



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 24th June 2020, 7.30pm
held remotely on Zoom-Pro platform.**

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to receive and resolve if desired on apologies for absence and to recap on the remote meeting etiquette (paper 1 previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr J Boundy, Cllr G Frost, Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

The Chairman welcomed Councillors and Clerk to the council's first remote live-streamed meeting and recapped the remote meeting etiquette. The Clerk indicated that the meeting was not being recorded by the council, and the Minutes would be published on the Council's website in the usual way.

Apologies for absence approved by Council:

The Clerk reminded Members of the provisions of the Local Government Act 1972 S85 which state that if a Councillor does not attend a meeting within a 6-month period, without some reason approved by the council, they shall cease to be a member of the council.

The Clerk also reminded Members that CCC has resolved, 24th March, that where Councillors who state the reason for absence as Covid-19 sickness, self-isolations, being in a vulnerable group, or adhering to social distancing guidance they shall have that reason for absence approved by Council.

Council received one request to approve failure to attend.

RESOLVED

CCC approves failure to attend by Cllr G Jameson for reason that he considers remote conferencing part of a regime that is unnecessary and works against the interests of humanity.

In attendance: E J Humphreys (Clerk to the Council).

- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
7.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing & Rights of Way Committee
7.5	Planning Applications	G Frost	Personal & prejudicial interest in application 20/0948/FUL as a personal friend of the applicant

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

4.0 Extended Scheme of Delegation

4.1 To report for information, the Clerk's decisions made under the Covid-19 temporary extension to the scheme of delegation (24th Mar'20) (paper 4.1 previously circulated).

The Chairman reminded Members of the resolution, 24th March, to extend the scheme of delegation and referred Members to paper 4.1. The Clerk reported decisions made under the Covid-19 temporary extension to the scheme of delegation (24th Mar'20) as set out in paper 4.1.

4.2 To note the Clerk's delegated decision to hold remote meetings until such time as legal and health & safety conditions allow a return to physical meetings or until the regulations are rescinded.

The Chairman referred Members to the decision. Members noted the decision to hold remote meetings until such time as legal and health & safety conditions allow a return to physical meetings or until the regulations are rescinded.

4.3 To resolve to rescind the extension by reason of reinstatement of meetings of Council and Committees.

The Clerk reminded Council that if Council can meet (remotely or otherwise) within the requirements of legislation provided that persons who are not in the same place are able to speak to and be heard by other participants, and the requirements for public and press can be met, that decision-making can revert to Council.

RESOLVED

CCC rescinds the Covid-19 extension to the scheme of delegation by reason of reinstatement of meetings (remote or otherwise) of Council and Committees.

5.0 Minutes of Previous Meetings

5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 24th March 2020 at Hyssington Village Hall (paper 5.1 previously circulated).

The minutes of the Ordinary Business Meeting 24th March 2020 at Hyssington Village Hall were reviewed.

RESOLVED:

The minutes of the Council Ordinary Business Meeting 24th March 2020 at Hyssington Village Hall are approved and signed as a correct record.

- 5.2 To report matters arising for information from the minutes of the Ordinary Business Meeting 24th March 2020 at Hyssington Village Hall.
None.

- 6.0 Meetings 2020-21:** to receive and resolve the Clerk's recommended dates of meetings for 2020-21 (paper 6 previously circulated).
The Chairman referred Members to the draft dates set out in paper 6.

RESOLVED

CCC sets the dates of meetings as set out paper 6 and in appendix 1 to these minutes.

Action – Clerk to process

7.0 Planning & Building Control

7.1 Planning & Building Control Specific Correspondence:

- 7.1.1 Planning Aid Wales for information: Newsletter Jun'2020 (paper 7.1.1 previously circulated).

Council received and Members noted planning news and training opportunities from Planning Aid Wales.

- 7.1.2 R George MS and County Cllr M J Jones for information and to resolve if desired

- Shropshire Council Planning Application 20/01758/FUL at Laburnum Cottage Stapeley (available to view at <https://pa.shropshire.gov.uk/online-applications/>) papers 7.1.2a-b previously circulated).

The Chairman referred Members to papers 7.1.2a-b, and Cllr M J Jones described the correspondence he had received. The Clerk confirmed that the application appears to be in the parish of Chirbury with Brompton, so CCC would not normally expect to receive consultation by Shropshire Council.

RESOLVED

CCC objects to the application on grounds of Area of Outstanding Natural Beauty (AONB) and conservation of biodiversity:

- a) The site is in an Area of Outstanding Natural Beauty. CCC is of the view that the application is detrimental to the conservation of the AONB*
- b) CCC also believes that the area is a nesting/ breeding site and the habitat of Curlew which is understood to be a bird conservation priority. The community council is concerned that a holiday development at the site could disturb the Curlew site and habitat.*

Action – Clerk to process

- 7.1.3 Other Planning & Building Control Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.
None.

- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (paper 7.2 previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
P/2016/1067	Bacheldre House Barn	Refused
20/0771/DIS	Land adj. Buttercup Cottage, Ch'stoke	Approve

The Chairman invited County Councillor M J Jones to comment on why it has taken since Oct'2016 to determine the application P/2016/1067. Cllr M J Jones reported it appears to be due to lack of information being made available by the applicant.

- 7.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

- 7.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

The Chairman referred Members to the consultations.

Declarations of Members' Interests:

- Cllr M J Jones having declared a personal and prejudicial interest left the meeting for this item.
- Cllr G Frost having declared a personal and prejudicial interest in application 20/0948/FUL left the meeting for this item.

RESOLVED

CCC responds to consultations on planning applications as follows:

Ref.	Applicant	Site	Description	rec.
20/0674/HH	Mr Edward Morris, Hoarstone, Churchstoke	Hoarstone, Churchstoke	Demolition of building and erection of annexe to existing building	N*

20/0767/FUL	Mr M Rogers, Bacheldre Hall, Churchstoke	Barn at Bacheldre Hall, Churchstoke	Conversion of barn to dwelling house and all associated works	S
20/0948/FUL	Mr S Beadman, Rhiastyn House, Hyssington	Rhiastyn House, Hyssington	Change of use application from domestic office within the detached garage to shared hair / wig salon	S*

**20/0674/HH: CCC notes the application and adds that there appears to be little explanation or justification of the need for an annex to the dwelling, so feels it does not have enough information to make further comment.*

**20/0948/FUL: CCC supports the application but expresses concern that additional traffic might be generated by the business, so asks that highways officers are satisfied of safety of access onto the C2056.*

Action – Clerk to process

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

7.7 Planning Enforcement:

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community (papers 5.8.1a previously circulated).
None.

7.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.
None.

8.0 Recreation

8.1 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) (Cllr R K McLintock).

Cllr R K McLintock reported progress highlighting:

- Funds returned to the Lottery have been now reclaimed making over £6,000 in total
- Members of FOTGAH have been assigned individual tasks
- Quotes obtained for tree works
- Site meeting held with neighbours to the site, who are connect for works in the Autumn
- Recommendation to take an alternative (more usual) route to Green registration
- Quote for kerbing demarcation received
- New bank account and signatories set up
- Proposal to rename FOTGAH
- New constitution to be drafted for membership of residents of Hyssington, White Grit, and Snead

- Booklet number 3 being prepared, material from which might help with the application for registration.

The Chairman offered congratulations to the renewed FOTGAH, via Cllr R K McLintock, on making such progress.

- 8.2 Recreation Field Refuse Bins: to consider and resolve on proper arrangements for emptying bins at the recreation field (Cllr G Jameson).
In the absence of Cllr G Jameson the Clerk reported that Powys CC has withdrawn the temporary free informal arrangement to empty the dog-waste bin at the recreation field and uncertainty of responsibility for the small bin on the school fence near the gate to the recreation field.

RESOLVED

CCC will enquire with the Churchstoke Recreation Association if it would add the dog-waste bin to the contract to empty playground bins.

Action – Clerk to process

RESOLVED

Cllr D N Yapp as school governor will enquire with the school if it owns the school fence small bin, and if not will remove it.

Action – Cllr D N Yapp

- 9.0 Consultation by Powys CC: Home to School/College Transport Policy:** to resolve a working party consider the consultation and bring forward recommendations to the 27th July meeting (papers 9a-e previously circulated). The Chairman referred Members to the consultation documents. The Clerk reminded Members of the consultation deadline and recommended that a working party consider and recommend to the July meeting.

RESOLVED

CCC elects Cllr J N Wakelam and Cllr D N Yapp to a working party, with the Clerk, to bring forward recommendations for a CCC response to the next meeting 29th Jul'2020.

Action – Cllrs, with the Clerk, to meet and recommend to July meeting

10.0 Finance

10.1 Finance Specific Correspondence:

- 10.1.1 Wales Audit: to receive information from Wales Audit on the delayed timetable due to Covid-19 and to publish the requisite statement before 30th June 2020 (papers 10.1.1a-b previously circulated).
The Clerk reported the information from Wales Audit (WA) on the delayed timetable for audit of 2019-20 accounts and that Council will publish the requisite statement to the website by 30th June 2020.

Action – Clerk to process

- 10.1.2 Other Finance Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.
None.

10.2 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest May'20	4.45
M&G Investments	Charibond dividend Feb'20-Apr'20	0.70
D Nottingham	Allotment rent plot 6 pro-rata	22.50
R G Peate Funeral Services	Burial fee plot 451	380.00
Total		407.65

10.3 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1282	Planning Aid Wales	Subscription to Online Training platform	150.00	0.00	150.00
1284	HM Revenue & Customs	PAYE Apr-Jun'20	47.60	0.00	47.60
<i>Sub-total for payment this meeting</i>			<i>197.60</i>	<i>0.00</i>	<i>197.00</i>

To report items previously authorised

1283	E J Humphreys	Clerk net salary Jun'20	<i>As employment contract</i>		
DD	Public Works Loans Board	Playground loan 504503 instalment #9	1,525.19	0.00	1,525.19

Action – Clerk to process

10.4 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	24,641.53
Less consolidated ring-fenced funds	0.00	9,567.96
Net balances available	1,000.00	15,073.57

11.0 Highways & Rights of Way

11.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters:

None.

11.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.

The Chairman invited Members to bring forward reports to Powys CC.

None.

12.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

a) Powys CC: County Cllr M J Jones reported as follows:

- The work of the county council to deal with the effects of Covid-19, and commended the commitment and dedication of the staff working in difficult circumstances
 - The budgetary effects of Covid-19, increasing costs and reducing income
 - Adjustments will be made to town centres to facilitate social distancing by pedestrians and traders, though this is likely to lead to reduction in number of kerbside parking bays.
- b) Shropshire County Council: no report.

13.0 Correspondence

13.1 To receive, items of correspondence, brought to the attention of the council by the Clerk.

13.1.1 One Voice Wales: to receive for information

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

13.1.2 Llandrindod Wells Town Council: to receive and resolve if desired correspondence and survey regarding declaration of a climate emergency (paper 13.1.2a-c previously circulated).

The Chairman referred Members to the correspondence. Members noted the correspondence without further comment.

13.1.3 General: to receive for information

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 3.

Action – Clerk to process

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

14.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

- a) Chairman: the Clerk may call the Annual Meeting in August as an in-person meeting if Covid-19 restrictions and health and safety of staff, public and councillors allows.

14.2 Items for Future Agenda: to bring forward items for consideration for future agenda.
None.

14.3 Date of next meeting for information: Ordinary Business Meeting Wed 29th Jul'20, 7.30pm, to be held remotely.

15.0 Confidential Session

15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED

Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
None.

Meeting ended – 8.42pm.

Appendix 1: Dates of Community Council and Committee meetings 2020-21**Council**

Meetings are scheduled for last Tue/Wed of each month to begin at 7:30 p.m.

Day	Date	Venue (Remote until Covid-19 limitations lifted)
Wed	24/06/2020	Hyssington/ Remote
Wed	29/07/2020	Churchstoke/ Remote
Wed	26/08/2020 ¹	Churchstoke/ Remote
Tue	29/09/2020	Hyssington/ Remote
Tue	27/10/2020	Churchstoke/ Remote
Tue	24/11/2020	Churchstoke/ Remote
Tue	22/12/2020 ²	Churchstoke/ Remote
Tue	19/01/2021 ³	Churchstoke/ Remote
Tue	23/02/2021	Churchstoke/ Remote
Tue	30/03/2021	Hyssington/ Remote
Tue	27/04/2021	Churchstoke/ Remote
Wed	26/05/2021	Churchstoke/ Remote

Committees








Committee meetings will be called by the Clerk when required and notified to Members and to the public in the prescribed manner.

¹ August meeting being planning, finance, and urgent matters only



















² December meeting early to avoid Christmas/ New Year week

³ January meeting early to meet precept deadline

Appendix 2: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - News Bulletin June 2020 - 190620.pdf
-  02a WGov - Coronavirus COVID-19 News 05062020 - 080620.pdf
-  02b-1 - WGov - Welsh Government COVID-19 bulletin cover email - 150620.pdf
-  02b-2 - WGov - Welsh Government COVID-19 news 120620 - 150620.pdf
-  02c - WGov - Coronavirus COVID-19 News - 190620 - 230620.pdf
-  03a - WGov NHLF - World Environment Day New funds for nature for help post Covid-19 - 050620.pdf
-  03b - WGov NLHF - launch letter to stakeholders E&W.pdf

Appendix 3: General correspondence received circulated post meeting

-  01 - OPCC - Virtual Public Meeting with Commissioner for the people of Powys Wed 24 Jun'20 11am-12noon - 190620.pdf
-  02 - R George MS - June 2020 Newsletter & Coronavirus Update - 050620.pdf
-  03a - Powys CC - #SupportLocalPowys - 230620.pdf
-  03b - Powys CC - Safer Communities - COVID-19 Restrictions & Recovery - 220620.pdf
-  03c - Powys CC - WLGA Community Woodland Local Places for Nature grants - 240620.pdf
-  04a - PTHB - A sincere Thank You to all our volunteers from everyone at Powys Teaching Health Board - 010620.pdf
-  04b - PTHB - New COVID-19 testing centre launches at the Royal Welsh Showground - 010620.pdf
-  04c - PTHB - New app will provide more care closer to home for people in Powys - 030620.pdf
-  04d-1 - PTHB - Update on Test Trace Protect in Powys - cover email 120620.pdf
-  04d-2 - PTHB - 200612-PowysTestTraceProtectUpdate.pdf
-  05 - Tir Dewi - is coming to Powys - 100620.pdf
-  06a - SpArC - A CAFE AT SpArC - 030620.pdf
-  06b - SpArC - SpArC CAFE - IMPORTANT UPDATE - 040620.pdf
-  07a - Play Wales - Supporting children's play in schools - 010620.pdf
-  07b - Play Wales - e-bulletin June 2020 - 040620.pdf
-  07c - Play Wales - Playwork Essentials videos - 110620.pdf
-  07d - Play Wales - Focus on play – new issue - 160620.pdf
-  07e - Play Wales - Continuing to support our sector - 240620.pdf