



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 22nd May 2019**

commencing upon the rising of the preceding Annual Meeting of the Council
at Churchstoke Community Hall.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of

Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr G Frost, Cllr G Jameson, Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

In the absence of the Chairman, the Vice-Chairman took the Chair and welcomed members of the public.

Apologies for absence approved by Council: None.

Other apologies for absence reported to the meeting: Cllr D L Powell (Chairman), Cllr A Richards.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' interests: Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
2.1	Public Participation	M J Jones	Personal and prejudicial interest as a member of Powys CC Planning Committee
5.5	Planning Applications	M J Jones	Personal and prejudicial interest as a member of Powys CC Planning Committee

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

2.1 Agenda Item 5.5 Planning Application 19/0519/FUL

Declarations of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

A member of the public addressed Council concerning the planning application, highlighting reasons for objection including:

- The tranquilly of White Grit which will be disturbed by the proposed business
- Access by single track roads with no lighting, being poorly maintained and subject to flooding
- The application being made in the name of an individual with no mention of the backing company, and incomplete detail on the application form
- Application states 'mains sewerage' which is untrue
- Parking indicated is likely to be insufficient
- Remoteness from emergency services
- Unlikely that residents will be from the area
- Poor security arrangements for residents.

The Vice-Chairman reminded Council that CCC is a consultee but not the decision maker – planning decisions being a function of Powys CC – thanked the member of the public for addressing the Council and thanked other members of the public for attending as observers.

3.0 Minutes of Meetings

3.1 To approve & sign as a correct record the minutes of the Full Council Ordinary Business Meeting 30th April 2019 at Churchstoke Community Hall (paper 3.1 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 30th April 2019 at Churchstoke Community Hall were reviewed.

RESOLVED:

The minutes of the Full Council Ordinary Business 30th April 2019 at Churchstoke Community Hall are approved and signed as a correct record.

3.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of the Full Council Ordinary Business Meeting 30th April 2019 at Churchstoke Community Hall.

3.2.1 (7.2) Recreation Field

Cllr D N Yapp reported that re-seeding had been undertaken.

4.0 Governance:

4.1 Electoral Matters: Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

The Chairman reminded Members of the remaining vacancy in Hyssington Ward following elections on 4th May 2017, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

5.0 Planning Matters

5.1 Planning Specific Correspondence:

5.1.1 Planning Aid Wales: Shaping your Community – The Role of Community Plans and Place Plans: to receive details of the partnership event hosted jointly by Planning Aid Wales & One Voice Wales, and to authorise councillors to attend as approved duty (paper 5.1.1 previously circulated). Council received details of the training event. The Clerk recommended a watching brief on the issue of Place Plans, and invited Members who wished to attend as an approved duty (training) to put forward their names as soon as possible. Noted.

5.1.2 Other Planning Specific Correspondence: to receive and circulate for information other planning specific correspondence as will be brought to the attention of the council by the Clerk.

Council received as follows:

- a) Planning Aid Wales: training dates and details
- Introduction to Planning Enforcement at Pembroke Dock
 - Planning Your Places, at Pontypool, Pembroke Dock, Port Talbot, St Asaph, and Bangor
 - Planning Your Places, at Bangor.

Action – Clerk to circulate documents post meeting

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (if any).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
None.		

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Declarations of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

Council considered planning applications consultations as below.

RESOLVED:

Council responds to consultations on planning applications by Powys CC as follows:

Ref.	Applicant	Site	Description	rec.
19/0519/FUL	Miss Bethan Davies, 1 Stuart Road, Bredbury, Stockport	Corndon Manor, C2056 from Junction by Marsh Cottage Hyssington Marsh to Junction near Shop House, Minsterley	Change of use of a dwelling C3a to a care home C2	O*

*CCC objects to the application on the following grounds:

- Environmental Impact: the business development will be an unacceptable strain on the sewerage, drainage and flooding capacity of the area which is already problematic in these aspects. CCC notes the absence of an environmental impact assessment in the application and would like to see an assessment which demonstrates capacity of infrastructure to cope*
- Traffic Impact: the business development will bring unacceptable client, staff and service traffic to an area accessible only by narrow single-track lanes. CCC notes the absence of a traffic impact assessment in the application and would like to see a traffic impact assessment which demonstrates adequate capacity of infrastructure to cope*
- Emergency Services: the business development is in an isolate rural area at considerable distance and time from emergency services, with insufficient highways capacity to facilitate rapid attendance.*

For those reasons CCC is of the view that the location is unsuitable for such a business in a rural location, and therefore objects to such a change of use.

Action – Clerk to process

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (if any).

Ref./ Site	Description
None.	

5.7.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.
The Vice-Chairman invited Members to bring forward planning enforcement matters.

Ref./ Site	Description
None.	

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 OVW: Motions for 2019 Annual General Meeting: to receive and resolve if desired, an invitation to submit two motions for debate at the AGM in October (paper 6.1 previously circulated).

Council received an invitation to submit two motions for debate at the AGM.
Noted.

6.2 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

7.0 Hyssington Village Green: to receive a reported from CCC's representative to Friends of the Green and Horsewell (FOTGAH) on its progress with registration and renovation of the Green (Cllr R K McLintock).

Cllr R K McLintock reminded Council of CCC's application for registration of the village green and rejection of the application by the Land Registry. Council also recalled FOTGAH's offer in 2018 to assist with another attempt at registration, and to draw up a Memorandum of Understanding as a basis for another attempt to which CCC commented and awaits FOTGAH's reply. Council noted that the original objective was restoration of the Village Green and Horsewell as opposed to registration, and that restoration and registration of the Green are matters which can be pursued independently of each other.

RESOLVED

CCC supports the way forward proposed by Cllr R K McLintock to urge FOTGAH to move forward with the restoration it intends (including works to trees) liaising and communicating in a spirit of co-operation with neighbours where appropriate.

Action – Cllr R K McLintock to relay to FOTGAH

8.0 Finance

8.1 Finance Specific Correspondence: to receive finance specific correspondence for information

None.

8.2 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
Powys CC	Recycling proceeds Jan-Mar'19 Q4	251.42
Powys CC	1st instalment precept 2019-20	7,530.04
B P H Llewellyn	Field allotments rents (plots 1 & 2)	230.00
Churchstoke Bowling Club	Peppercorn rent 2019-20	1.00
NatWest Bank	Gross interest Apr'19	5.94
	Total	8,018.40

8.3 Items for Payment: To resolve to approve items for payment as follows:
The Clerk referred Members to the items listed for payment.

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1206	B L Smith	Allowance Sep'18-Mar'19	32.68	0.00	32.68
1207	C P Smith	Allowance Sep'18-Mar'19	12.68	0.00	12.68
1208	AL & RA Powell	Changing notice board	150.00	30.00	180.00
1209	NALC	Local Council Review subs	17.00	0.00	17.00
1210	Wales Air Ambulance	Donation 2019-20	70.00	0.00	70.00
Sub-total for payment this meeting			282.36	30.00	312.36
1211	E J Humphreys	Clerk net salary May'19	As employment contract		

Action – Clerk to process

8.4 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	36,248.64
Less consolidated ring-fenced funds	0.00	10,236.43
Net balances available	1,000.00	26,012.21

9.0 Highways & Rights of Way

9.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters (inc paper 9.1 previously circulated).

The Clerk reported correspondence from Powys CC/ Shropshire Council as follows:

- a) B4386 Chirbury to Marton between Wayside and Woodmoor Farm: sunken drain cover. Shropshire Council replies that main road B4386 is inspected monthly, and the cover assessed. At the time of the last inspection it did not meet safety repair criteria as per Shropshire Council's policy, though it will be issued should the situation deteriorate to meet the criteria.
- b) Heblands Bank between A489 & B4385 from Snead towards Bishops Castle: badly potholed. Shropshire Council replies that the issues have been logged and assigned to the relevant technicians for investigation.

9.2 From CCC to Powys CC/ Shropshire Council: to report, and resolve if desired, general maintenance matters.

The Chairman invited Members to bring forward general maintenance matters to bring to the attention of the highways and rights of way authorities.

- a) A490 – loose drain grids from Chirbury north to the border with Powys.

Action – Clerk to process

10.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

a) Powys CC: Cllr M J Jones stated there is nothing further to report at present.

b) Shropshire Council: no report.

11.0 Correspondence

11.1 Powys CC: Powys War Memorial Project Churchstoke War Memorial: to receive details of the project and to resolve appropriately, if desired (paper 11.1 previously circulated).

Council received details of the Powys War Memorial Project.

RESOLVED

CCC has no war memorial so passes the information to the Parochial Church Council via Cllr J Wakelam, and to Hyssington Church via Cllr G Frost.

Action – Cllr J Wakelam & Cllr G Frost

11.2 Urdd Gobaith Cymru: Urdd National Eisteddfod 2022: to receive invitation and resolve attendance, if desired, to attend a meeting at Glantwymyn Hall, Thu 19th Jun'19, 7pm, to discuss formal the invitation of the eisteddfod to Montgomeryshire in 2022 (paper 11.2 previously circulated).

Council received the invitation to attend a meeting at Glantwymyn Hall, Thu 19th Jun'19, 7pm, to discuss formal the invitation of the eisteddfod to Montgomeryshire in 2022. Noted.

11.3 General Correspondence: to receive and circulate for information general correspondence as will be brought be brought to the attention of the council by the Clerk.

The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 3.

Action – Clerk to circulate documents post-meeting

12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

12.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

a) Cllr D N Yapp: low trees branches between the recreation field and the allotments which need pruning by a specialist tree surgeon.

b) Clerk: reminded Council that there are two capital projects planned for 2019-20 – recreation field fencing and renovation of the Churchstoke fingerpost, and both projects with quotes/ tenders and need to be planned.

12.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

a) None requested.

- 12.3 Next meeting:
a) Full Council Ordinary Business Meeting Wed 26th Jun'19, 7.30pm, at Hyssington.

13.0 Confidential Session Exclusion of Public and Press

13.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.







RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.










- 13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
None.

Meeting ended – 9:01.











Appendix 1: Planning Correspondence circulated post meeting

-  01 - PAW - Shaping your Community Place Plans 11th Jun'19 Llanwrst - 150519.pdf
-  02a - PAW - Planning your Places 19th Jun'19 Bangor - 220519.pdf
-  02b - PAW - Planning your Places 22nd May'19 St Asaph - 170519.pdf
-  02c - PAW - Planning your Places 16th May'19 Port Talbot - 140519.pdf
-  02d - PAW - Planning your Places 9th May'19 Pontypool - 070519.pdf
-  02e - PAW - Introduction to Planning Enforcement 23 May'19 Pembroke Dock - 080519.pdf

Appendix 2: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - Motions for 2019 Annual General Meeting - 290419.pdf
-  02a - OVW - MODEL INFORMAL RESOLUTION PROTOCOL SURVEY - 200519.pdf
-  02b - Model Local Resolution Protocol for Community and Town Councils.pdf
-  03 - OVW - News Bulletin May'19 - 080519.pdf
-  04 - OVW - Joint OVW & PAW Aid Wales Network Event Conf 11 Jun'19 - 160519.pdf
-  05 - OVW - Code of Conduct Training Builth Wells 4th Jun'19 - 020519.pdf
-  06a - OVW - Job Description Development Officer Policy Welsh Essential - 080519.pdf
-  06b - OVW - Job Advert Mid Wales Dev Officer Post April 2019 Eng.pdf
-  06c - OVW - Application form Eng 2019.pdf

Appendix 3: Other general correspondence received circulated post meeting

-  01 - Powys CC - Powys War Memorial Project Churchstoke War Memorial - 020519.pdf
-  02 - Urdd - Invitation to Meeting 19 Jun'19 - 100519.pdf
-  03 - R George AM - News from Russell George AM May'19 - 100519.pdf
-  04 - PTHB - Welsh Government £2.5m transform health & social care services in Powys - 080519.pdf
-  05 - Police & Crime Commissioner - Community Fund - 020519.pdf
-  06 - Citizens Advice Powys - Energy Advice - 210519.pdf
-  07a - Powys CHC - Services Cttee 12th May'19 AGENDA - 140519.pdf
-  07b - Powys CHC - Executive Cttee 21st May'19 AGENDA - 140519.pdf
-  08 - PAVO - Community Connector maternity leave - 010519.pdf
-  09a - Play Wales - e-bulletin May 2019 - 020519.pdf