



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, MILCM

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 26th September 2017, 7.30pm
at Churchstoke Community Hall**

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of

Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith, Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

The Chairman welcomed members of the public.

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: Cllr M J Jones.

Other apologies for absence received not reported to meeting: None.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

3.0 Minutes of Meetings: to approve & sign the minutes as a correct record the minutes of the Full Council Ordinary Business Meeting 30th Aug'17 at Churchstoke Community Hall (paper 3 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 30th Aug'17 at Churchstoke Community Hall were reviewed and approved.

RESOLVED:

The minutes of the Full Council Ordinary Business Meeting 30th Aug'17 at Churchstoke Community Hall are approved and signed as a correct record.

4.0 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of the Full Council Ordinary Business Meeting 30th Aug'17 at Churchstoke Community Hall.

4.1 (4.1) Green Grants presentation of awards

The Chairman reported on a successful grants presentation evening 7pm, Fri 15th Sep'17, at Hyssington Village Hall at which recipients and 5 councillors were present.

5.0 Electoral Matters:

5.1 Hyssington Ward: further to the elections 4th May 2017, and the Declaration of Intent to Co-Opt dated 8th May'17 to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

The Chairman reminded Members of the two remaining vacancies in Hyssington Ward following elections on 4th May, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

5.2 Churchstoke Ward: further to the Declaration of Vacancy dated 27th Jul'17, and the Declaration of Intent to Co-Opt dated 4th Sep'17, to receive nominations and to co-opt to fill the vacancy on the council for Churchstoke Ward.

The Chairman reminded Members of the vacancy arising out of failure to sign acceptance of office, and of publication of intent to co-opt. The Clerk reported one expression of interest received.

RESOLVED:

CCC co-opts Mr Graham Jameson of The Coppice, Hall Bank, Churchstoke, to the council to fill the vacancy for a councillor for Churchstoke Ward.

Action – Clerk to process

Cllr G Jameson joined the meeting at this point.

6.0 Planning Matters:

6.1 Planning Specific Correspondence: to receive information, and resolve if desired, planning specific correspondence, if any.

6.1.1 Powys CC: Powys Local Development Plan (LDP): to receive public consultation, closing 30th October, on matters arising changes from the inspection (details at <http://www.powys.gov.uk/en/planning-building-control/local-development-plan/ldp-stages/> and paper 6.1.1a-e previously circulated).

Council received the public consultation on the matters arising changes (MACs) from the inspection of the deposit LDP.

Action – for Oct agenda

- 6.1.2 Gwernyfed Community Council: to receive correspondence, and resolve if desired, regarding Powys Planning Policy (paper 6.1.2 previously circulated).

Council received correspondence from the Chairman of Gwernyfed Community Council expressing concerns regarding the Powys CC planning policy, in particular the number of large-scale planning applications being made in the absence of a development plan at present. The Clerk reported that enquiries of Powys CC indicated that the UDP remains extant, and applications for housing are in response to a shortage of 5-year housing supply. Noted.

- 6.1.3 Other Planning Correspondence: to receive, for information, other planning specific correspondence, if any.

- a) Powys CC: Planning Application P/2017/0654 Land at The Firs Council received notice, previously circulated, that the application is to be heard at Delegated Planning, Taxi Licensing and Rights of Way Committee on 05/10/2017 in the Council Chamber at Neuadd Maldwyn, Welshpool at 12 noon, at which there is a right of public speaking. The Clerk reminded Members that CCC has objected to the application on 28th Jun'17.

RESOLVED:

CCC does not wish to attend the Delegated Planning, Taxi Licensing and Rights of Way Committee on 05/10/2017.

- b) Planning Aid Wales:

- a) Council received notice and invitation to Planning Aid Wales Annual Conference 2017, 8th Nov, Cardiff, at £60 cost. Noted.
b) Council received a reminder of training 'How to be more effective when responding to planning applications' on 28th Sep'17, at Acton. Wrexham. The Clerk reported that Cllr B L Smith and Cllr C P Smith will be attending.

- 6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area.

The Clerk reported notification of planning determinations by Powys CC as follows:

None.

- 6.3 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

RESOLVED:

CCC responds to planning application consultations as follows:

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				

VAR/2017/00 22	Mr Gricmanis, The Fold, White Grit	Aviemore, White Grit	Application to discharge Section 52 legal agreement attached to planning permission M19216 occupancy restriction	N
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Action – Clerk to process

6.4 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including:

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				
TREE/2017/0 034 (paper 6.4a-c)	Mr S Griffin, Friends of the Green and Horsewell, Valley View, Hyssington	Village Green, Hyssington	Works to trees in a conservation area: Improvement to the Green by thinning, felling, & replanting.	S

Action – Clerk to process

6.5 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None.	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed planning enforcement matters.

Ref./ Site	Description
None.	

7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to

receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

Council received correspondence and the Clerk highlighted as follows:

7.1 OVW: Training: to receive details of councillor training opportunities at Newtown (papers 7.1a-b previously circulated).

Council received details of training being held in Newtown – New Councillor Induction 27th September, and Code of Conduct 4th October. The Clerk reported that Cllr R K McLintock will be attending.

7.2 Other correspondence: to receive and circulate other correspondence received from/via OVW.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

8.0 Cae Camlad Playground and New Play Area: to receive progress highlight report from the project team (Cllr D L Powell).

Cllr D L Powell reported continuing works dismantling the old playground equipment. The Clerk reported enquires from Churchstoke CP School regarding

responsibility for cutting the hedge between the playground and the school playground, and the Clerk's reply that CCC's lease ended in 2016.

9.0 Reports from Outside Bodies: Churchstoke Recreation Association: to report inc the matter of a meeting room at St Nicholas Church (Cllr C P Smith). Cllr C P Smith reported from the Recreation Association where the prospect of a meeting room at the church and a possible adverse impact on the take up of community hall bookings was discussed.

RESOLVED:

CCC supports the view that the community hall is the main meeting space for the village.

10.0 Notice Boards: to consider, and resolve if desired, regarding a new notice board at the Pottery Car Park (Cllr C P Smith). Cllr C P Smith reminded Members of the deteriorating condition of the pottery notice board. The Clerk illustrated examples and price range for possible replacements.

RESOLVED:

CCC will seek quotes from suppliers for possible replacement of the pottery notice board.

Action – for Oct agenda

11.0 Consultation by Welsh Government: Electoral Reform in Local Government in Wales: to receive the consultation closing 10th Oct'17, and to resolve a response if desired (papers 11a-b previously circulated). The Chairman referred Members to the consultation papers, and reminded councillors of the impact of many of the proposals for the community and town council sector. Members discussed the proposals.

RESOLVED:

CCC does not wish to respond to the consultation.

12.0 Consultation by Welsh Government: School Organisation Code: to receive the consultation closing 30th Sep'17, and to resolve a response if desired (papers 12a-c previously circulated). The Chairman referred Members to the consultation papers, and reminded councillors of the impact of many of the prosals for the community and town council sector. Members discussed the proposals.

RESOLVED:

CCC responds to the consultation to agree that there should be a procedural presumption against the closure of rural schools.

Action – Clerk to process

13.0 Financial Reports.

13.1 Finance Specific Correspondence: to receive finance specific correspondence if any.

13.1.1 Welsh Government: to receive information and resolve if desired regarding applications for small grant funding to enable council clustering Cluster Grants (papers 13.1.1a-d previously circulated). Council received details of the small grants to enable clustering where obstacles have been encountered on existing clustering initiatives. Noted.

13.1.2 Other financial correspondence, if any.
None.

13.2 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
Nat West Bank	Gross interest Aug'17	0.35
Powys CC	2 nd instalment precept 2017-18	6,596.00
M&G Investments	Charibond Dividend	1.15
M E & A Hughes	Cemetery memorial fee (plot 469)	190.00
Powys CC	Waste re-cycling Q1 Apr-Jun'17	528.02
Total		7,315.52

13.3 Items for Payment: to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC authorises payments as follows':

Chq	Payee	Description	£ex vat	£vat	£total
1060	Churchstoke Recreation Assoc	Room hire Jan-Apr 2017	45.00	0.00	45.00
1061	Gloversure Ltd	Web hosting & domain 11 th Sep'17 – 10 th Sep'18	95.00	19.00	114.00
1062	Churchstoke Bowling Club	Allot's water 14 Feb-16 Aug'17	57.91	0.00	57.91
1063	Churchstoke Recreation Assoc	Room hire May-Aug 2017	45.00	0.00	45.00
1064	Churchstoke Recreation Assoc	Playground bins 22 weeks	49.50	0.00	49.50
1065	D L Powell	Chairman's Allowance (catering Green Grants)	28.50	0.00	28.50
1066	HM Revenue & Customs	PAYE Q2 Jul-Sep	110.00	0.00	110.00
1067	E J Humphreys	Clerk net salary Sep'17	538.61	0.00	538.61
Grand total for payment at this meeting			969.52	19.00	988.52

Action – Clerk to process

13.4 Consolidated Balances: to report to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	44,020.92
Less consolidated ring-fenced funds	0.00	12,975.59
Net balances available	1,000.00	31,045.33

14.0 Highways and Rights of Way Reports.

14.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance.

- a) Powys CC: Council received notification of road closure of C2055 Hall Bank from 6th to 10th Nov'17 undertaken on behalf of Western Power Distribution as it carries out works laying new electric cables and joint bays for relocation of substation and associated connection works.
Noted.
- b) Powys CC: Council received notification of road closure of U2691 at Pentreheylin, from 18th to 20th Dec'17, undertaken in the interest of public and workforce safety whilst Severn Trent Water renew a stop tap.
Noted.

14.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance. The Chairman invited Members to bring forward general maintenance matters to bring to the attention of the highways and rights of way authorities.

RESOLVED:

CCC reports matters for attention to highways and rights of way authorities as follows:

- a) *A489 Zebra Crossing: Council endorses the Clerk's recent report to the police regarding traffic offences (parking on crossing zig-zags)*
- b) *C2009: significant road surface damage on the carriageway near the right of way crossing*
- c) *C2009: road bollards lying flat.*

Action – Clerk to process

15.0 County Council Matters: to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: in the absence of Cllr M J Jones there was no report.
- b) Shropshire Council: no report.

16.0 Correspondence: to receive, for information:

16.1 A Member of the Public: to receive correspondence regarding bonfires, and to endorse the Clerk's response (redacted papers 16.1a-3 previously circulated).

The Chairman referred Members to the correspondence and to the Clerk's response.

RESOLVED:

CCC notes and endorse the Clerks reply. CCC supports the concerns regarding bonfires and burning plastic, and encourages members of the council and members of the public to report such incidents to Natural Resources Wales.

- 16.2 A Member of the Public: to receive correspondence regarding access via Gorsty Lane, Hyssington, and to endorse the Clerk's response (redacted paper 16.2a-3 previously circulated).
The Chairman referred Members to the correspondence and to the Clerk's response, and reminded councillors of the council debate and decision at the August meeting.

RESOLVED:

CCC notes and endorse the Clerks reply.

- 16.3 Other items of general correspondence which may be brought to the attention of the council.
The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

17.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 17.1 Chairman's Announcements: to receive announcements from Chairman and Members for information

a) Clerk: Payments and Allowances to Members for 2016-17 has been published to the website and to the Pottery Notice Board. Copies were distributed to Members for other notice boards.

- 17.2 Items for Future Agenda: to bring forward items for consideration for future agenda

a) Cllr B L Smith: Cemetery report and cemetery notice board.

Action – for future agenda

- 17.3 Next meeting: Full Council Ordinary Business Meeting Tues 24th Oct'17, 7.30pm at Churchstoke.

18.0 Confidential Session Exclusion of Public and Press

- 18.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 18.2 Welsh Government Review of the Community and Town Council Sector [confidential reason: employment matters]: to note the invitation by the Cabinet Secretary for Finance and Local Government for the Clerk to the Council to serve as a member of the Welsh Government Panel undertaking the Review of the Community and Town Council Sector, and to endorse the

Clerk to participate as a duty of office (confidential papers 18.2a-b previously circulated).

The Chairman referred Members to the confidential paper, and complemented the Clerk for the invitation to serve on the Welsh Government Review Panel.
























RESOLVED:

CCC congratulates the Clerk on being asked to serve on the Welsh Government Review Panel and endorse the Clerk to participate as a duty of office.



















- 18.3 Confidential Matters and Correspondence [confidential reason data protection of individuals]: to receive, and resolve if desired, such business or correspondence of a confidential nature as will be brought before the council by the Clerk.
None.

Meeting ended – 9.20pm.

Appendix 1: One Voice Wales/SLCC Correspondence and circulated post meeting

-  01a - OVW Induction Training 27th Sep'17 Newtown - 130917.pdf
-  01b - OVW Code of Conduct Training 4th Oct'17 Newtown - 130917.pdf
-  02 - OVW Conf & AGM Final Motions 2017.pdf
-  04a - OVW REFORM OF DATA PROTECTION LEGISLATION - 300817.pdf
-  04b - OVW Reform of data protection legislation & introduction of the General Data Protection Regulation.pdf
-  05 - OVW One Voice Wales News Bulletin August 2017 - 310817.pdf
-  06 - OVW Taking forward Wales Sustainable Management of Natural Resources - 210917.pdf
-  07 - WAO Seminar Using alternative delivery models to deliver public services - 010917.pdf
-  08 - Cabinet Office Non-Executive Directors Constitution Group Elections and electoral registration - 310817.pdf
-  09 - Cardiff Univ What's Stopping You From Being an AM - 050917.pdf
-  10 - WGov Consultation on the proposed Autism (Wales) Bill - 300817.pdf
-  11 - WGov Vacancy Adjudication Panel for Wales & Special Educational Needs Tribunal for Wales - 310817.pdf
-  12 - WGov Vacancy President National Museum of Wales - 050917.pdf
-  13 - WGov Senior research officer Vacancy - 110917.pdf
-  14 - WGov Board Members Health Education & Improvement Wales Advert - 180917.pdf
-  15 - WGov New Schemes opened today - 200917.pdf
-  16a - Jayne Bryant AM Letter to Councillors.pdf
-  16b - Jayne Bryant AM Loneliness Roundtable Report.pdf
-  17 - Cynnal Cymru Susytan Wales Sustain Wales Awards - 040917.pdf
-  18 - FCFCG Events in Wales - 010917.pdf
-  19 - NRW Vacancy for Chair of Flood & Coastal Erosion Committee - 050917.pdf
-  20 - NMW Vacancy President Advert - 050917.pdf
-  21 - NRW August Bulletin - 050917.pdf

Appendix 2: General Correspondence received and circulated post meeting

-  01a - MT to CCC - REDACTED - 070917.pdf
-  01b - CCC reply to MT - REDACTED - 100917.pdf
-  01c - MT to CCC - REDACTED - 140917.pdf
-  02a - MS to CCC - REDACTED - 060917.pdf
-  02b - CCC reply to MS - REDACTED - 100917.pdf
-  02c - MS to CCC - REDACTED - 110917.pdf
-  03 - PTHB NHS Future Fit moves closer towards public consultation - 210917.pdf
-  04 - PTHB Stakeholder Reference Group - 210917.pdf
-  05 - R George AM News from Russell George AM - 130917.pdf
-  06 - Manafon Community Council re Clustering - 200917.pdf
-  07a - OPCC Invitation to Road Show Event - 050917.pdf
-  07b - OPCC Agenda.pdf
-  08 - Powys CHC Full Council Meeting 12th Sep'17 - 060917.pdf
-  09 - Arwain Calling Cheese Producers - 190917.pdf
-  10 - Arwain Tender for Project Manager to carry out Feasibility Study for Wyeside Arts Centre - 060917.pdf
-  11 - Arwain WAO Survey - 080917.pdf
-  12 - MAWWFRS Press-Release-MAWWFRS-Public-Consultation - 190917.pdf
-  13 - SP Energy Networks Partnership Opportunities - 010917.pdf