



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING  
on Tuesday 22<sup>nd</sup> October 2019, 7.30pm  
at Churchstoke Community Hall.**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:** to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr G Frost, Cllr G Jameson, Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards. Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Other apologies for absence reported to the meeting: Cllr D L Powell (Chairman), Cllr J N Wakelam.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' Interests: Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning Committee
5.5	Planning Applications	A Richards	Personal & prejudicial interest on application 18/1598/HH as relation of applicant
5.5	Planning Applications	D N Yapp	Personal & prejudicial interest on application 18/1598/HH as friend of applicant

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.  
None.

### 3.0 Minutes of Previous Meetings

- 3.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 24<sup>th</sup> September 2019 at Hyssington Village Hall (paper 3.1 previously circulated). The minutes of the Ordinary Business Meeting 24<sup>th</sup> September 2019 at Hyssington Village Hall were reviewed.

**RESOLVED:**

*The minutes of the Council Ordinary Business Meeting 24<sup>th</sup> September 2019 at Hyssington Village Hall are approved and signed as a correct record with one amendment:*

- (8.4) *Tree Works: the resolution should include deletion of 'Trees in Children's Playground'.*

- 3.2 To report matters arising for information from the minutes of the Ordinary Business Meeting 24<sup>th</sup> September 2019 at Hyssington Village Hall.

3.2.1 (8.2) Defibrillator at Hyssington

The Clerk reported that application for grant funding to the British Heart Foundation has been unsuccessful. Cllr R K McLintock agreed to notify the Clerk of other potential sources of funding.

Action – Cllr R K McLintock

3.2.2 (11.0a) County Council Report

Cllr M J Jones reported that the motion of no confidence in the Portfolio Holder for Education did not take place.

- 4.0 Governance: Electoral Matters Hyssington Ward:** further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

The Chairman reminded Members of the remaining vacancy in Hyssington Ward following elections on 4<sup>th</sup> May 2017, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

### 5.0 Planning

- 5.1 Planning Specific Correspondence:

5.1.1 Planning Aid Wales: Training Opportunities: to receive details and resolve attendance (paper 5.1.1a-b previously circulated).

Council received details of training opportunities. Noted.

5.1.2 Welsh Government Planning Directorate: three consultations: to receive notice of three strategic consultations and to resolve a response if desired (paper 5.1.2 previously circulated).

Council received details of the consultations. Noted.

5.1.3 Other Planning Specific Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk.

None.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (papers 5.2a-b previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
19/0996/OUT	Land adj. Hollydene, Hall Bank	Approve
DIS/2018/0065	Orchard Close, Churchstoke	Approve

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
None.				

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Declarations of Members' Interests:

- Cllr M J Jones having declared a personal and prejudicial interest left the meeting for all applications.
- Cllr A Richards having declared a personal and prejudicial interest in application 18/1597/HH left the meeting for this application.
- Cllr D N Yapp having declared a personal and prejudicial interest in application 18/1597/HH left the meeting for this application.

**RESOLVED:**

*CCC responds to consultations by Powys CC on planning applications as follows:*

Ref.	Applicant	Site	Description	rec.
19/1459/RES	Mr & Mrs Llewellyn, Rivendell, White Grit	Land Opposite Manor Cottage, White Grit	Application for reserved matters following the approval of P/2016/1052 for the erection of a dwelling with a garage and all associated works	S

19/1597/HH	Mr Evans, Lake Farm, Churchstoke	Lake Farm, Churchstoke	Demolition of attached lean-to extension, erection of a two-storey rear extension, external alterations and formation of a turning area and vehicular parking	S
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Action – Clerk to process

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description	rec.
None.				

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community.

Ref./ Site	Description
None.	

5.7.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.

Ref./ Site	Description
None.	

**6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 OVW: OVW Conference & AGM 5<sup>th</sup> Oct'19: to receive a verbal report of the AGM (Cllr M J Jones) (papers 6.1a-e previously circulated)  
Cllr M J Jones reported on attendance and proceedings at the OVW AGM, Sat 5<sup>th</sup> Oct'19 at Pontrhydfendigaid, highlighting:

- Report of the Chief Executive and of the Auditor indication 84% membership across Wales and steady financial reserves
- The five motions debated.

6.2 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

## 7.0 Recreation

7.1 Finger Post at Belle Vue: to update Council on enquiries and replies to date regarding direction indicators, and to resolve for the specification for quotations for fingerpost restoration (paper 7.1 previously circulated).

The Clerk reported on information received from the Chairman regarding direction fingers, and Council reviewed the Clerk's draft specification for quotations.

**RESOLVED**

*CCC approves the draft specification for quotation and thanks Cllr D L Powell and the Clerk for the research and briefing.*

Action – Clerk to process

- 7.2 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) on its works to the Green and preparation of draft arrangements with CCC for registration (Cllr R K McLintock).

Cllr R K McLintock reported further email correspondence from FOTGAH stating its opinion that the village green should be registered before tree works, even though the community council sees no dependency of one on the other. CCC noted again the efforts of Cllr McLintock to liaise and encourage progress with the tree works.

**RESOLVED**

*CCC thanks Cllr R K McLintock for efforts to liaise and encourage FOTGAH to progress the tree works, and will write to FOTGAH, after reference to Hyssington ward councillors, with a statement of the community council's position and expressing its concern at the continuing risk to the grant funds for the works if there is further delay.*

Action – Clerk to process

**8.0 Consultations**

- 8.1 Powys CC: Payphone Removal Consultation 2019: to receive and resolve a response, if desired, the phase-2 consultation (closing 30<sup>th</sup> Oct'19) on a draft decision to remove BT payphone and kiosk at Old Churchstoke (papers 8.1a-c previously circulated)

The Vice-Chairman referred Members to the consultation papers. The Clerk reminded Members of CCC's response to the phase-1 consultation in August.

**RESOLVED**

*CCC has no objection in phase-2 consultation for the removal, for reason of lack of calls made, of the payphone kiosk at Old Churchstoke.*

Action – Clerk to process

- 8.2 The Independent Remuneration Panel for Wales: Draft Annual Report 2020-21: to receive the consultation (closing 10<sup>th</sup> Dec'19) and to resolve a response, if desired, at the November meeting. Members are referred especially to Section 13 which relates specifically to Community and Town Councils (<https://gov.wales/independent-remuneration-panel-wales-draft-annual-report-2020-2021> and papers 8.2a-c previously circulated).

The Vice-Chairman referred Members to the consultation papers. The Clerk highlighted comparison with the previous year insofar as they affect community and town councils.

**RESOLVED:**

*CCC does not wish to respond to the consultation on the IRPW Draft Report 2020-21.*

- 8.3 Mid and West Wales Fire And Rescue Authority: Draft Corporate Plan 2020 – 2025: to receive the consultation (closing 6<sup>th</sup> Dec'19) and to resolve a working party to recommend a response for the November Council (papers 9.2a-d previously circulated, and at <http://w3.mawwfire.gov.uk/English/Newsroom/News/Pages/Draft-Corporate-Plan-2020---2025.aspx>).

The Vice-Chairman referred Members to the consultation papers.

RESOLVED

*CCC does not wish to respond to the consultation on the Mid and West Wales Fire and Rescue Authority: Draft Corporate Plan 2020 – 2025.*

## 9.0 Finance

- 9.1 Finance Specific Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk. None.

- 9.2 Financial Year 2020-21: Budget Preparation: to consider and resolve, if desired, on planned capital expenditure items for inclusion in the budget panel's preparations of a draft budget for 2020-21.

The Vice-Chairman reminded Council that the budget panel's 1<sup>st</sup> draft budget for 2020-21 will be due in November and invited Members to bring forward items for planned capital expenditure so that they can be considered for the draft.

RESOLVED:

*CCC asks the budget panel to include capital items as follows:*

- a) *At Hyssington: Items of playground equipment*
- b) *At Churchstoke: fencing along both sides of the entrance road to the recreation field from Cae Camlad (if CCC is the owner).*

Action – for budget panel

- 9.3 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
Western Power Distribution	Wayleaves 2019-20	64.29
NatWest Bank	Gross interest Sep'19	6.56
Total		70.85

- 9.4 Items for Payment: to resolve to approve items for payment as follows:

The Vice-Chairman referred Members to the items listed for payment.

RESOLVED:

*CCC authorises payments as follows:*

Chq	Payee	Description	£ex vat	£vat	£total
1236	Churchstoke Bowling Club	Allotments water 8 <sup>th</sup> Mar-23 <sup>rd</sup> Sep 2019	26.46	0.00	26.46

1237	E J Humphreys	Admin Exo Jul-Sep (Q2)	277.50	17.76	295.26
1238	Royal British Legion	Poppy appeal 2018 donation (S137)	70.00	0.00	70.00
1239	AL & RA Powell	Fencing at recreation field; Installation of bench; Repairs to playground	7,900.00	1,580.00	9,480.00
Sub-total for payment this meeting			8,273.96	1,597.76	9,871.72
1240	E J Humphreys	Clerk net salary Oct'19	As employment contract		

Action – Clerk to process

- 9.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.  
The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	26,721.64
Less consolidated ring-fenced funds	0.00	10,672.93
Net balances available	1,000.00	16,048.71

## 10.0 Highways & Rights of Way

- 10.1 Highways Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk (inc paper 10.1 previously circulated).  
Council received correspondence from a member of the public regarding traffic speed on the B4385 at Pentre.

### RESOLVED

*CCC will write to the highways authority to point out local safety concerns about traffic speeds in Pentre, to request that it undertakes an expert traffic assessment, then in the light of that to consider what if anything can (and will) be done to improve highways safety in Pentre.*

Action – Clerk to process

- 10.2 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters, if any.  
The Clerk reported correspondence from Powys CC/ Shropshire Council as follows:  
None.

- 10.3 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.  
Members reported correspondence from Powys CC/ Shropshire Council

### RESOLVED

*CCC reports highways matters to Powys CC as follows:*

- a) C2009 at Hyssington junction: road sign damaged.

Action – Clerk to process

**11.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

- a) Powys CC: County Cllr M J Jones reported as follows:
- cost savings from winter gritting reduction in salt/m<sup>2</sup> is not expected to effect safety, and there will be no alteration to gritting routes and prioritisation
  - there will be a review of education provision across the county in response to Estyn inspection.
- b) Shropshire County Council: no report.

## **12.0 Correspondence**

12.1 Churchstoke CP School: to receive, and resolve, a request to locate the school defibrillator at the Churchstoke Community Hall (paper 12.1 previously circulated).

Council received a request from the Churchstoke CP School to site its defibrillator at the Churchstoke Community Hall.

### **RESOLVED**

*CCC supports the siting of the school defibrillator at the Churchstoke Community Hall and refers the school to the Churchstoke Recreation Association as managing body for the hall. CCC also asks the school to register its defibrillator with the NHS Wales Ambulance Trust.*

Action – Clerk to process

12.2 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought be brought to the attention of the council by the Clerk.

The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

## **13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

13.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

- a) Vice-Chairman: reminded Members that the Community Remembrance Service is taking place on Sunday 10<sup>th</sup> Nov'19. Cllr J Jones agreed to represent the council and lay the poppy wreath on behalf of the community.
- b) Vice-Chairman: reported the installation of CCC's new remembrance-design bench at Belle Vue.
- c) Cllr R K McLintock: reported a forthcoming roadshow of Montgomery Medical Practice Patients Association on 7<sup>th</sup> November in Montgomery Town Hall at which it welcomes patients' view of its services.

13.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

None.



- 13.3 Next meeting: Full Council Ordinary Business Meeting Tue 26<sup>th</sup> Nov'19, 7.30pm, at Churchstoke.

**14.0 Confidential Session**

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

**RESOLVED**

*Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.*

- 14.2 Recreation: Trees: to receive and resolve quotations for arboricultural survey (paper(s) 14.2 to follow after submission deadline 18<sup>th</sup> Oct'19).  
The Clerk reported that no quotations have been received and recommended that CCC extend the deadline for by month and to reconsider in November.

**RESOLVED:**

*CCC extends the deadline for quotations for arboricultural survey by one month and to reconsider in November.*

Action – Clerk to process










- 14.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.  
None.

Meeting ended – 9.33pm.

### Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01a - WGov - Local Government Democracy workshop invite Nov - 171019.pdf
-  01b - WGov - Local Government Democracy Invite for workshops Nov.pdf
-  02 - WGov Planning Directorate - Planning Consultations - 161019.pdf
-  03 - IRPW - Draft Annual Report Consultation February 2020 - 161019.pdf
-  04a - SSAFA - VE Day - 151019.pdf
-  04b - SSAFA - VE Day Parish letter edited - SSAFA.pdf
-  06 - Circular Economy Wales - Event 6th 7th Nov'19 - 151019.pdf
-  07a - OPCW - State of the Nation report - 141019.pdf
-  07b - OPCW - State of the Nation (e) - online.pdf
-  08 - Fields In Trust - Protecting Community Spaces - 260919.pdf

### Appendix 2: Other general correspondence received circulated post meeting

-  01a - R George AM - Funding Advice Day 8th Nov'19 - 031019.pdf
-  01b - R George AM - News from Russell George AM - 101019.pdf
-  02 - MWWFRS - Roadshows 10th Oct'19 - 081019.pdf
-  03 - Powys CC - Have your say on next year's budget - 081019.pdf
-  04a - Powys CHC - COUNCIL Mtg AGENDA 08.10.19 - 011019.pdf
-  04b - Powys CHC - Montgomeryshire Local Committee Agenda 03.10.19 - 260919.pdf
-  05 - SpArC - APPLE PRESSING - 260919.pdf
-  06 - Power for People - Council motion request re national community energy campaign - 151019.pdf
-  07 - Play Wales - New research play sufficiency in Wales - 071019.pdf