



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

MINUTES of COUNCIL ORDINARY BUSINESS MEETING

on Tuesday 26th October 2021 at 7.30pm

at Churchstoke Community Hall and Online on Zoom-Pro platform.

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1 previously circulated).

The Chairman welcomed councillors to the community council's first hybrid meeting and reminded Members of the remote meeting etiquette.

Attendance at the hall: Cllr B L Smith (Chairman), Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr C P Smith, Cllr D N Yapp.

Attendance online: Cllr S J Boundy, Cllr J N Wakelam.

Apologies for absence approved by Council: None.

Other apologies for absence received: Cllr D L Powell.

Other Members absent: None.

In attendance: E J Humphreys (Clerk to the Council).

- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
6.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing & Rights of Way Committee

- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any

member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
None.

4.0 Electoral Matters

- 4.1 Hyssington Ward: further to the Declaration of Vacancy dated 4th Jul'21 and Notice of Intent to Co-Opt 8th Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward. The Chairman reminded Members of the vacancy in Hyssington Ward and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

- 4.2 Churchstoke Ward: further to the Declaration of Vacancy dated 31st Aug'21, and Notice of Intent to Co-Opt 28th Sep'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Churchstoke Ward.

The Chairman reminded Members of the vacancy in Churchstoke Ward and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

5.0 Minutes of Previous Meetings

- 5.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 28th September 2021 (paper 5.1 previously circulated). The minutes of the remote Ordinary Business Meeting 28th September 2021 were reviewed.

RESOLVED

The minutes of the remote Ordinary Business Meeting 28th September 2021 are approved and signed as a correct record.

- 5.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 28th September 2021.

- 5.2.1 (9.2) Recreation Field & Playground: Trees & Hedge boundary with Fir Court Drive

The Clerk reported the contractor has been informed, and CCC awaits further liaison with the contractor and householders in Fir Court Drive.

- 5.2.2 (12.2b) Highways & Rights of Reports from CCC to Powys CC: C2009 Cllr R K McLintock reported the pothole has been filled.

- 5.2.3 (16.2) Recreation: Allotments

The Clerk reported that quotations have been declined, with advertising of opportunities for free allotments in return for clearing vacant allotments being the next step.

6.0 Planning & Building Control

- 6.1 Planning & Building Control General Correspondence:

6.1.1 Planning Aid Wales: to receive details of training opportunities and to resolve if desired on attendance (papers 6.1.1a-c previously circulated). Council received details of training opportunities.

6.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
None.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2 previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
20/2045/FUL	Shepherds Whym Farm, Banks Head	Consent
21/0279/FUL	Land SE of Great Argoed, Churchstoke	Consent
21/0901/FUL	Lynwood, Churchstoke, Churchstoke	Consent
21/1054/HH	Ash Barn, Great Argoed, Churchstoke	Consent
21/1186/HH	Horse & Jockey Inn, Churchstoke	Consent

6.3 Planning Inspectorate Appeals: Notices of Appeals to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

6.5 Planning Applications:

Declarations of Members' Interests:

- Cllr M J Jones having declared a personal and prejudicial interest left the meeting for this agenda item.

6.5.1 To receive, for information, representations regarding planning applications
None.

6.5.2 To receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

The Chairman referred Members to the consultations.

RESOLVED

CCC responds to consultations on planning application as follows:

Ref.	Applicant	Site	Description	rec.
21/1836/HH	Miss Lucy Walsgrove, The Barns, Hyssington	The Barns, Hyssington	Deconstruction and rebuilding of adjoining domestic barn to form additional living accommodation, to include alterations	S

Action – Clerk to process

- 6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

6.7 Planning Enforcement:

- 6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
None.

- 6.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.
The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.
None.

7.0 Reports from Representatives to Outside Bodies

- 7.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).

Cllr R K McLintock reported:

- Progress after speaking to Powys CC legal services, receiving confirmation that the application is deemed to have been 'duly made' on 7th Oct'21 and correspondence sent to evidence givers 13th Oct'21
- Next steps are, Powys CC will advertise the application, a 6-week period for objections, if no objections the Green will be registered, if there are objections the application will go to a hearing.

- 7.2 Churchstoke CP School Governing Body: to receive further information if any, and resolve if desired, from CCC's representative to the School Governing Body (Cllr D N Yapp).

Cllr D N Yapp reported:

- The Powys CC Cabinet decision was expected on 9th Nov'21 but is understood to have been postponed to 23rd Nov'21
- A feeling in the village that uncertainty regarding the future of the school is dissuading parents from applying for school places and generating a general sense of frustration.

8.0 Consultations

8.1 Independent Remuneration Panel for Wales: Draft Report 2022: to receive the consultation on the Panel's draft determinations for remuneration 2022-23, closing 26th Nov'21, to resolve whether to respond and, if so, to elect a working party to bring forward recommendations to the November meeting. Members are referred especially to Section 13 which relates to Community and Town Councils (papers 8.1a-d previously circulated).

The Chairman referred Member to the consultation. The Clerk outlined the content and implications of the draft report.

RESOLVED:

CCC does not wish to respond to the consultation.

9.0 Finance and Assets

9.1 Finance Specific Correspondence: to receive and circulate for information such other financial correspondence as will be brought to the attention of the council by the Clerk.

None.

9.2 Financial Year 2020-21: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 11.2 to follow if received from external auditor).

The Clerk reported the external audit report and opinion has not yet been received.

9.3 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
R G Peate Funeral Services	Cemetery burial fee plot 268	190.00
NatWest Bank	Gross interest Sep'21	0.18
Western Power Distribution	Pole Rents 2021-22	64.29
M E & A Hughes	Cemetery memorial fee plot 277	190.00
Total		444.47

9.4 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1400	Royal British Legion	Donation poppy appeal 2021	70.00	0.00	70.00
1401	Churchstoke Recreation Assoc	Emptying playground bins Feb-Sep'21 inv 14 2021	76.50	0.00	76.50
1402	Andrew Evans Landscapes Ltd	Ground maint Sep'21 inv 1946 (6/7)	919.71	183.94	1,103.65
1403	E J Humphreys	Admin exp Q2 Jul-Sep'21	184.43	11.95	196.38
1404	E J Humphreys	Zoom Pro Oct'21	11.99	2.40	14.39

<i>Total for authorisation this meeting</i>			1,262.63	198.29	1,460.92
<i>To report gross payments mandated by IRPW</i>					
1409	S J Boundy	<i>Allow'ce 2021-22 Apr-Sep</i>	£75.21 less tax		
1406	G Frost	<i>Allow'ce 2020-21 Apr-Jun</i>	£32.88 less tax		
1407	R K McLintock	<i>Allow'ce 2021-22 Apr-Sep</i>	£75.21 less tax		
<i>Total gross payments mandated by IRPW</i>			£183.30 less tax		
<i>To report items previously authorised</i>					
1408	E J Humphreys	<i>Clerk net salary Oct'21</i>	<i>As employment contract</i>		
Action – Clerk to process					

9.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	17,253.11
Less consolidated ring-fenced funds	0.00	6,871.42
Net balances available	1,000.00	10,381.62

10.0 Highways & Rights of Way

10.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

10.1.1 Emergency Closure: C2147 Hurdley 20th to 22nd Oct'21 (papers 10.1.1a-b previously circulated).

Council received retrospective information and diversion map for the emergency road closure.

10.1.2 Temporary Closure: B4385 Pentre 1st to 3rd Nov'21 (papers 10.1.2a-b previously circulated).

Council received information and diversion map for the forthcoming road closure.

10.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

The Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

RESOLVED

CCC reports highways matters to Powys CC/ Shropshire Council as follows:

- a) A490: the temporary traffic signals above Marrington Dingle at the Chirbury end have been moved closer to Churchstoke, but as a consequence there seems now to be inadequacy of advance warning signage for vehicular safety. CCC also enquires the plans and timescale for redial works.
- b) C2009: the pothole in Shropshire close to the Llan turn junction with A488, reported at CCC Jun'21 meeting is still outstanding

- c) *B4385: between RVW Pugh Ltd and Mellington Lodge: occurrence of dumping old tyres into a field of Lower Mellington Farm, and other occurrences taking place around the area.*

Action – Clerk to process

11.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

- a) Powys CC: County Cllr M J Jones reported as follows
- Budget preparations for 2022-23 continue, though Member seminars have not yet been held, and savings 2021-22 are below target
 - A shortage of recruitment and retention of planning officers (and other services) is affecting services delivery
 - Reminder of county council elections in May 2022.

12.0 Correspondence

- 12.1 One Voice Wales: to note items from the Montgomeryshire Area Committee Meeting 19th Oct'21 (paper 12.1a-b previously circulated).

Cllr M J Jones reported he did not attend. Council noted the agenda items.

- 12.2 One Voice Wales/ Society of Local Council Clerks for Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

- 12.3 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements: to receive for information announcements from Chairman and Members.

- a) Chairman: congratulated the Clerk on his joint award, at the Society of Local Council Clerks National Conference Oct'21, of the 'Bryan Metcalf Award for Volunteering'. It is awarded in memory of one of the SLCC's greatest and longest serving volunteers, presented to a clerk who has demonstrated exceptional voluntary service to SLCC.
- b) Clerk: remarked on the combination of the council's first hybrid meeting, and the restrictions of Covid-19, and invited Members' constructive suggestions on potential technical and physical improvements.

- 13.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

None.

- 13.3 Date of next meeting for information: Ordinary Business Meeting Tue 30th Nov'21, 7.30pm.

14.0 Confidential Session

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED

Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

- 14.2.1 A local business: re access to Community Hall: to receive correspondence and to resolve to endorse the Clerks reply (paper 14.2.1a-b to follow).






















Council received correspondence enquiring the situation regarding making bookings at the community hall and the Clerk's prompt reply.

RESOLVED:





















CCC notes the correspondence and endorses the Clerk's reply.

Meeting ended – 8.37pm.

Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - Remote training sessions Nov & Dec'21 - 241021.pdf
-  02 - OVW - News Bulletin Oct'21 - 111021.pdf
-  03 - OVW - National Lottery Webinar - 280921.pdf
-  04a - OVW - Amended version of the model Informal Resolution Protocol - 151021.pdf
-  04b - OVW - Model Local Resolution Protocol for Community and Town Councils 2021.pdf
-  05a - OVW - Exciting news Community & Town Councils re Pecynnau KWT Packages - 181021.pdf
-  05b - OVW - localplacesfornaturestarterpackageapplicationform.pdf
-  05c - OVW - KWTdevelopmentpackageapplicationform21-22.pdf
-  06 - OVW - Active Travel Plans Consultations - 201021.pdf
-  07a - IRPW - Covering letter for draft annual report 2022 - 2023.pdf
-  07b - IRPW - Draft Annual Report Consultation Feb'22 - 290921.pdf
-  08a - WGov - Reminder 2021 YC Awards - 290921.pdf
-  08b - WGov - Official Minsiters Launch of YC Awards 21 (Eng).pdf
-  09 - WGov - Consultation local taxes second homes & self-catering accommodation - 280921.pdf
-  10a - WGov - Letter to OVW publication of councillor survey - 051021.pdf
-  10b - WGov - Research into role & remuneration councillors in Wales - 251021.pdf
-  11 - WGov - Consultation Updating Earnings Thresholds Council Tax Recovery - 081021.pdf
-  12a - Sustain Wales - WE NEED YOUR HELP to protect our natural environment - 081021.pdf
-  12b - Sustain Wales - Nature Wise Comms Pack English.pdf
-  13 - WISERD - September 2021 Newsletter - 051021.pdf
-  14 - Pageantmaster - UPDATED GUIDE TO QUEEN'S PLATINUM JUBILEE BEACONS 02 JUN'22 - 041021.pdf

Appendix 2: General correspondence received circulated post meeting

-  01 - R George MS - News from Russell George MS - 011021.pdf
-  02a - PTHB - COVID-19 Vaccination Stakeholder Bulletin 2 Oct'21 - 021021.pdf
-  02b - PTHB - 211002-Bwletin-BrechlynCOVID19Vaccination-Bulletin.pdf
-  02c - PTHB - Appointment of Vice Chair Powys Teaching Health Board - 151021.pdf
-  03a - Youth Parliamt - Letter from Welsh Youth Parliament - 011021.pdf
-  03b - Youth Parliament - Letter to Clerk.pdf
-  04a - Powys CC - Agenda 05.10.21 PCC CTCs Liaison - 011021.pdf
-  04b - GROWTH DEAL UPDATE BRIEFING.pdf
-  04c - Terms of Reference.pdf
-  05 - KWT - Dark Nights Dog Poo Increases - 061021.pdf
-  06a - PAVO - Mass Vaccination Wayfinder Marshalls - 121021.pdf
-  06b - PAVO - Welshpool Montgomery Llanfair area Network Mtg Tues 16th Nov'21 10.30-11.30am - 211021.pdf
-  07a - Powys CHC - Report Access to Dentists During COVID-19 Pandemc - 300921.pdf
-  07b - Powys CHC - Report Access to Dentists incl PTHB Response 2021.pdf
-  07c - Powys CHC - Written Report Access to Dentists Final incl PTHB Response.pdf
-  08 - Powys CC Arwain - The Regenerator Autumn 2021 - 201021.pdf
-  09a - Powys Pride - Powys Pride - 181021.pdf
-  09b - Powys Pride - Flyer.png
-  10a - Play Wales - New Focus on play – museums and the cultural sector - 041021.pdf
-  10b - Play Wales - Play museums & cultural organisations new info sheet - 201021.pdf