committee meeting. Noted.

6.3 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

## 7.0 Recreation

7.1 Recreation Field Dog Fouling: to receive information regarding reoccurrence of dog fouling on the recreation field, and to resolve appropriate action if desired. The Chairman reminded Members of previous instances of dog fouling at the recreation field on 2015 and signage installed at the time. Cllr D N Yapp reported that there seems to be a recurrence

RESOLVED:

*CCC is disappointed to hear of the reoccurrence of dog fouling at the recreation field and will prepare and distribute publicity flyers via Cllr D N Yapp.*

Action – Clerk to process

Action – Cllr D N Yapp

## 8.0 Finance

8.1 Finance Specific Correspondence: to receive finance specific correspondence for information (if any).

None.

8.2 Financial Year 2019-20: to receive the budget panel's 3<sup>rd</sup> draft budget & to resolve the revenue budget, precept, and capital programme for 2019-20 (papers 8.2a-c previously circulated).

Council received the final draft 2019-20 budget, and the Clerk reminded Members that the final precept submission must be submitted to Powys CC by 25<sup>th</sup> Jan'19.

RESOLVED:

CCC sets a precept for 2019-2020 to the value of £22,588.04 (£26.62 per Band D property).

Action – Clerk to process

8.3 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
M&G	Charibond dividend Aug-Oct'18	0.70
Powys CC	Waste recycling proceeds Q1-Q2 2018-19	841.51
Powys CC	3 <sup>rd</sup> instalment precept 2018-19	7,202.00
NatWest Bank	Gross Interest Dec'18	5.89
Churchstoke Bowling Club	Peppercorn rent 2018-19	1.00
B P H Llewellyn	Field allotment rents 2018-19 (plots 1 & 2)	230.00
AL & R A Powell	Field allotment rents 2018-19 (plots 3 & 4)	330.00
	Total	8,611.10

8.4 Items for Payment: To resolve to approve items for payment as follows:

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1172	Greenfingers Landscape Ltd	Grounds maintenance Dec'18 (inv 36790)	337.50	67.50	405.00
1173	E J Humphreys	Training Cert HE deposit	10.44	0.00	10.44
Sub-total for payment this meeting			347.94	67.50	415.44
1174	E J Humphreys	Clerk net salary Jan'19	Confidential employment sum		

Action – Clerk to process

8.5 Financial Balances: to report consolidated balances to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	39,449.57
Less consolidated ring-fenced funds	0.00	12,344.30
Net balances available	1,000.00	27,105.27

## 9.0 Highways & Rights of Way

9.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters. (paper 9.1a-b previously circulated).

The Clerk reported correspondence from Powys CC/ Shropshire Council as follows:

- a) C2056 Cefn Bank, Hyssington: all drains appear to be blocked resulting in further deterioration with potholes in excess of six inches deep. Powys CC replies that it will schedule a gang to visit the C2056 Cefn Bank and clear the drainage grips etc., and they will also schedule further holding repairs for the potholes
- b) A489 near Broadway House: recently repaired surface showing signs of deterioration. Powys CC replies that it will inspect the A489 near Broadway House and determine any remedial action required
- c) C2193 Todleth Hill: excessive mud on the highway from the entrance from Plas-y-Du/ Bryn Cadno to The Bryn causing danger to motorists which may need some enforcement measures in the interests of public safety. Powys CC replies that it will inspect the C2193 Todleth Hill; issues with excess mud on the road will be deal with appropriately in the interest of highway safety.

9.2 From CCC to Powys CC/ Shropshire Council: to report, and resolve if desired, general maintenance matters.

The Chairman invited Members to bring forward general maintenance matters to bring to the attention of the highways and rights of way authorities.

RESOLVED:

*CCC reports matters for the attention of Powys CC highways officer as follows:*

- a) *A489 near Broadway Lodge: pothole*
- b) *A489 layby at Upper Snead: fly tipping of a fridge.*

Action – Clerk to process

**10.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

- a) Powys CC: no report
- b) Shropshire Council: no report.

## **11.0 Correspondence**

11.1 Welsh Government: Community & Town Councils update: to receive for information (papers 11.1a-c previously circulated).

Council received information regarding more detail about Welsh Government's next steps in implementing its policy approach for the community and town council sector. The Clerk reminded Members that the Review and Statement may have significant long-term consequences for the sector. Noted.

11.2 Powys TLHB: Next step NHS Future Fit: to receive for information (paper 11.2 previously circulated).

Council received an update on the next Steps on NHS Future Fit consultation, and notice of the decision-making meeting of Shropshire Clinical Commissioning Groups (CCGs) on 29<sup>th</sup> Jan'19 at which a decision is expected on the future configuration of Shropshire & Telford Hospital NHS Trusts. Noted.

- 11.3 Other General Correspondence: to receive and circulate for information general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

## 12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 12.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

- a) Cllr C P Smith: reported on attendance at a recent meeting of the Churchstoke Recreation Association at which a new Secretary Ms H Rodgers and new Treasurer Ms V Butcher were elected and ideas were proposed for a community fundraising project
- b) Cllr C P Smith: had received photographs of inappropriate lorry parking outside Co-Op and advised that such evidence is passed to the community police team directly.

- 12.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

- a) Cllr R K McLintock: Village Green at Hyssington and progress towards registration and improvements by FOTGAH.

Action – for Feb agenda

- 12.3 Next meeting: Full Council Ordinary Business Meeting Tue 26<sup>th</sup> Feb'19, 7.30pm at Churchstoke.

## 13.0 Confidential Session Exclusion of Public and Press

- 13.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED:























*In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.*

- 13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.



















None.

Meeting ended – 8.38pm.

Appendix 1: One Voice Wales/SLCC other correspondence circulated post meeting

-  01a - OVW - Closing Date 25th Jan'19 OVW National Awards Conference 2019 - 110119.pdf
-  01b - Nomination Guide 2019.pdf
-  02a - OVW - Agenda Maldwyn 22nd Jan 2019 Eng.pdf
-  02b - OVW - Minutes Maldwyn 17th October 2018.pdf
-  02c - OVW - Minutes NEC 14 December 2018.pdf
-  02d - OVW - Mid Training New Finder 2019.pdf
-  03a - OVW - FEBRUARY TRAINING - NORTH WALES - 210119.pdf
-  03b - OVW - FEBRUARY TRAINING - MID WALES - 210119.pdf
-  03c - OVW - Overview Modules Jan 2018 ENG.pdf
-  03d - OVW - LAST CHANCE TO BOOK LOC GOV FINANCE TRAINING CARMARTHEN TUE 22 JAN'19.pdf
-  03e - OVW - ABERYSTWYTH TRAINING DATES - 070119.pdf
-  04 - OVW - New Year 2019 News Bulletin - 060119.pdf
-  05 - OVW - Buckingham Palace Garden Party - 220119.pdf
-  06 - DPPCC - Community Link january-2019-newsletter - 210119.pdf
-  07a - WGov - SUDS Implementation 7 Jan 2019 - 020119.pdf
-  07b - WGov - SuDS - Guidance on implementation of Schedule 3 DRAFT Version 4 2018....pdf
-  07c - WGov - SuDS FAQs for SABs - version 0.3 20181130.pdf
-  07d - WGov - SuDs Webinar information for Welsh Government v3.pdf
-  08a - NLW - Living Memory Workshops National Library of Wales - 140119.pdf
-  08b - NLW - Gweithdai - Workshops NLW.pdf
-  09 - Alzheimer's Society Cymru - Conference 2019 - 160119.pdf
-  10 - CCW - Information guide to help water customers struggling to pay - 210119.pdf

Appendix 2: Other general correspondence received circulated post meeting

-  01a - WGov - Community & Town Council Update - 201218.pdf
-  01b - WGov Community and Town Council Update - December 2018.pdf
-  01c - WGov Community and Town Councils - Welsh Government Areas for Action.pdf
-  02a - PTHB - Next Steps on NHS Future Fit consultation - 120119.pdf
-  02b - NHS Future Fit CCG - Churchstoke Community Council - 170119.pdf
-  03 - Russell George AM - News from Russell George AM - 040119.pdf
-  04 - OPCW - Older Peoples Commissioner Newsletter - 140119.pdf
-  05a - Powys CC - Play Sufficiency in Powys - reminder 100119.pdf
-  05b - Powys CC - PowyApp2\_PSA 16 Summary Report.pdf
-  06 - Powys CC Arwain - The Regenerator Winter 26 - 160119.pdf
-  07a - Powys CHC - Meeting 24 Jan'19 Exec - 180119.pdf
-  07b - Powys CHC - Meeting 24 Jan'19 SPC - 180119.pdf
-  07c - Powys CHC - Meeting poster Mont LC 8th Jan'19 - 271218.pdf
-  08a - Powys CHC - Children & Young People's Survey About Health Services - 080119.pdf
-  08b - Powys CHC Survey Poster.pdf
-  09a - Play Wales - e-bulletin January 2019 - 110119.pdf
-  09b - Play Wales - How to organise playing out sessions on your street - 170119.pdf
-  10 - LW - driven grouse shooting - 220119.pdf