



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING
on Thursday 26th September 2024 at 7.30pm**
at Hyssington Village Hall and remotely on Zoom-Pro platform.

1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette: to record attendance, to receive, and resolve if desired, to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.

Attendance at the hall: Cllr D Bebb, Cllr M J Jones (Chair), Cllr J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith, Cllr C P Smith, Cllr D N Yapp.

There were several members of the public present.

Attendance online: None.

The Chair welcomed all to the meeting and reminded attendees to show civility and respect to all throughout the meeting.

Apologies for absence approved by Council: None

Apologies for absence received: None.

Other Members Absent: Cllr M A Whittall.

In attendance: E J Humphreys (Clerk to the Council).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 4a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

Cllr C P Smith joined the meeting during the next item.
Cllr B L Smith joined the meeting during the next item.

- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy. Members of the public addressed Council regarding 'Item 8.6 Planning Application 24/1133/FUL' highlighting their objections to the application.

The Chairman thanked members of the public for their comments to council which would be relevant to discussion of the planning application at item 8.6.

4.0 Electoral & Governance Matters:

- 4.1 Co-Option to Vacancies: Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.

The Chair reminded Council of the vacancies remaining after the elections 5th May'22 and the Council's Notice of Co-Option. Members and the Clerk reported no further expressions of interest have been received.

- 4.2 Co-Option to Vacancy Churchstoke Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancy.

The Chair reminded Council of the vacancy and the Council's Notice of Co-Option. The Clerk reported one expressions of interest have been received.

RESOLVED

CCC co-opts Mr E Evans to fill the vacancy for community councillor for Churchstoke Ward.

Action – Clerk to process

- 4.3 Governance: to elect to vacant positions of special responsibility as follows,
a) Budget preparation panel (1)
b) Internal audit and financial scrutiny (1)
c) Posting of information & notices to community notice board at Snead (1).

RESOLVED

CCC notes the recent co-option and therefore defers this item to the next meeting.

Action – Clerk to process

5.0 Minutes of Previous Meetings

- 5.1 To approve & sign the minutes as a correct record of the Community Grants Committee Meeting 29th August 2024, the committee being comprised of all members of the council (paper 5.1 previously circulated).
The minutes of the Community Grants Committee Meeting 29th August 2024 were reviewed.

RESOLVED

The minutes of the Community Grants Committee Meeting 29th August 2024 are approved and signed as a correct record.

5.2 To report, for information purposes only, matters arising from the minutes of the Community Grants Committee Meeting 29th August 2024.
None.

5.3 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 29th August 2024 (paper 5.3 previously circulated).
The minutes of the Ordinary Business Meeting 29th August 2024 were reviewed.

RESOLVED

The minutes of the Ordinary Business Meeting 29th August 2024 are approved and signed as a correct record.

5.4 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 29th August 2024.

5.4.1 (8.1b) Announcements: Cemetery

The Clerk reported a new watering can at the cemetery has been provided, and there appears to be water in the large water storage butt.

6.0 Community Grants 2024: to receive and resolve an application held over from the August community grants committee meeting.

6.1 Scheme: To note the Terms of Reference of the Scheme and the purpose, scope, criteria, and formula therein (sections 4-6) prior to reviewing the applications (paper 6.1 previously circulated).
The Clerk reminded Members of the Community Grants Terms of Reference of the scheme.

RESOLVED

CCC notes the Terms of Reference, purpose, scope, criteria and formula for allocation of funds, prior to reviewing applications.

6.2 Application: to review the application & to resolve allocation of grant according to the Scheme (paper 6.2 previously circulated).

RESOLVED

CCC confirms the application valid and processed according to the agreed formula, and awards as follows:

<i>Organisation</i>	<i>£ award</i>	<i>Item description</i>
<i>Churchstoke CP School</i>	<i>233.47</i>	<i>After school club equipment</i>
<i>Total</i>	<i>233.47</i>	

Action – Clerk to process

7.0 County Councillor & County Council Report: to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they effect the Churchstoke community (paper 7 previously circulated).

Cty Cllr D Bebb the Clerk referred to the written report on a number of county council ward issues including,

- An update from Natural Resources Wales on oil pollution oil pollution at the bridge in Churchstoke which has been resolved, but unable to locate a polluter

- Verbally adding he has taken up a matter of poor internet connection.

8.0 Planning & Building Control

8.1 Planning & Building Control General Correspondence:

- 8.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (papers 8.1.1a-c previously circulated).
Council received details of training opportunities and latest news from Planning Aid Wales. The Clerk reminded Members the council has a training budget and invited Members to let him know if they wish to attend the training events.

Action – Members
to inform Clerk

- 8.1.2 Other Planning Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
None.

8.2 Powys CC Planning Policy: Replacement Local Development Plan (LDP) 2022-2037

- 8.2.1 Preferred Strategy and Candidate Sites: to recap the consultation, closing 7th Oct'24, and to receive and resolve the recommendations of the working party on a CCC response (papers 8.2.1a-f previously circulated).

The Chair referred Members to the consultation and to the recommendation of the working party.

RESOLVED

CCC notes the working group's report set out in paper 8.2.1f, accepts the recommendations therein and responds to the Powys County Council Replacement LDP Preferred Strategy, Candidate Sites and Open Spaces consultation accordingly.

Action – Clerk to process

- 8.2.2 Settlement Profiles and Community Aspirations: to recap the consultation, closing 7th Oct'24, and to receive and resolve the recommendations of the working party on a CCC response (papers 8.2.2a-d previously circulated).

The Chair referred Members to the consultation and to the recommendation of the working party.

RESOLVED

CCC notes the working group's report set out in paper 8.2.2d, accepts the recommendations therein and responds to the Powys County Council Settlement Profiles and Community Aspirations consultation accordingly.

Action – Clerk to process

- 8.3 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area (paper 8.3 previously circulated).

Ref.	Site	Powys CC Decision
24/0826/HH	Roundton House, Old Churchstoke	Approve

8.4 Planning Inspectorate Appeals: Notices of Appeals to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None			

8.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None				

8.6 Planning Applications:

8.6.1 To receive, for information, representations regarding planning applications.
None.

8.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.
The Chair referred Members to the consultations.

RESOLVED

CCC responds to consultations on planning applications as follows:

Ref.	Applicant	Site	Description	rec.
24/1133/FUL	D & S Gethin, The Gaer, Forden	Land Adjacent To Broadway Hall, Snead	Erection of Slurry Lagoon and all associated works	O*

**24/1133/FUL: CCC objects to the application for the following reasons,*

- a) Highways safety: the community council is of the view that the entrance onto the busy 'C' class road, which is the main connecting route between the two main settlements in the community and a popular route to Shrewsbury, is adjacent to a curve in the road already with restricted visibility. The community council is of the opinion that that heavy vehicular traffic using the entrance to service the lagoon will present an additional unacceptable hazard to other road users*
- b) Scale and environmental regulation: the community council of the view that the size of the lagoon appears to be disproportionately large compared to the size of the adjacent field so asks that the applicant seeks and heeds advice on this matter from environmental regulatory authorities*
- c) Odour and visual amenity: the community council considers the lagoon and operations from it are likely to generate foul odour impacting on the nearby area and on the natural environmental beauty and amenity of the area which is also forms part of the local and tourism asset of the area*

- d) *Water and environment: the lagoon is in an elevated position. The community council is of the opinion this presents an unacceptable risk of downward seepage to small water courses and then into the River Camlad.*

Action – Clerk to process

- 8.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.
The Chair referred Members to the consultations.

RESOLVED

CCC responds to consultations on applications for works to trees as follows:

Ref.	Applicant	Site	Description	rec.
24/1243/TRE (papers 8.7.2a-c previously circulated)	Mr Thomas Smallman, 41 Cae Coed, Churchstoke	Raven Hill Cottage, Churchstoke	Spruce tree located in rear garden within a conservation area	S

Action – Clerk to process

8.8 Planning Enforcement:

- 8.8.1 From enforcement authorities to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

None.

- 8.8.2 From CCC to Powys CC: to report planning enforcement matters within the community.

The Chair invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.

None.

9.0 Cemetery

- 9.1 Arboriculture survey and report: to receive the report and to resolve on recommendations therein (papers 9.1a-b previously circulated).
Council received the arboriculture report. The Clerk reminded Council of the absence of budget for works.

RESOLVED

CCC notes the arboriculture survey report for the cemetery and seeks quotations for the work recommended in the report.

Action – Clerk to process

- 9.2 Maintenance: to report from the Clerk that the main gate is in need of significant repair or replacement and to authorise the Clerk to advise the budget panel to build in funding in the 2025-26 budget.

The Clerk confirmed to Council the main gate is in need of repair to secure or replace the hinge post.

RESOLVED

CCC seeks quotations for the repair to the cemetery main gate to secure or replace the hinge post.

Action – Clerk to process

10.0 External Consultations and Engagements

10.1 Powys CC: Single Transferable Vote: to receive the consultation closing 30th Sep'24, to resolve whether to respond, and if so to resolve to delegate a response to the Clerk after reference to a working party here elected (papers 10.1a-b previously circulated).

The Chair referred Council to the consultation. Members noted the consultation seemed better suited to individual rather than collective reply.

RESOLVED

CCC does not wish to respond to the consultation and urges individuals to do so.

10.2 Powys CC: Local Bus Services: to receive the survey closing 30th Sep'24, to resolve whether to respond, and if so to resolve a response (papers 10.2a-b previously circulated).

The Chair referred Council to the consultation. Members noted the consultation seemed better suited to individual rather than collective reply.

RESOLVED

CCC does not wish to respond to the consultation and urges individuals to do so.

10.3 Senedd Cymru: Stakeholder Event Role, Governance and Accountability of the Community & Town Council Sector: to receive information, and to note individual attendance 23rd Oct'24 and to a preparatory OVW event 1st Oct'24 (paper 10.3a-b).

The Chair referred Council to the engagement events. The Clerk reported that the Senedd is seeking attendance by individuals rather than collectively and advised Members to register attendance directly if they wish to attend, and to inform the Clerk if they wish to attend the OVW event.

11.0 Finance and Assets

11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk. None.

11.2 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Sep'24	31.79
Powys CC	2 nd instalment precept 2024-25	10,647.00
M&G Investments	Charibond dividend May-Jul'24	1.30
	Total	10,680.09

11.3 Items for Payment: to resolve to approve items for payment as follows.

The Chair referred Members to the items listed for payment.

RESOLVED

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1651	Ch'stokes Bowling Club	Community Grant 2024	250.00	0.00	250.00
1652	Ch'stokes Little Explorers (Tea & Tots)	Community Grant 2024	250.00	0.00	250.00
1653	Gloversure Ltd	Web & email hosting inc. SSL, domain, extra space	320.00	64.44	384.00
1654	Future Arbor Ltd	Cemetery tree survey, report & location plan	441.67	88.33	530.00
1655	D T Ground Maintenance	Ground maint Sep'24	1,445.00	289.00	1,734.00
1656	HM Revenue & Customs	PAYE Q1 Jun-Sep'24	92.40	0.00	92.40
<i>Total to authorise for payment</i>			2,799.07	441.77	3,240.40

To report items previously authorised or payment

1657	E J Humphreys	Clerk net salary Sep'24	<i>As employment contract Action – Clerk to process</i>		
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11.4 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported the M&G Investments Charibond quarterly statement for 1st Apr to 30th Jun'24 as follows:

Fund	Number of shares	Share Price (p)	Value at 30/06/2024 (£)
Charibond	100	109.43	109.43

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	28,700.83
Less consolidated ring-fenced funds	0.00	8,085.75
Net balances available	1,000.00	20,615.07

12.0 Highways & Rights of Way

12.1 Highways: to receive for information notifications & diversion maps for works already actioned.

Council received information, notifications and diversion maps for works recently already actioned as follows,

12.1.1 Powys CC: Emergency Closure C2009 Hyssington 13-15 Aug'24
12.1.1 a-b previously circulated).

12.2 Highways: to receive for information notifications & diversion maps for works to be undertaken.

None.

12.3 Highways: to receive for information such other items of highways and rights of way correspondence as will be brought to the attention of the council by the Clerk.

None.

12.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought to the attention of the council by the Clerk.
None.

12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
The Chair invited Members to bring forward highways matters for the attention of the highways authorities.

RESOLVED

CCC reports to highways authorities as follows,

a) A489: near Shiregrove Bridge heading north from the bridge towards Rhyd-y-Groes: collapsing road shoulders both sides, presenting a risk of overturn to heavy or high vehicles.

Action – Clerk to process

13.0 Motions for Debate: to receive, debate and resolve the motion(s)

13.1 Cllr M A Whittall: Household Waste Recycling Centres booking system from early 2025 (paper 13.1 previously circulated).
The Chairman referred Members to the motion which in the absence of Cllr M A Whittall was proposed by Cllr A Richards and seconded by Cllr J Jones.

RESOLVED

CCC writes to the county [council] to raise concern about potential to increase fly tipping and hence impact on visiting tourists, as well as the inconvenience of residents and businesses having to comply with a ticket booking system for recycling larger (mattresses, furniture, rubble) or odd items (mercury filled evacuated tube light bulbs, paint pots & etc).

Action – Clerk to process

14.0 Correspondence

14.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC)

14.1.1 National Conference 16th Oct'24: to receive details and to resolve attendance as an approved duty (papers 14.1.1a-b previously circulated).

RESOLVED

CCC authorises attendance at the OVW National Conference 16th Oct'24 as an approved duty.

Action – Members
to inform Clerk

14.1.2 Joint OVW SLCC Remote Event 09:40 to 16:35 on 20th Nov'24: to receive information and to resolve on councillor attendance at the remote event as an approved duty (paper 14.1.2 previously circulated).

RESOLVED

CCC authorises attendance at the Joint OVW SLCC Remote Event 09:40 to 16:35 on 20th Nov'24 as an approved duty.

Action – Members
to inform Clerk

- 14.1.3 To report the receipt of various Practice Development Notes and Guidance for information (papers 14.1.3a-d previously circulated). Council received various Practice Development Notes and Guidance for information as follows,
- a) Practice Note 6 – Policies and Powers
 - b) Practice Note 8 – the 6-month rule
 - c) Practice Note 8 – Code of Conduct
 - d) Recruitment and Retention (amended).

The Clerk referred Members to the practice notes and guidance.

- 14.1.4 OVW: Training Schedule Sep-Dec'24: to receive the schedule of training (paper 14.1.4a previously circulated). The Clerk reported the OVW training schedule and reminded Members attendance has at a previous meeting already been resolved as an approved duty and invited Members to inform if they wish to attend.

Action – Members
to inform Clerk

- 14.1.5 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought be brought to the attention of the council by the Clerk
The Clerk reported other OVW/SLCC correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process.

- 14.2 Powys Public Service Board: Climate Event: to receive information and to resolve on councillor attendance at the remote event as an approved duty (paper 14.2 previously circulated). Council received information regarding the Powys Public Service Board: Climate Event on 10th Oct'24.

RESOLVED

CCC authorises attendance at the Powys Public Service Board Climate Event on 10th October from 10am to 3pm at Builth Wells as an approved duty.

Action – Members
to inform Clerk

- 14.3 Powys CC: Quarterly Liaison Meetings: to receive information and to report back from attendance at the liaison meeting 4th Sep'24 (paper 14.3 previously circulated). Council received the notes of the meeting noting the two main topics discussed being Vaping and Road Safety.

- 14.4 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

The Clerk reported other general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

15.0 Chair's Announcements, Items for Future Agenda & Date of Next Meeting

15.1 Chair's announcements: to receive for information announcements from Chair and Members.

- a) Cllr C P Smith: reported attending, as 'Member with Special Responsibility for Police Liaison', the Police & Crime Commissioner event at Hafren, Newtown 25th September.
- b) Clerk: reminded Council that the budget panel is due to meet in October.

15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas

- a) Cllr D N Yapp: status of Churchstoke Football Club.

15.3 Date of next meeting: 31st October at 7.30pm at Churchstoke & online, the meeting in August being planning, finance and urgent items only.

16.0 Confidential Session

16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.













The Clerk reported there being no confidential matters to be transacted it was not necessary to resolve that members of the public and press be requested to leave the meeting.

16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.





















None.

Meeting ended – 8.57pm.

Appendix 1: Other One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - Infographic Annual Membership A4 - 120924.pdf
-  02 - OVW - Apply Now for Free Community Orchard Package - 130924.pdf
-  03a - OVW - Councils Connect Youth Engagement & Cost of Living Initiatives - 300824.pdf
-  03b - OVW - Webinar Older People's Engagement & Services - 190924.pdf
-  03c - OVW - News from Cost of Living Crisis Support Team - 240924.pdf
-  04 - OVW - The Digital Community of Practice Update - 220824.pdf
-  05a - OVW - Mentrau Iaith – Gwreiddiau Gwyllt - 260924.pdf
-  05b - OVW - ULIC OVW Gweireddau Gwyllt 26.9.24.pdf
-  06 - Llais - IMPACT - Llais monthly newsletter - 120924.pdf
-  06a - WGov - Capital Grant Funding Programme - 090924.pdf
-  06b - WGov - Capital Grant Funding Programme webpage.pdf
-  07 - WGov - Consultation Scrutiny of Welsh Government Draft Budget 2025-26 - 230924.pdf

Appendix 2: General correspondence received circulated post meeting

-  01 - R George MS - September Newsletter From Russell George MS - 020924.pdf
-  02 - Powys CC - Card recycling banks to be removed next month - 130924.pdf
-  03a - SpArC - POOL AT 50 - URGENT REMINDERS - 180924.pdf
-  03b - SpArC - POOL AT 50 - A lot to be 260924.pdf
-  03c - SpArC - AUTUMN AT SpArC - 030924.pdf
-  03d - SpArC - GOOD AND BAD NEWS - 090924.pdf
-  04a - SaTH NHS Trust - Latest news & ways to GetInvolved at SaTH - 050924.pdf
-  04b - SaTH NHS Trust - Want to know what's going on at your hospitals - 050924.pdf
-  04c - SaTH NHS Trust - Reminder Don't miss September's key Hospital updates - 090924.pdf
-  04d - SaTH NHS Trust - Last chance to register for September's Hospital Update - 090924.pdf
-  04e - SaTH NHS Trust - Reminder SaTH Annual General Meeting (AGM) Invitation 2024 - 190924.pdf
-  05 - MWWFRS - MAWWFRS is supporting Gas Safety Week 2024 - 090924.pdf
-  06a - OPCC - Urgent Register Now DP Police & Crime Commissioner Engagement Events Limited Spaces Available - 050924.pdf
-  06b - OPCC - Urgent Register Now DP Police & Crime Commissioner Engagement Events Limited Spaces Available - 090924.pdf
-  07 - PAVO - Agenda 18.9.24 online Locality Network Mtg 18th Sep'24 - 120924.jpg
-  08a - PAVO - Health and Wellbeing Network Event 2 Oct'24 - 240924.pdf
-  08b - PAVO - 2 Oct HWB.jpg
-  09a - Play Wales - Playing & being well research into practice - 040924.pdf
-  09b - Play Wales - September e-bulletin - 170924.pdf
-  09c - Play Wales - Play Wales publications Summer 2024 - 240924.pdf