



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 27th November 2018, 7.30pm
at Churchstoke Community Hall.**

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of

Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr G Jameson, Cllr G Frost, Cllr M J Jones, Cllr J Jones, Cllr R K McLintock, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr J N Wakelam, D N Yapp.

In the absence of the Chairman, the Vice-Chairman took the Chair.

Apologies for absence approved by Council: Cllr D L Powell (Chairman)

Other apologies for absence reported to meeting: None.

Other Members not present: Cllr A Richards.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
11.1	Abermule with Llandyssil Community Council	M J Jones	Personal and prejudicial interest as a member of Powys CC Planning Committee

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
None.

3.0 Minutes of Meetings

- 3.1 To approve & sign the minutes the minutes as a correct record of Full Council Ordinary Business Meeting 30th October 2018 at Churchstoke Community Hall (paper 3.1 previously circulated).
The minutes of the Full Council Ordinary Business Meeting 30th October 2018 at Churchstoke Community Hall were reviewed.

RESOLVED:

The minutes of the Full Council Ordinary Business 30th October 2018 at Churchstoke Community Hall are approved and signed as a correct record.

- 3.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 30th October 2018 at Churchstoke Community Hall.

3.2.1 (8.1.1) Grounds Maintenance Contractor

The Clerk reported that a credit note has been received as arranged and advised that payments can restart.

4.0 Governance: Electoral Matters Hyssington Ward

- 4.1 Electoral Matters: Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.
The Vice-Chairman reminded Members of the two remaining vacancies in Hyssington Ward following elections on 4th May 2017, and of publication of intent to co-opt. The Clerk reported no expressions of interest have been received.

Action – Members to seek

5.0 Planning Matters

- 5.1 Planning Specific Correspondence: to receive, and resolve if desired, planning specific correspondence (if any).

a) Planning Aid Wales: Introduction to Planning training, Wed 8th Nov at Llandrindod Wells.

- 5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (if any).

Ref.	Site	Powys CC Decision
18/0529/HH	New House, White Grit	Approve

- 5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

- 5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

- 5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>

including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (if any).

Ref./ Site	Description
None.	

5.7.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.

The Vice-Chairman invited Members to bring forward planning enforcement matters as follows:

Ref./ Site	Description
None	

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 OVW: Innovative Practice National Awards Conference 2019: to receive and authorise entry, if desired, to the awards scheme (papers 6.1a-b previously circulated).

Council received the notice and nomination guide for the Innovative Practice & National Awards Conference at The Royal Welsh Showground on Thu 28th Mar'19 at Llanelwydd. Members were invited to submit ideas for nominations for award to the Clerk. Noted.

6.2 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

7.0 Recreation

7.1 North Walk: to receive information regarding volunteer community action maintaining the Village Green, and to resolve support if desired with particular reference to removal of a dead tree (paper 7.1a-d previously circulated).

Council received information from a member of the public on ground clearing they have been undertaking at North Walk and a request for CCC support to remove a dead tree.

RESOLVED:

CCC has no objection to the removal of the dead tree indicated in photographs accompanying the request and referred the member of the public to Powys CC Rights of Way and Property offices.

Action – Clerk to process

8.0 Finance

8.1 Finance Specific Correspondence: to receive finance specific correspondence for information (if any).

8.1.1 Welsh Government: Appropriate Sum under Section 137(4)(A) of the Local Government Act 1972 Section 137 Expenditure: Limit for 2019-20. Council received notification that the limit is increasing from £7.86 (2018-19) to £8.12 (2019-20) per elector. Noted.

8.2 Financial Year 2018-19: to receive, and resolve, the bank reconciliation, receipts, payments to 30th Sep 2018 (paper 8.2 previously circulated)

The Vice-Chairman referred Council to the Clerk's mid-year bank reconciliation, receipts and payments to 30th Sep 2018.

RESOLVED:

CCC notes and approves the bank reconciliation, receipts and payments to 30th Sep 2018.

8.3 Financial Year 2019-20: to receive, and resolve if desired, on appeals for financial assistance (paper 8.3 previously circulated).

The Vice-Chairman referred Council to the Clerk's report on general financial appeals received during the year.

RESOLVED:

CCC makes provision in the 2019-20 budget for donations totalling £140, and provisionally allocates £70 each for the Royal British Legion and Wales Air Ambulance.

Action – Clerk to process

8.4 Financial Year 2019-20: to receive, and resolve if desired, on the budget panel 1st draft budget (paper 8.4a-c previously circulated).

The Vice-Chairman referred Council to the budget panel's 1st draft budget and plan for 2019-20. The Clerk explained the layout, content and the precept calculation, and asked Members to consider whether any amendments are to be brought forward in December.

Action – for Dec agenda

8.5 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
W J Morris & Son	Cemetery burial & excl right fees (plot 167)	380.00
L Anderson	Allotment rent Nov'18-Feb'19 (plot 10)	10.00
M E & A Hughes	Cemetery memorial fee (plot 468)	190.00
NatWest Bank	Gross Interest Oct'18	6.23
Total		586.23

8.6 Items for Payment: To resolve to approve items for payment as follows:

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1165	Greenfingers Landscape Ltd	Grounds maintenance Sep'18 (inv 35314)	337.50	67.50	405.00
1166	Greenfingers Landscape Ltd	Grounds maintenance Oct'18 (inv 35917)	337.50	67.50	405.00
1167	Powys CC	Green refuse sacks (cemetery)	105.30	0.00	105.30
<i>Sub-total for payment this meeting</i>			780.30	135.00	915.30
1168	E J Humphreys	Clerk net salary Nov'18	<i>Confidential employment sum</i>		

Action – Clerk to process

8.7 Financial Balances: to report consolidated balances to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	35,457.80
Less consolidated ring-fenced funds	0.00	10,099.31
Net balances available	1,000.00	25,358.49

9.0 Highways & Rights of Way

9.1 Consultation by Shropshire Council (also on behalf of Powys CC): Definitive Map Modification Order (addition of Restricted Byway) near Banks Head Bishop's Castle & Churchstoke: to resolve, if desired, whether CCC has any objection to the Order (papers 9.1a-d previously circulated).

Council received consultation on a Definitive Map Modification Order (addition of Restricted Byway) at Aston Hill.

RESOLVED:

CCC has no objection to the Modification Order (addition of Restricted Byway) near at Aston Hill.

Action – Clerk to process

9.2 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters.

None.

9.3 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters.

The Vice-Chairman invited Members to bring forward general maintenance matters to bring to the attention of the highways and rights of way authorities.

RESOLVED

CCC reports highways matters as follows:

- a) *U2714 at Cefn Bank, Hyssington: surface disintegration due to water erosion.*
- b) *Churchstoke Bridge A489: Council noted the vehicle damage to the bridge and wishes to enquire of the County Council on its plans and timetable for repair.*

Action – Clerk to process

10.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
 - The County Council is proceeding through the budget setting process for 2019-20, with a likelihood of at least 5% increase in precept influenced by overspends in Children's Services and the need to find £41m saving over 3 years, plus outstanding savings in current year
 - New Chief Executive Dr Caroline Turner has been appointed.
- b) Shropshire Council: no report.

11.0 Correspondence

11.1 Abermule with Llandyssil Community Council: Bulk Recycling Development: to receive, and resolve if desired, correspondence from Abermule with Llandyssil Community Council requesting support of community councils against the proposed bulk recycling development at Abermule by calling on Powys CC to listen to the voice of Community Councils (paper 11.1 previously circulated).

Declarations of Members Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the meeting for this item.

Council received correspondence from Abermule with Llandyssil Community Council asking for support by calling on Powys CC to listen to the voice of Community Councils.

RESOLVED

CCC notes the request from Abermule with Llandyssil Community Council but is anxious to understand precisely what is being asked and get the right point across, so asks if it has a template or example form of words to use.

Action – Clerk to process

11.2 Other General Correspondence: to receive and circulate for information general correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

12.0 Chairman’s Announcements, Items for Future Agenda & Date of Next Meeting

12.1 Chairman’s Announcements: to receive announcements from Chairman and Members for information.

- a) Cllr C P Smith: reported her attendance at the recent meeting of the Churchstoke Recreation Association, highlighting:
- Change of Chair, Secretary and Treasurer
 - Financial loss of £1,500 which the CRA is attempting to address
 - Deeds to Tennis Courts are being sought, as there are no living Trustees of the club
 - Presentation by the Churchstoke FC on its aims and ambitions.

12.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

- a) Cllr G Frost: enquired regarding the Welsh Local Government Association correspondence on unadopted roads in Wales which was received in October and referred to Gorsty Lane.

Action – for Dec agenda

- b) Vice-Chairman: thanked Cllr D N Yapp for removing the Notice Board at Cross Likey after damage, and asked Council to consider whether a replacement was necessary.

Action – for Dec agenda

12.3 Next meeting: Full Council Ordinary Business Meeting Tues 18th Dec 2018, 7.30pm at Churchstoke.

13.0 Confidential Session Exclusion of Public and Press

13.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
None.

Meeting ended – 9:06pm.

Appendix 1: One Voice Wales/SLCC other correspondence circulated post meeting

-  01a - OVW - National Awards Conference 2019 - 081118.pdf
-  01b - OVW - Nomination Guide 2019.pdf
-  02a - IWA - Understanding Welsh Places - cover email 071118.pdf
-  02b - IWA - 20181008 Bilingual project intro_(bilingual) - fact sheet 071118.pdf
-  03a - OVW - Job Vacancy with One Voice Wales for Mid & West Wales Development Officer - 141118.pdf
-  03b - OVW - Mid Wales Dev Officer Post November 2018.pdf
-  04a - WAO - PRESS RELEASE Councils need to think & act differently to sustain services in rural Wales - 131118.pdf
-  04b - WAO - LG-services-to-rural-communities-report-english.pdf
-  04c - WAO - community-asset-transfer-document-english.pdf
-  05 - WAO - Free Conference Building a Co-operation Between Wales and the Basque Country - 081118.pdf
-  06 - Carers Wales - A Message from Carers Wales - 231118.pdf
-  07a - OPCW - Ageing Well in Wales Update Nov 2018 - 191118.pdf
-  07b - OPCW - Newsletter - Autumn 2018 - Print.pdf
-  07c - OPCW - AFC guide (eng).pdf
-  08 - NALC - Tree Charter Day 24th Nov'18 - 141118.pdf

Appendix 2: Other general correspondence received circulated post meeting

-  01 - Abermule with Llandyssil Lletter to Clerks - 161118.pdf
-  02 - PCC - Green Garden Waste Collections Survey - 211118.pdf
-  03 - Russell George AM - News from Russell George AM - 091118.pdf
-  04 - Letter to councils Remembrance Service - from MTC 011118.pdf
-  05a - SpARC - URGENT INVITATION - 211118.pdf
-  05b - SpARC - Prize Bingo Poster 2018 FINAL - 181118.pdf
-  06 - Llandrindod Wells TC - Proposed relocation of Ariel Lift Platform from Llandrindod Wells Fire Station - 211118.pdf
-  07 - CAIS - Newsletter 2018 Autumn.pdf
-  08a - Play Wales - e-bulletin November 2018 - 021118.pdf
-  08b - Play Wales - New publication our impact report - 221118.pdf
-  08c - Play Wales - Promoting children's right to play in Wales preview article - 151118.pdf