



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING  
on Tuesday 27<sup>th</sup> April 2021 at 7.30pm  
held remotely on Zoom-Pro platform.**

- 1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1 previously circulated).

Attendance: Cllr B L Smith (Chairman), Cllr J Boundy, Cllr G Frost (Vice-Chairman), Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr J N Wakelam, Cllr D N Yapp.

Due to technical difficulties, the Chairman was unable to join the start of the meeting successfully, and the Vice-Chairman took the Chair.

Apologies for absence approved by Council: Cllr C P Smith attending CRA meeting.

Apologies for absence received: Cllr J Jones, Cllr D L Powell.

Other Members Absent: Cllr G Jameson.

In attendance: E J Humphreys (Clerk to the Council).

- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.5	Planning Applications	M J Jones	Personal & prejudicial interest as a member of Powys CC Planning, Taxi Licensing & Rights of Way Committee

- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any

member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

None.

#### 4.0 Minutes of Previous Meetings

- 4.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 30<sup>th</sup> March 2021 (paper 4.1 previously circulated).  
The minutes of the remote Ordinary Business Meeting 30<sup>th</sup> March 2021 were reviewed.

RESOLVED

*The minutes of the remote Ordinary Business Meeting 30<sup>th</sup> March 2021 are approved and signed as a correct record with one amendment:*

- *(1.0 Attendance): Cllr G Jameson should be recorded as 'Other Members absent'.*

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 30<sup>th</sup> March 2021.  
None.

#### 5.0 Planning & Building Control

- 5.1 Planning & Building Control Specific Correspondence:

- 5.1.1 Planning Aid Wales: to receive notice of Planning Aid Wales/One Voice Wales Online Event 23<sup>rd</sup> Jun'21, Regenerating Welsh Towns and Communities post Covid-19, and to resolve if desired on attendance (papers 5.1.1a-b).  
Council received information regarding the joint event.

RESOLVED

*CCC authorises attendance at the PAW/OVW joint event on 23<sup>rd</sup> June'21 as an approved duty if any Member wishes to attend.*

The Clerk asked Members to inform him if they wished to attend the event.

Action – Members to inform Clerk  
Action – Clerk to process

- 5.1.2 Other planning specific correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.  
None.

- 5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (papers 5.2a previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
20/1966/FUL	Corndon Malt House, Old Churchstoke	Approve
20/2071/RES	Ael-y-Bryn, Hyssington	Consent

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Declarations of Members' Interests:

- Cllr M J Jones having declared a personal and prejudicial interest left the meeting for this item.

The Vice-Chairman referred Members to the consultations.

RESOLVED

CCC responds to consultations on planning application as follows:

Ref.	Applicant	Site	Description	rec.
21/0676/DEE	Barcud, Ty Canol House, Newtown, Powys	Ridgeway View (formerly known as Land Adjacent Buttercup House), Churchstoke	Application to discharge point 2.1 of the first schedule, within the S106 agreement attached to P/2015/0340 relating to an affordable housing scheme	O*

Cllr B L Smith (Chairman) joined the meeting at this point and took the Chair.

21/0611/FUL	DP & RA Delves, The View, Churchstoke	The View, Churchstoke	Erection of an extension to an existing agricultural building	N
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*\*21/0676/DEE: CCC objects to the application on grounds that it would lead to loss or downgrading of the quality of the local needs housing allocation, and to loss of the balanced mix of development.*

Action – Clerk to process

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

## 5.7 Planning Enforcement:

5.7.1 From other bodies to CCC: to report for information, planning enforcement matters, if any, within the community as will be brought to the attention of the council by the Clerk).

None.

5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.

None.

## 6.0 Recreation

6.1 Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to the Friends of the Green and Horsewell (FOTGAH) (Cllr R K McLintock).

Cllr R K McLintock reported that application for registration of the Green and Horsewell as village green received reply on 31<sup>st</sup> March stating the application was not duly made for the need of further information as follows,

- a) A clearer definition of locality
- b) Clarification of period of time of recreational use
- c) Dates of photographic evidence.

Cllr R K McLintock reported that these were then supplied on 16<sup>th</sup> Apr'21.

6.2 Churchstoke Recreation Association (CRA): to receive a verbal update report, and resolve if desired, from CCC's representative to the CRA (Cllr C P Smith). In the absence of Cllr C P Smith who is attending a CRA meeting this evening, the Chairman indicated there is nothing further to report at present.

## 7.0 Churchstoke CP School: potential closure and public consultation

7.1 To receive further information, if any, from CCC's representative to the School Governing Body (Cllr D N Yapp).

Cllr D N Yapp reported:

- Powys CC has opened the public consultation closing 9<sup>th</sup> June and confirmed councillors have several opportunities to respond – collectively (as CCC), individually (as ward councillors) and individually (as members of the public)
- Save Our School group established and prepared a flyer outlining grounds for objection, to be distributed to households and community councillors
- Responses made outside of the consultation period will not be taken into account, so it is important to respond by 9<sup>th</sup> June.

Councillors remarked on the importance of emotional well-being of pupils, the growing nature of the village and numbers of young families needing a local school in a functioning village, Powys CC Local Development Plan identifying Churchstoke as 'Large Village meaning area of growth, and inaccuracies in the consultation document.

- 7.2 To receive the public consultation, closing 9<sup>th</sup> June, and to resolve a working party to work with the Clerk to bring forward recommendations for a Council response to the May meeting (papers 7.2a-g previously circulated).  
The Chairman referred Members to the consultation documents and the Clerk recommended a working party to bring forward recommendations for a Council response to the May meeting.

**RESOLVED**

*CCC elects Cllrs G Frost, A Richards and D N Yapp to a working party to consider the school closure consultation and to work with the Clerk to bring forward recommendations for a Council response to the May meeting; and to invite representatives of Save Our School group and of the Governing Body to join the working party.*

Action – Cllrs Frost, Richards, Yapp  
& Clerk for May meeting

- 8.0 Consultations:** Welsh Government: Local Authority Power to Trade: to receive the consultation closing 11<sup>th</sup> Jun'21 and, if desired, to resolve a working party to work with the Clerk to bring forward recommendations for a Council response to the May meeting (papers 8a-b previously circulated).  
The Chairman referred Members to the consultation documents and the Clerk explained the background and effects of the legislation.

**RESOLVED**

*CCC does not wish to respond to the consultation.*

**9.0 Finance and Assets**

**9.1 Finance Specific Correspondence:**

- 9.1.1 Audit Wales: Financial Year 2020-21 Audit: to receive the information delaying the introduction of new audit arrangements, and the timetable/ notices for audit of accounts for 2020-21 (papers 9.1.1a-c previously circulated)

Council received letters from the Auditor General for Wales informing:

- Deferral of introduction to the new audit arrangements until audit of 2021-22 accounts
- Timetable and next steps form audit of 2020-21 accounts through June and September.

- 9.1.2 Other Financial Correspondence: to receive and circulate for information such other financial correspondence as will be brought to the attention of the council by the Clerk.  
None.

- 9.2 Financial Year 2021-22: Annual Investment Strategy: to receive the Clerk's report on the strategy (paper 9.2 previously circulated).  
Council received the Clerk's report and recommended Financial Strategy for 2021-22.

**RESOLVED**

CCC approves and adopts the draft Financial Strategy for 2021-22 as presented.

Action – Clerk to process

- 9.3 Financial Year 2021-22: Appeals for Financial Assistance: to receive the Clerk's report on the appeals/ donations (paper 9.3 previously circulated). Council received the Clerk's report and recommendations on appeals for financial assistance 2021-22.

**RESOLVED**

CCC authorises donations in 2021-22 according to budget provisionally allocated to Royal British Legion and Wales Air Ambulance as above financing others, if desired, from reserves as follows:

Organisation	Donation 2021-22	Legal Power
Royal British Legion	£70	LGA 1972 S137
Wales Air Ambulance	£70	LGA 1972 S137
<i>Total</i>	<i>£140</i>	

Action – Clerk to process

- 9.4 Financial Year 2021-22: Insurance expiry of a three-year insurance arrangement on 31<sup>st</sup> May'21: to resolve the Clerk to seek market quotations for another term deal and recommend at the May meeting. The Clerk reported that insurance will be due for renewal on 1<sup>st</sup> June and that the current 3-year arrangement is ending on 31<sup>st</sup> May.

**RESOLVED**

CCC, through the Clerk, seeks market quotations for insurance from 1<sup>st</sup> June for another term arrangement for decision at May meeting.

Action – Clerk to process

- 9.5 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
H Arden	Allotment rent from 1st Mar'21	30.00
NatWest Bank	Gross interest Mar'21	0.18
M E & A Hughes	Cemetery memorial fee (plot 451)	190.00
	<i>Total</i>	<i>220.18</i>

- 9.6 Items for Payment: to resolve to approve items for payment as follows: The Chairman referred Members to the items listed for payment.

**RESOLVED**

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1353	Severn Waste Services	Empty soakaways 15/03/21	165.00	0.00	165.00
1354	E J Humphreys	Admin exp Jan-Mar'21	188.68	12.72	201.40
1355	One Voice Wales	Membership subs. 2021	253.00	0.00	253.00
1356	E J Humphreys	Zoom Pro Apr'21	11.99	2.40	14.39
n/a	Powys County Council	Cemetery Rates 2021-22	0.00	0.00	0.00

<i>Total for authorisation this meeting</i>		618.67	15.12	633.79
<i>To report items previously authorised</i>				
1357	<i>E J Humphreys</i>	<i>Clerk net salary Apr'21</i>	<i>As employment contract</i>	
			<i>Action – Clerk to process</i>	

## 9.7 Financial Balances:

9.7.1 PWLB: to report, for information, the statement of CCC's borrowing to 31<sup>st</sup> Mar'21 (paper 9.7.1 previously circulated).  
Council has received the year end statement of the playground loan showing £14,303.28 balance outstanding. The Clerk reminded Members that the loan will be paid off finally on 29<sup>th</sup> Dec 2025.

9.7.2 Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.  
The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	14,197.54
Less consolidated ring-fenced funds	0.00	4,594.71
Net balances available	1,000.00	9,602.83

## 10.0 Highways & Rights of Way

10.1 Highways & Rights of Way Specific Correspondence: to receive and circulate for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.  
None.

10.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.  
The Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

### RESOLVED

*CCC reports highways matters to Powys CC/ Shropshire Council as follows:*

- a) *C2009 north-east of Llan Farmhouse near BT service plate: very large pothole*
- b) *C2056: pothole the between The Gables and the junction with C2009*
- c) *U2716 between Lower House and Hyssington Farm: surface erosion.*

*Action – Clerk to process*

**11.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters

- a) Powys CC: due to technical difficulties Cllr M J Jones was unable to report.
- b) Shropshire Council: no report.

## 12.0 Correspondence

12.1 One Voice Wales/ Society of Local Council Clerks

- 12.1.1 Training: to receive details of forthcoming training opportunities and to resolve if desired on attendance (paper 12.1.1a-c previously circulated).

Council received details of remote training for May'21, and details of CIPFA free webinar on the subject of Introduction to Corporate Landlord 29<sup>th</sup> Apr'21, 13:00 to 16:00. The Clerk asked Members to inform him if they wished to attend.

Action – Members to notify  
& Clerk to process

- 12.1.2 Other Correspondence: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

- 12.2 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

### **13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 13.1 Chairman's announcements: to receive for information announcements from Chairman and Members.  
None.

- 13.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

- a) Cllr D N Yapp: Churchstoke CP School potential closure
- b) Chairman: report from Churchstoke Recreation Association.

- 13.3 Date of next meeting for information

- a) Annual Meeting Wed 26<sup>th</sup> May'21, 7.30pm, to be held remotely or in person
- b) Ordinary Business Meeting Wed 26<sup>th</sup> May'21, 8.00pm or upon the rising of the Annual Meeting whichever is the later, to be held remotely or in person.

### **14.0 Confidential Session**

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED

*Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by*

















*reason of the [specified] confidential nature of the business about to be transacted.*

14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

































None.

Meeting ended – 8.53pm.

## Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - APRIL & MAY 2021 Remote training sessions - 210421.pdf
-  02 - OVW - News Bulletin - 070421.pdf
-  03a - OVW - Agenda Maldwyn 26 April 2021 Final.pdf
-  03b - OVW - Minutes Maldwyn 15th January 2020.pdf
-  04 - WGov - Electoral Newsletter MARCH 2021 - 060421.pdf
-  05a - WGov - Community Asset Transfer research with 3rd Sector LAs & CTCs - 060421.pdf
-  05b - WGov - CAT Report.pdf
-  06a - WGov - Introduction to Corporate Landlord FREE for Welsh Public Sector - 160421.pdf
-  06b - WGov - Corporate Landlord Flyer - English.pdf
-  07a - WGov - Ministerial Advisory Forum Ageing (MAFA) Race Equality Action Plan consult'n - 140421.pdf
-  07b - WGov - An Anti Racist Wales Stakeholder Update - 24.03.21.pdf
-  07c - WGov - consultation-race-equality-action-plan-anti-racist-wales - Annex A (Community consultation).pdf
-  07d - WGov - Grant Application Guidance Note - Community Consultation on the Race Equality Action Plan - English - final.pdf
-  08 - NRW - Consultation Dee & West Wares Catchments Updated River Basin Management Plans - 150421.pdf

## Appendix 2: General correspondence received circulated post meeting

-  01a - R George MS - News from Russell George MS - 060421.pdf
-  01b - R George MS - News from Russell George MS - 270421.pdf
-  02a - SpArC - SpArC NEWS - 050421.pdf
-  02b - SpArC - APRIL 1.pdf
-  02c - SpArC IS OPEN - 120421.pdf
-  02d - SpArC - THE SpArC NEWS KEEPS COMING - 190421.pdf
-  03a - PTHB - COVID-19 Vaccination Stakeholder Bulletin 9 April 2021 - 090421.pdf
-  03b - PTHB - COVID-19 Vaccination Stakeholder Bulletin 23 Apr'21 - 230421.pdf
-  04a - GS for WGov - Change to Keep Wales Safe messaging - 070421.pdf
-  04b - GS for WGov - Keep Wales Safe Campaign-Vaccination update & updated diary - 140421.pdf
-  04c - GS for WGov - Keep Wales Safe - updated messaging - 270421.pdf
-  05 - KBT - Sign up now to partner with the Great British Spring Clean - 140421.pdf
-  06a - MWWFRS - has published its Corporate Plan 2021–2026 - 010421.pdf
-  06b - MWWFRS - strategic aims\_2021.pdf
-  06c - MWWFRS - full-corporate-plan-2021-2026.pdf
-  06d - MWWFRS - easy-read-corporate-plan-2021-2026.pdf
-  07a - PAVO - North Montgomeryshire Network Meeting 18th Mar'21 - 220421.pdf
-  07b - PAVO - Network Meeting Agenda Welshpool 18.05.2021 BIL.pdf
-  07c - PAVO - SATH NHS Trust Getting Clever Together - 140421.pdf
-  07d - PAVO - Relate Cymru Powys English - 130421.pdf
-  07e - PAVO - The Well Being Reimagined Grant - 270421.pdf
-  08 - PDSG - News letter 04.21 - 140421.pdf
-  09a - Powys CHC - Notice of Montgomery LC Meeting 8th April - 010421.pdf
-  09b - Powys CHC - Montgomeryshire Local Committee Agenda 08.04.21.pdf
-  10a - Play Wales - Get the latest information from April's e-bulletin - 010421.pdf
-  10b - Play Wales - New Focus on play – open access playwork provision - 060421.pdf
-  10c - Play Wales - FREE membership extended - 210421.pdf
-  10d - Play Wales - New toolkit developing and managing play spaces - 260421.pdf
-  11a - DP Police - Telephone Scams poster - 270421.pdf
-  11b - DP Police - Telephone Scam - A4 Landscape PDF CandE.pdf
-  11c - DP Police - Telephone Scam - A4 Landscape PNG E.png
-  11d - DP Police - Telephone Scam - A4 Landscape PNG C.png