



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 23rd February 2021 at 7.30pm
held remotely on Zoom-Pro platform.**

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1 previously circulated).

Attendance: Cllr B L Smith (Chairman), Cllr J Boundy, Cllr G Frost (Vice-Chairman), Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr C P Smith, Cllr D N Yapp.

The Chairman welcomed Councillors and Clerk to the council's remote ordinary business meeting and reminded Members of the remote meeting etiquette.

Apologies for absence approved by Council: Cllr G Jameson (approved 22nd Dec'20).

Apologies for absence received: Cllr D L Powell.

Other Members Absent: Cllr J N Wakelam.

In attendance: E J Humphreys (Clerk to the Council).

- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

4.0 Minutes of Previous Meetings

- 4.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 19th January 2021 (paper 4.1 previously circulated).
The minutes of the remote Ordinary Business Meeting 19th January 2021 were reviewed.

RESOLVED

The minutes of the remote Ordinary Business Meeting 19th January 2021 are approved and signed as a correct record.

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 19th January 2021/2020.
- 4.2.1 (6.2) Children's Playground: the Clerk reported awaiting a cost quote before issuing a purchase order.
- 4.2.2 (6.3) Field Allotments at Old Churchstoke: the Clerk reported delay to invitation to tender due to implications of change of term from 2 years to 5 years, and that the matter will come forward to the March meeting.

5.0 Planning & Building Control

- 5.1 Planning & Building Control Specific Correspondence:

- 5.1.1 Powys CC: Powys LDP Supplementary Planning Guidance: to receive notice of consultation closing 9th March pertaining to the Draft Newtown and Llanllwchaiarn Place Plan (paper 5.1.1 previously circulated).
Council received notice and details of the consultation on the Newtown and Llanllwchaiarn Place Plan.
- 5.1.2 Welsh Government: Future Wales the National Plan 2040 Newsletter Issue 016 Feb'21: to receive notice of publication of Future Wales: The National Plan 2040 and of updated Planning Policy Wales (11th ed.) on 24th Feb'21 (paper 5.1.2 previously circulated).
Council received notice and details of imminent release of the National Development Framework 'Future Wales' and the Planning Policy Wales (11th ed.).
- 5.1.3 Planning Aid Wales: to receive notice of training opportunities and to resolve if desired on attendance (papers 5.1.3a-b previously circulated).
Council received details of the Planning Aid Wales training opportunities. The Clerk asked Members to inform him if they wished to attend.
- 5.1.4 Other planning specific correspondence: to receive and circulate for information such other planning and building control correspondence, if any, as will be brought to the attention of the council by the Clerk.
None.

- 5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.
Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
None.		

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

Cllr M J Jones joined the meeting at this point.

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.7 Planning Enforcement:

5.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community
None.

5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.
The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.
None.

6.0 Recreation

6.1 Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to the Friends of the Green and Horsewell (FOTGAH) (Cllr R K McLintock).
Cllr R K McLintock reported FOTGAH has received supporting evidence statements from approx. 16 people, and the application has been completed

and lodged with statutory declaration at the solicitor ready for submission to the county council as registration authority.

- 6.2 Churchstoke Recreation Association (CRA): to receive a report from CCC's representative to the CRA (Cllr C P Smith).
Cllr C P Smith indicated there is nothing further to report from CRA. Cllr D N Yapp reported that legionella testing at the hall has been carried out.
- 6.3 Recreation Field Aeration: to resolve whether to undertake recreation field aeration treatment 2021-22 and to seek quotations.
The Clerk reminded Council that it usually commissions aeration treatment of the recreation field and invited consideration for 2021-22.

RESOLVED

CCC agrees to undertake recreation field aeration treatment for 2021-22 and seeks quotations for the works.

Action – Clerk to process

- 7.0 Churchstoke CP School:** to receive information from CCC's representative to the Governing Body of Churchstoke CP School, from Powys CC regarding PCC Cabinet proposals to close the school from August 2022, and to receive copy correspondence from a member of the public (Cllr D N Yapp) (papers 7a-c previously circulated.)

The Chairman referred Members to the information from the county council and to copy correspondence from a member of the public, and invited Cllr D N Yapp to report further. Cllr D N Yapp, with Cllr M J Jones, reported that Powys CC Cabinet 9th Feb'21 has agreed to proceed to closure consultation, and that County Cllr M J Jones had spoken against the proposal. Members expressed views regarding the proposed closure and consultation process, making several points about the growing village, inaccuracies in the proposal documents and the potential impact of closure on community life.

It was further reported that R George MS is hosting a remote meeting Friday 26th Feb'21 at 5pm to which CC is invited to send up to three representatives (Cllrs D N Yapp and M J Jones attending in different capacities).

RESOLVED

CCC will respond to the consultation when it is opened, urges all councillors and members of the community to do likewise, and Cllr B L Smith, Cllr C P Smith and Cllr A Richards will attend the remote meeting hosted by R George MS on Friday 26th Feb'21 at 5pm, and report back to Council.

Action – Cllrs B L Smith

C P Smith & A Richards

Action – for March meeting

The Chair thanked Cllr D N Yapp and Cllr M J Jones for the information.

8.0 Consultations

- 8.1 Independent Remuneration Panel for Wales (IRPW): Review of the Remuneration Framework for Community and Town Councils: to receive and

resolve if desired an invitation by the IRPW that the council expresses an interest in participating in the review (paper 8.1 previously circulated). Council received an invitation by the IRPW to express an interest in participating in the review.

RESOLVED

CCC does not wish to participate in the review of the remuneration framework for community and town councils.

Action – Clerk to process

- 8.2 Public Services Ombudsman for Wales (PSOW): New Draft Guidance on Code of Conduct to receive the consultation closing 28th Feb'21, and to resolve if desired to delegate the response to the Clerk after reference to a working party to be elected at this meeting (paper 8.2 previously circulated). The Chairman referred Members to the consultation. The Clerk reported that the deadline makes it impractical for a working party to bring forward recommendations in the usual way.

RESOLVED

CCC welcomes the draft guidance on overall grounds of relevance and the good use of suitable examples, and delegates the response to the Clerk.

Action – Clerk to process

9.0 Finance and Assets

- 9.1 Finance Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.
None.

- 9.2 Fixed Assets: to resolve the disposal of fixed asset (laptop computer obsolete & unfit for purpose) (paper 9.2 previously circulated). The Clerk referred Members to the fixed asset register and the request for authorisation of disposal of fixed asset.

RESOLVED

CCC authorises disposal of obsolete fixed assets at nil value as follows:

<i>Purchased</i>	<i>Item</i>	<i>Asset value</i>
<i>25/03/2013</i>	<i>Laptop computer Samsung NP3530EC & software</i>	<i>£425.00</i>

Action – Clerk to process

- 9.3 Land Assets: to receive information and asset survey from HM Land Registry and to resolve to authorise the Clerk to response by registry by 26th Feb'21 (paper 9.3a-b previously circulated). Council received information from HM Land Registry that it is tasked with registering all land in public ownership by 2025 and received the data collection survey as start point.

RESOLVED:

CCC authorises the Clerk to respond to the HM Land Registry survey.

Action – Clerk to process

9.4 Items Received Since Last Meeting: to report

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Jan'21	0.18
Total		0.18

9.5 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1333	Severn Waste Services	Soakaway tanks 27/11/20	165.00	0.00	165.00
1334	E J Humphreys	Admin expenses Oct-Dec'20	247.96	20.14	268.10
1335	Soc Local Council Clerks	Prof. sub'n 2021 (pro-rata)	62.62	0.00	62.62
1336	E J Humphreys	Computer anti-virus 26/01/21	79.16	15.83	94.99
1337	E J Humphreys	Com Gov L5 deposit pro-rata	21.74	0.00	21.74
1338	Powys CC	Recreation field trade refuse collection Q3 2020-21	28.75	0.00	28.75
1339	E J Humphreys	Zoom Pro Feb'21	11.99	2.40	14.39
<i>Total for authorisation this meeting</i>			<i>617.22</i>	<i>38.37</i>	<i>655.59</i>
<i>To report items previously authorised</i>					
1340	E J Humphreys	Clerk net salary Feb'21	<i>As employment contract</i>		
<i>Action – Clerk to process</i>					

The Clerk reported a replacement cheque is needed for one payment made Jan'21.

RESOLVED

CCC authorises replacement cheque as follows:

Old chq.	New chq.	Payee	Description	£total
1328	1341	TM & S J Boundy	Allow'ce 2020-21 Apr-Sep	75.21
<i>Action – Clerk to process</i>				

9.6 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported the M&G Investments Charibond quarterly statement for 1st Oct'20 to 31st Dec'20 as follows:

Fund	Number of shares	Share Price (p)	Value at 31/12/2020 (£)
Charibond	100	125.48	125.48

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	20,641.58
Less consolidated ring-fenced funds	0.00	8,925.86
Net balances available	1,000.00	11,715.72

10.0 Highways & Rights of Way

10.1 Highways & Rights of Way Specific Correspondence.

10.1.1 Powys CC: C2054 Wernddu Lane: to report for information a forthcoming temporary closure 8am-5pm, 17th Mar'21 (papers 10.1.1a-b previously circulated).

Council received advice of the temporary closure.

10.1.2 Other correspondence: to receive and circulate for information other highways/ rights of way correspondence, if any, as will be brought to the attention of the council by the Clerk.

a) Council received correspondence from a member of the public regarding a missing drain cover in Coed Lane, and the missing planks on the Camlad footbridge at Alport.

10.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any
The Chairman invited Members to bring forward highways matters for the attention of the highways authority.

RESOLVED

CCC reports highways matters to Powys CC/ Shropshire Council as follows:

- a) *C2146: Coed Lane past Coed Farm: missing drain cover and road giving way*
- b) *U2707 Footbridge: missing planks and bridge in urgent need of repair, being in a condition likely to be dangerous to the public, is still outstanding despite CCC's previous report*
- c) *A490 between Churchstoke and Chirbury above Marrington Dingle near Calcot Farm: there appears to be a blocked drain on the Churchstoke side of the temporary traffic lights which in times of heavy rainfall causes considerable water flow exacerbating the erosion at the landslip*
- d) *A489: Potholes in the vicinity of the Blue Bell*
- e) *A489 between the entrances to The Lack and Mellington Farm: blocked drains leading to flooding in times of rainfall.*
- f) *C2056 Cefn Bank, Hyssington: badly eroded surface both sides of Cefn Farm entrance is still outstanding despite CCC's previous report.*

Action – Clerk to process

Cllr G Frost also reported work at the Hyssington road triangle which has been backfilled with stone likely to be a hazard to grass cutting workforce, and that he has reported this directly to the utility company.

11.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters

a) Powys CC: Cllr M J Jones reported as follows:

- Financial Year 2021-22: the budget debate for 2021-22 takes place on Thu 25th Feb'21 in the context of additional Welsh Government Covid-19 funding which is likely to reduce the potential increase in precept from 3.9% to 2.9%
 - Cabinet decision to start several school closure consultations with more likely to follow during the coming year.
- b) Shropshire Council: no report.

12.0 Correspondence

12.1 One Voice Wales/ Society of Local Council Clerks

12.1.1 OVV Training: to receive details of training and to resolve if desired on attendance (paper 12.1.1a-c previously circulated).

Council received details of remote training for Feb and Mar'21. The Clerk asked Members to inform him if they wished to attend.

12.1.2 For Circulation: to receive and circulate for information other OVV/ SLCC items of correspondence, brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

12.2 General Correspondence: to receive and circulate for information general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

13.1 Chairman's announcements: to receive for information announcements from Chairman and Members.

None.

13.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

a) Cllr D N Yapp: School closure consultation

b) Cllr C P Smith: Churchstoke Recreation Association.

13.3 Date of next meeting for information: Tue 30th Mar'21, 7.30pm, to be held remotely.

14.0 Confidential Session

14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED

Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.























None.

Meeting ended – 8.49pm.

Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01a - OVW - Remote training sessions Feb'21 - 010221.pdf
-  01b - OVW - MARCH 2021 Remote training sessions - 170221.pdf
-  01c - OVW - ADDITIONAL FREE PLACES AVAILABLE ON OUR CORE MODULES - 220121.pdf
-  01d - OVW - News Bulletin - 090221.pdf
-  01e - OVW - New Chair for One Voice Wales - 220121.pdf
-  01f - OVW - New Development Officer for Mid and West Wales - 220121.pdf
-  01g - OVW - Litter & Fly-tipping Prevention Plan for Wales - 190221.pdf
-  02a - DP Police - Courier fraud - Jan 2021 - 220121.pdf
-  02b - DP Police - Scam NHS Covid Vaccine emails 002 - 260121.pdf
-  02c-1 - DP Police - February Facebook Phishing campaign - 160221.pdf
-  02c-2 - DP Police - Awareness Facebook Phishing Scam Feb 2021 E - 160221.pdf
-  03a - HM Land Registry - Survey of Community & Town Councils in Wales - 210121.pdf
-  03b - Land Registry - Survey final english version.pdf
-  04 - PSOW - New draft Guidance Code of Conduct - 050221.pdf
-  05 - WGov - Elections Team Newsletter January 2021 Eng - 160221.pdf
-  06 - WGov - Keep Wales Safe Campaign - 030221.pdf
-  07 - WGov - Academi Wales Constructive Conversations course March - 150221.pdf
-  08a - WGov - Connecting with your community Comms Guide Welsh Community & Town Cllrs & Clerks - 220121.pdf
-  08b - WGov - Digital Media Guide - English - V4 - FINAL VERSION.pdf
-  09 - WGov - Ministerial Advisory Forum on Ageing Welsh Government funded FREE TRAINING & SUPPORT - 210121.pdf
-  10 - WGov - Fixed Term & Secondment Opps Higher Exe Officers Recruit Campaign - 040221.pdf
-  11 - Eden Project - Virtual Community Camp Mar'21 - 080221.pdf
-  12 - SFG - Welcome to our Winter newsletter - 290121.pdf
-  13a - WLGA - Coronavirus email update 26.01.2021 - 270121.pdf
-  13b - WLGA - Coronavirus email update 29.01.2021 - 010221.pdf
-  13c - WLGA - Coronavirus email update 12.02.2021 - 150221.pdf

Appendix 2: General correspondence received circulated post meeting

-  01a - R George MS - News from Russell George MS - 030221.pdf
-  01b - R George MS surgery calendar - 210120.pdf
-  02a - PTHB - COVID-19 Vaccination Stakeholder Bulletin 3rd Edn - 250121.pdf
-  02b - PTHB - 210122-Bwletin-BrechlynCOVID19Vaccination-Bulletin.pdf
-  02c - PTHB - COVID-19 Vaccination Stakeholder Bulletin 4th Edn - 010221.pdf
-  02d - PTHB - 210201-Bwletin-BrechlynCOVID19Vaccination-Bulletin.pdf
-  02e - PTHB - COVID-19 Vaccination Stakeholder Bulletin 5th Edn - 060221.pdf
-  02f - PTHB - 210208-Bwletin-BrechlynCOVID19Vaccination-Bulletin - 090221.pdf
-  02g - PTHB - COVID-19 Vaccination Stakeholder Bulletin 6th Edn - 150221.pdf
-  02h - PTHB - 210215-Bwletin-BrechlynCOVID19Vaccination-Bulletin - 150221.pdf
-  02i - PTHB - COVID-19 Vaccination New Web Forms for enquiries - 200121.pdf
-  03a - SpArC - A BIT of NEWS from SpArC - 020221.pdf
-  03b - SpArC - EXERCISE ON REFERRAL POST - 220221.pdf
-  04 - Self Build Wales - Identifying local self builders in Churchstoke area - 250121.pdf
-  05 - PDSG - News Feb letter - 150221.pdf
-  06a - PAVO - Welshpool Montgomery Llanfair Caereinion Community Workers Meeting Invite - 030221.pdf
-  06b - PAVO - Network Meeting Agenda Welshpool 23.02.2021 BIL.pdf
-  07a - Golley Slater - Welsh Government Keep Wales Safe campaign - 160221.pdf
-  07b - Golley Slater - 102170 KWS TESTING SQUARE ENG.mp4
-  07c - Golley Slater - Protective_Measures 1.png
-  07d - Golley Slater - Protective_Measures 3.png
-  08 - Carnegie UK Trust - News From Carnegie UK Trust Feb 2021 - 080221.pdf