



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 26th May 2021 at 8.05pm**
held remotely on Zoom-Pro platform.

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1 previously circulated).

Attendance: Cllr B L Smith (Chairman), Cllr J Boundy, Cllr G Frost (Vice-Chairman), Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Apologies for absence received: Cllr D L Powell.

Other Members Absent: Cllr G Jameson.

In attendance: E J Humphreys (Clerk to the Council).

- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing & Rights of Way Committee
5.5	Planning Applications	A Richards	Personal & prejudicial interest in planning application 21/0203/FUL

- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any

member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

None.

4.0 Minutes of Previous Meetings

- 4.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 27th April 2021 (paper 4.1 previously circulated).
The minutes of the remote Ordinary Business Meeting 27th April 2021 were reviewed.

RESOLVED

The minutes of the remote Ordinary Business Meeting 27th April 2021 are approved and signed as a correct record.

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 27th April 2021.
None.

5.0 Planning & Building Control

- 5.1 Planning & Building Control Specific Correspondence:

- 5.1.1 Planning Aid Wales: to receive details of training opportunities and to resolve if desired on attendance (papers 5.1.1a-b previously circulated).

Council received information regarding training:

- Introduction to Planning Enforcement 27th May
- Regenerating Welsh Towns and Communities post Covid-19 23rd June.

The Clerk reminded Members that Council has already authorised attendance of any Member who wished to attend the event 23rd June and reminded Members to inform him if they wished to attend the event.

Action – Members to inform Clerk
Action – Clerk to process

- 5.1.2 Other planning specific correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
None.

- 5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (papers 5.2a previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
20/1901/FUL	The Drewin Farm, Churchstoke	Approve

- 5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

- 5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

- 5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Declarations of Members' Interests:

- Cllr M J Jones having declared a personal and prejudicial interest left the meeting for this item.
- Cllr A Richards having declared a personal and prejudicial interest left the meeting for this item.

The Chairman referred Members to the consultations.

RESOLVED

CCC responds to consultations on planning application as follows:

Ref.	Applicant	Site	Description	rec.
21/0203/FUL	J Meddins & Son, Lynwood, Churchstoke	Lynwood, Churchstoke	Erection of agricultural building and all associated works	S

Action – Clerk to process

- 5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

- 5.7 Planning Enforcement:

5.7.1 From other bodies to CCC: to report for information, planning enforcement matters, if any, within the community as will be brought to the attention of the council by the Clerk).
None.

5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.
The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority. Cllr G Frost reported correspondence from a member of the public regarding replanted hedgerow at Hyssington having been degraded by sheep. Council reminded the Clerk about its previous resolution to lodge a complaint to the Public Services Ombudsman for Wales regarding Powys CC planning enforcement service.

6.0 Recreation

- 6.1 Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to the Friends of the Green and Horsewell (FOTGAH) (Cllr R K McLintock).
Cllr R K McLintock reported that the registration authority (Powys CC) has acknowledged receipt of additional information from FOTGAH and that a decision can be expected mid-June.
- 6.2 Churchstoke Recreation Association (CRA): to receive a verbal update report, and resolve if desired, from CCC's representative to the CRA (Cllr C P Smith).
Cllr C P Smith reported that the new CRA is setting about its work with energy and will consider installing internet at the community hall.
- 6.3 Playground Inspection: to receive, and resolve if desired, an invitation from Powys CC to join the independent annual inspection of children's play areas organised by its Outdoor Recreation Service at £60 plus vat per site (paper 6.3 previously circulated).
Council received an invitation from Powys CC to join the annual independent inspection of children's play areas.

RESOLVED:

CCC commissions the annual independent inspection by RoSPA of the children's playground, organised via Powys CC, at £60 plus VAT.

Action – Clerk to process

- 6.4 Recreation Field: to receive and resolve a verbal request from Churchstoke FC for permission to undertake field maintenance herbicide treatment of weeds around the playing area perimeter fence at no cost to the community council (Cllr D N Yapp).
Council received an offer from the Churchstoke FC to carry out herbicide treatment of weeds around the playing area perimeter fence at no cost to the community council.

RESOLVED

CCC thanks Churchstoke FC for its offer and has no objection to it carrying out herbicide treatment of weeds around the playing area perimeter fence at no cost to the community council.

Clerk to process

7.0 Churchstoke CP School: potential closure and public consultation

- 7.1 To receive further information, if any, from CCC's representative to the School Governing Body (Cllr D N Yapp).
Cllr D N Yapp indicated there is nothing further to report at present and urged councillors and public to respond to the public consultation.
- 7.2 To receive the recommendation of the working party, and to resolve a response to the consultation (Cllr G Frost, Cllr D N Yapp with the Clerk) (papers 7.2a-b previously circulated).
The Chairman referred Members to the consultation documents. The working party reported its recommendations and thanked the representatives of the

Save Our School group and of the School Governing Body for their assistance, and the Clerk for preparing a good reflection of the working party's deliberations.

RESOLVED

CCC thanks the working party for its work on preparing recommendations, and objects to school closure as set out in in paper 7.2b.

Action – Clerk to process

8.0 Finance and Assets

8.1 Finance Specific Correspondence:

8.1.1 Powys CC: Commercial Waste Charges: to receive, for information, revisions to charges for the recreation field bin for 2021 (paper 8.1.1 previously circulated)
Council received information regarding an increase in charges for the recreation field waste bin from £5.75 to £5.89 per lift. The Clerk reported the new annual charge is £0.48 over budget.

8.1.2 Other Financial Correspondence: to receive and circulate for information such other financial correspondence as will be brought to the attention of the council by the Clerk.
None.

8.2 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Apr'21	0.12
Powys CC	1 st instalment precept 2021-22	8,444.43
Total		8,444.55

8.3 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1358	Ch'stoke Bowling Club	Allot's water Sep'20-Mar'21	9.76	0.00	9.76
1359	Powys CC	Rec'n field trade refuse collection Q4 2020-21	34.50	0.00	34.50
1360	Gloversure Ltd	Website security upgrade	10.00	2.00	12.00
1361	Andrew Evans Landscapes Ltd	Grounds Maintenance Apr'21 (1 of 7)	919.72	183.94	1,103.66
1362	Wales Air Ambulance	Donation 2021-22	70.00	0.00	70.00
1363	NALC	Local Council Review subs 2021-22	17.00	0.00	17.00
1364	E J Humphreys	Zoom Pro May'21	11.99	2.40	14.39

1365	BHIB Ltd	Insurance 2021-22 ¹	253.65	0.00	253.65
Total for authorisation this meeting			1,326.62	188.34	1,514.96

To report items previously authorised

1366	E J Humphreys	Clerk net salary May'21	As employment contract		
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Action – Clerk to process

- 8.4 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.
The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	20,715.13
Less consolidated ring-fenced funds	0.00	6,095.30
Net balances available	1,000.00	14,619.83

9.0 Highways & Rights of Way

9.1 Highways & Rights of Way Specific Correspondence

- 9.1.1 Powys CC: to report via Cllr G Frost, information from the Rights of Way Authority regarding Definitive Map Modification Order at Hyssington from the Highway (C2056) to the start of Public Footpath 13 and resolve a response if desired (papers 9.1.1 previously circulated). Cllr G Frost recapped and reported on the matter of CCC's application for DMMO to correct an erroneous omission (by Rights of Way Authority) from the definitive map. Members noted the 20 working days to respond to the enquiry, and the length of time 6 years it would take to deal with the application.

RESOLVED

CCC protests strongly at the delay by the Rights of Way Authority in correcting an error on the Definitive Map omitting the length from C2056 to Public Footpath 13, asks that CCC's application is dealt with greater priority and urges the authority to raise and allocate sufficient resources for the work in hand.

Action – Clerk to process

- 9.1.2 Powys CC: to receive and circulate for information such other items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.
Council received and noted for information as follows:
- C2009 Hyssington: to receive notice of emergency road closure 12-13th May'21 (paper 9.1.2a previously circulated)
 - U2004 Green Lane: to receive notice of emergency road closure 13-17th May'21 (paper 9.1.2b previously circulated)
 - C2151 Bacheldre: to receive notice of extension of works to 28th May (paper 9.1.2c previously circulated)
 - U2690: to receive advance notice of temporary closure 14-15th Jun'21 (paper 9.1.2d previously circulated)
 - U2692: to receive advance notice of temporary closure 14-15th Jun'21 (paper 9.1.2e previously circulated).

¹Post meeting note: cost since reduced by BHIB to £216.68.

- 9.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
The Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

RESOLVED

CCC reports highways matters to Powys CC/ Shropshire Council as follows:

- a) *A489 (length in Shropshire) between entrances to The Lack and to Mellington Farm: blocked drains leading to flooding in times of rainfall*
- b) *A490 above Marrington Dingle: a recent accident at the temporary traffic lights reinforces the urgency to completing the works and removing the temporary lights*

Action – Clerk to process

10.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters

- a) Powys CC: County Cllr M J Jones reported as follows
 - School Closure Consultation: urging all councillors and public to respond
 - Grant assistance for improvements to domestic properties (details already circulated to councillors)
 - Planning permission granted for a crematorium at Caersws
 - Resignation from the Powys CC Cabinet of County Councillor Graham Breeze and County Councillor Beverly Baynham likely to take over the portfolio for Corporate Governance, Engagement and Regulatory Services.
- b) Shropshire Council: no report.

11.0 Correspondence

11.1 One Voice Wales/ Society of Local Council Clerks

- 11.1.1 Training: to receive details of forthcoming training opportunities and to resolve if desired on attendance (paper 11.1.1a-b previously circulated).

Council received details of remote training for May'21. The Clerk asked Members to inform him if they wished to attend.

Action – Members to notify
& Clerk to process

- 11.1.2 Other Correspondence: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

11.2 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

12.1 Chairman's announcements: to receive for information announcements from Chairman and Members.

a) Clerk: Green Grants Applications: Members were reminded that the closing date for applications is 31st May'21 and the Green Grants Committee will be convened in June or July.

12.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

- a) Cllr C P Smith: Churchstoke Recreation Association report
- b) Cllr D N Yapp: School Closure report.

12.3 Date of next meeting for information: Ordinary Business Meeting Wed 30th Jun'21, 7.30pm

13.0 Confidential Session

13.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED













Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

None.

Meeting ended – 9.08pm.

Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - JUNE 2021 Remote training sessions in June - 260521.pdf
-  02 - OVW - REMINDER Remote training sessions taking place in May - 100521.pdf
-  03 - OVW - Message for Maldwyn & Brecon-Radnor Area Cttee Members - 280421.pdf
-  04 - OVW - One Voice Wales LOCAL PLACES FOR NATURE OFFICER (1 Year Fixed Term).pdf
-  05 - OVW Improvement Cymru Joint Webinar Covid Recovery 19 May'21 enabling key community leadership partnerships - 060521.pdf
-  06a - OVW PAW - Regenerating Welsh Towns & Communities post Covid-19 23rd Jun'21 - 180521.pdf
-  06b - OVW PAW - Regenerating Welsh Towns & Communities post Covid-19 23rd Jun'21 detail.pdf
-  07a - Powys PSB - Agenda Pack 29 April 2021 - 100521.pdf
-  07b - Powys PSB - MINUTES OF A MEETING OF THE PUBLIC SERVICE BOARD 25 Sep'20 - 100521.pdf
-  07c - Powys PSB - Minutes 29th Apr'21 - 130521.pdf
-  08 - WGov - Electoral Reform Newsletter APRIL 2021 - 290421.pdf
-  09a - WGov - Strategic Asset Management Leadership FREE for Welsh Public Sector - 140521.pdf
-  09b - WGov - Strategic Asset Management Leadership - English.pdf
-  10 - Social Care Wales - Learning lessons from community-led response COVID-19 Survey - 180521.pdf
-  11 - DP Police - DPP 04-2021 - Passwords - 290421.pdf
-  12a - DWP - An Introduction to the Kickstart Scheme Employer Engagement Events - 070521.pdf
-  12b - DWP - An Introduction to the kickstart scheme.pdf
-  13a - City to Sea - World Refill Day 2021 - 130521.pdf
-  13b - City to Sea - World Refill Day - Refill Hero - Content brief.pdf
-  14 - CCLA - Invitation HEALTHY WORK PLACES & CIVILITY IN PUBLIC LIFE - 100521.pdf

Appendix 2: General correspondence received circulated post meeting

-  01a - SpArC - MANAGER RETIRES - 100521.pdf
-  01b - SpArC - Exercise Classes start - 190521.pdf
-  02a - Powys CC - Child Sexual Exploitation Awareness PFE JUNE 2021 - 200521.pdf
-  02b - Powys CC - Grants & Property Improvement Loans FlyerEN - 140521.pdf
-  03a - OPCfW - Get Help Stay Safe Leaflet - 280421.pdf
-  03b - OPCfW - Get Help Stay Safe Leaflet.pdf
-  03c - OPCfW - Leaflet Request Form- Get Help Stay Safe.pdf
-  04a - PAVO - Community Renewal Fund - Localities Initiative - 100521.pdf
-  04b - PAVO - Community Renewal Fund Locality Initiative.pdf
-  04c - PAVO - UK Community Renewal Fund Synopsis.pdf
-  05a - PAVO - REMINDER Welshpool Montgomery & Llanfair Caereinion Network Meeting - 070521.pdf
-  05a-2 - PAVO - Network Meeting Agenda Welshpool 18.05.2021 BIL.pdf
-  05b - PAVO - Notes of Locality Meeting 18.5.21 - 190521.pdf
-  05b-2 - PAVO - FINAL Notes Welshpool Montgomery Llanfair_Caereinion Locality Mtg 18.5.21.pdf
-  06b - PAVO - Welsh Ambulance Service April 2021 Info burst English - 300421.pdf
-  07a - PAVO - POWYS ARTS & CULTURE Information & Support Bulletin #114 - 300421.pdf
-  07b - PAVO - POWYS ARTS & CULTURE Information & Support Bulletin #115 - 300421.pdf
-  08 - PAVO - Please help Public Health Wales reach volunteers - 210521.pdf
-  09 - Age Cymru - HOPE ENGLISH Advocacy Newsletter May 2021 - 190521.pdf
-  10 - KBT - Keep Britain Tidy Great British Spring Clean - 180521.pdf
-  11a - Powys CHC - Newsletter Issue 5 - 300421.pdf
-  11b - Powys CHC - SPC Agenda 18.05.21 - 130521.pdf
-  11c - Powys CHC - Executive Committee Agenda 11.05.21.pdf
-  12a - GS for WGov - Keep Wales Safe myth busting & free COVID-19 tests for carers & support servic...
-  12b - GS for WGov - Keep Wales Safe - New Guidance 17th May - 160521.pdf
-  12c - GS for WGov - Keep Wales Safe With us not against us 3 million doses testing - 240521.pdf
-  13a - WGov - Assets - 210521.pdf
-  13b - WGov - 42793 carer and unpaid carer testing EN.pdf
-  14 - Wales for Europe - Publicity and Posters - 130521.pdf
-  15a - Play Wales - Get the latest information from May's e-bulletin - 040521.pdf
-  15b - Play Wales - Playworkers Forum 2021 - 060521.pdf
-  15c - Play Wales - Playing outside in settings - 070521.pdf
-  15d - Play Wales - Space to play outdoors – new magazine - 110521.pdf
-  15e - Play Wales - Bookings opening today Playworkers Forum 2021 - 130521.pdf
-  15f - Play Wales - Training – Accessing the Therapeutic Powers of Play - 180521.pdf
-  15g - Play Wales - Accessing therapeutic powers of play new info sheet - 260521.pdf
-  16 - MRTD Flyer - ENG.pdf