



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

2 Rowes Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING  
on Thursday 28<sup>th</sup> July 2022 at 7.40pm**

at Churchstoke Community Hall and remotely on Zoom-Pro platform.

**1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting**

**Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all throughout the meeting in line with the Code of Conduct.

Attendance at the hall: Cllr M J Jones, Cllr R K McLintock (Vice-Chairman), Cllr J N Wakelam.

In the absence of the Chairman the Vice-Chairman took the Chair.

The Vice-Chairman welcomed Councillors and Clerk to the council's meeting and reminded attendees to show civility and respect to all throughout the meeting.

Attendance online: Cllr M A Whittall.

Apologies for absence approved by Council: None.

Apologies for absence received: Cllr A Richards, Cllr B L Smith, Cllr C P Smith.

Other Members Absent: None.

In attendance: E J Humphreys (Clerk to the Council).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

**3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any

member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.  
None.

- 4.0 Electoral Matters: Co-Option to vacancies:** to receive one expression of interest and to resolve to co-opt to a vacancy in Churchstoke.  
The Vice-Chairman reminded Council of the vacancies remaining after the elections 5<sup>th</sup> May'22 and the Council's Notices of Co-Option. The Clerk reported one expression of interest for Churchstoke ward.

RESOLVED

*CCC co-opts Mr D N Yapp as community councillor for Churchstoke ward.*

Action – Clerk to process

## **5.0 Minutes of Previous Meetings**

- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 30<sup>th</sup> June 2022 (paper 4.2 previously circulated).  
The minutes of the Ordinary Business Meeting 30<sup>th</sup> June 2022 were reviewed.

RESOLVED

*The minutes of the Ordinary Business Meeting 30<sup>th</sup> June 2022 are approved and signed as a correct record.*

- 5.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 30<sup>th</sup> June 2022.
- 5.2.1 (5.0) County Councillor Report: A489 crossing improvements  
Members noted County Cllr Bebb has provided an update in his written report.

- 6.0 County Councillor & County Council Report:** to welcome the county councillor and to receive updates for information on County Council matters (paper 6 previously circulated).  
The Clerk informed Members that County Cllr Bebb was unable to attend. The Vice-Chairman referred Members to County Cllr Bebb's written report highlighting:

- Hyssington Village Green application
- Refuse collection missed at Pentre
- Pavement extension alongside A489
- Hedge cutting along A489
- Speeding traffic and crossing point on A489
- Leaves clearance.

## **7.0 Planning & Building Control**

- 7.1 Planning & Building Control General Correspondence:

7.1.1 Planning Aid Wales:

- a) Invitation to 'Have Your Say' Survey on Place Plans Research: to receive and to invite councillors to respond individually (paper 7.1.1a previously circulated).

Council received the survey and the Clerk invited Members to respond individually.

Action – Members to respond if desired

- b) Training: to receive details of training opportunities, if any, and to resolve if desired on attendance (paper 7.1.1b previously circulated).  
Council received details of training opportunities. The Clerk invited Members to let him know if any wished to attend the training events.

Action – Members to inform Clerk

7.1.2 Powys CC (via One Voice Wales): Planning Training: to receive details of training opportunities, if any, and to resolve if desired on attendance (paper 7.1.2 previously circulated).  
Council received details of the training taken place at 6pm place this evening.

7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.  
None.

7.2 Powys Local Development Plan 2022-37 (LDP): to receive information regarding the Delivery Agreement (paper 7.2 previously circulated).  
Council received information regarding the delivery agreement for the replacement LDP (2022-37) which is available to view on-line at <https://en.powys.gov.uk/article/12866/Replacement-Local-Development-Plan-2022---2037>.

7.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.  
Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
None		

7.4 Planning Inspectorate Appeals: Notices of Appeals to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

## 7.6 Planning Applications:

- 7.6.1 To receive, for information, representations regarding planning applications  
None.
- 7.6.2 To receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

### RESOLVED

CCC responds to consultations on planning applications as follows:

Ref.	Applicant	Site	Description	rec.
22/1000/HH	Mr Trevor Hughes, Glebe Cottage, Old Churchstoke	Glebe Cottage, Old Churchstoke	Erection of a garage and workshop, to include the demolition of an existing garage	N*
22/1074/HH	Mr & Mrs T Cooper, Gorsty House, Hyssington,	Gorsty House, Hyssington,	Construction of entrance porch	S

*\*22/1000/HH: CCC notes the application and wishes to comment that there seems to be an approximate doubling of size of garage provision so asks that the application as made is strictly adhered to, with condition that there is no subsequent conversion into dwelling development.*

Action – Clerk to process

- 7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

## 7.8 Planning Enforcement:

- 7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.  
The Clerk reported acknowledgement from the Planning Authority of CCC's report: Reference: USE/22/0194, Location: Montgomery Natural Spring Water, Crosslikey Supermarket, Churchstoke.
- 7.8.2 From CCC to Powys CC: to report planning enforcement matters within the community.  
The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.

Ref.	Applicant	Site	Description	rec.
None.				

## 8.0 Recreation

- 8.1 Recreation Field Aeration: to receive and resolve quote(s) for field aeration for 2022-23 (paper 8.1 previously circulated).  
Council received one quotation for aeration of the recreation field which is above budget.

**RESOLVED**

*CCC asks the Clerk to enquire if the contractor will undertake one session of the field at £250 rather than two, and if so, accepts the quotation of Jamie Jones.*

Action – Clerk to process

- 8.2 Recreation Field Fencing: to receive information and resolve regarding repair. The Clerk reported enquiries made of the fencing contractor indicate that replacement panels would be more effective than welding, but CCC awaits a quotation for the work.

**RESOLVED**

*CCC defers decision until a cost quotation is received.*

**9.0 Reports from Representatives to Outside Bodies**

- 9.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).  
Cllr R K McLintock, Council's nominee to FOTGAH, reported the decision is still outstanding at Powys CC.

- 9.2 Powys CC: to report on attendance at the Powys CC Community & Town Councils quarterly liaison meeting 14<sup>th</sup> Jul'22 (paper 9.2 previously circulated) (the Clerk).  
The Clerk reported on attendance, highlighting certain issues including:
- 20mph traffic speed limits in 2023.

**10.0 Consultations**

- 10.1 Welsh Government: A Fairer Council Tax: to receive the consultation closing 4<sup>th</sup> Oct'22, and to resolve whether to respond and if so to elect a working group to bring forward recommendations for a Council response on 29<sup>th</sup> September (papers 10.1a-d previously circulated).  
The Vice-Chairman referred Members to the consultation papers.

**RESOLVED**

*CCC does not wish to respond to the consultation.*

- 10.2 Welsh Government: Extending the Well-being of Future Generations Act's Well-being Duty: to receive the consultation closing 20<sup>th</sup> Oct'22, and to resolve whether to respond and if so to elect a working group to bring forward recommendations for a Council response on 29<sup>th</sup> September (papers 10.2a-d previously circulated).  
The Vice-Chairman referred Members to the consultation papers.

**RESOLVED**

*CCC does not wish to respond to the consultation.*

- 10.3 Welsh Government: Shaping Wales' Future 2<sup>nd</sup> wave of national milestones for Wales: to receive the consultation closing 12<sup>th</sup> Sep'22, and to resolve whether to respond and if so to delegate the response to the Town Clerk after reference to a working group elected here (papers 10.3a-c previously circulated).  
The Vice-Chairman referred Members to the consultation papers.

**RESOLVED**

*CCC does not wish to respond to the consultation.*

## 11.0 Finance and Assets

- 11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

None.

- 11.2 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Jun'22	1.60
A Evans	Allotment rent plot 3	30.00
A Hall	Allotment rent plot 2	30.00
W Steed	Allotment rent plot 1	30.00
Total		91.60

- 11.3 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

**RESOLVED**

*CCC authorises payments as follows:*

Chq	Payee	Description	£ex vat	£vat	£total
1477	Wales Air Ambulance	Donation 2022-23	70.00	0.00	70.00
1478	Groundforce Landscape Ltd	Grounds Maintenance Contract – Jun 2022	816.14	163.23	979.37
1479	E J Humphreys	Reimb. Zoom Pro Jul'22	11.99	2.40	14.39
1480	Gloversure Ltd	Investigate Not Being Able To Edit Pages	53.00	10.60	63.60
1481	Border Wildlife Management	Mole control at Churchstoke recreation field & Cemetery 2021-22	100.00	0.00	100.00
<i>Total for authorisation this meeting</i>			<i>1,051.13</i>	<i>176.23</i>	<i>1,227.36</i>

*To report items previously authorised*

1482	E J Humphreys	Clerk net salary Jul'22	<i>As employment contract</i>		
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Action – Clerk to process

- 11.4 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported the M&G Investments Charibond quarterly statement for 1<sup>st</sup> Apr'22 to 30<sup>th</sup> Jun'22 as follows:

Fund	Number of shares	Share Price (p)	Value at 30/06/2022 (£)
Charibond	100	113.48	113.48

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	14,777.98
Less consolidated ring-fenced funds	0.00	6,005.78
Net balances available	1,000.00	8,772.20

## 12.0 Highways & Rights of Way

### 12.1 Highways & Rights of Way Specific Correspondence:

12.1.1 To receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk

- a) Powys CC: Temporary Road Closure: C2055 Hall Bank, Churchstoke, 17-19<sup>th</sup> Aug'22 (papers 12.1.1a 1-2 previously circulated).

Council received the notice of closure and diversion map.

12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

The Vice-Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

None.

## 13.0 Correspondence

### 13.1 One Voice Wales/ Society of Local Council Clerks

13.1.1 OVW: Innovative Practice Conference, Wed 14<sup>th</sup> Sep'22: to receive details and to resolve, if desired, on attendance (papers 13.1.1a-b previously circulated).

Council received details of the conference. The Clerk reminded Council that it has a training budget for councillors which would cover such events and invited Members to let him know if they wished to attend.

Action – Members to inform Clerk

13.1.2 To receive and circulate for information such items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

The Clerk reported correspondence from One Voice Wales/ Society of Local Council Clerks, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

- 13.2 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.  
The Clerk reported general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

#### **14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 14.1 Chairman's announcements: to receive for information announcements from Chairman and Members.  
a) Clerk: confirmed that all allotments, bar one, are occupied.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.  
None.
- 14.3 Date of next meetings: Ordinary Business Meeting 25<sup>th</sup> Aug'22, 7.30pm, at Churchstoke Community Hall and Online (the meeting in August being planning, finance and urgent matters only).

#### **15.0 Confidential Session**

- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

##### **RESOLVED**















*Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.*

- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.  
None.

Meeting ended – 8.40pm.


























Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01a - OVW - Innovative Practice Conference – Wed 14 Sep'22 - 200722.pdf
-  01b - OVW - Agenda Innovative Practice Conference September 2022.pdf
-  02 - OVW - Planning Training Session with Powys County Council 28 Jul'22 - 130722.pdf
-  03 - OVW - News Bulletin - July'22 - 280722.pdf
-  04 - OVW - WEEK 1 - AUGUST TRAINING DATES - 250722.pdf
-  05 - OVW - TNL Sustainable Steps Wales Action Grants - 060722.pdf
-  06a - OVW - It's for Them Stakeholder Toolkit - 120722.pdf
-  06b - OVW - 44340 It\_s for Them\_Stakeholder Toolkit\_English.pdf
-  07 - PAW - Latest news and information from Planning Aid Wales - 180722.pdf
-  08 - WGov - A Fairer Council Tax Consultation - 130722.pdf
-  09 - WGov - Extending Well-being of Future Generations Act's well-being duty - 140722.pdf
-  10 - WGov - Shaping Wales' Future - 220622.pdf
-  11 - CAVS - Community Halls Funding Opportunities - 130722.pdf
-  12 - FGFW - Change Maker Intern Shining a light on town and community councils - 250722.pdf

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## Appendix 2: General correspondence received circulated post meeting

-  01 - R George MS - News from Russell George MS - 130722.pdf
-  02a - SpArC - SpArC's NEW GYM HAS ARRIVED! - 200722.pdf
-  02b - SpArC - Community Celebration Day 30th Jul'22 A4 Poster Colour - 250722.jpg
-  03a - PAVO - Have Your Say Survey It's Your Move - 080722.pdf
-  03b - PAVO - Locality Network Mtg Welshpool Montgomery Llanfair Caereinion - 260722.pdf
-  04 - Powys CC - Mid Wales UK Shared Prosperity Fund Webinar 11th Jul'22 - 110722.pdf
-  05 - SaTH NHS Trust - Find out latest from Shrewsbury & Telford Hospital NHS Trust - 120722.pdf
-  06 - RBL - Get your Parish Council involved in Queen's Green Canopy project - 130722.pdf
-  07 - BCW - Secondary Consultation Period Representations - 190722.pdf
-  08a - PTHB - Annual General Meeting – 27 July 2022 - 080422.pdf
-  08b - AGM-Invitation-Gwahoddiad V1.pdf
-  09a - WGov - ANCHOR SITE NATIONAL CONTEMPORARY ART GALLERY REQUEST CANDIDATE VENUES SITES - 260722.pdf
-  09b - WGov - Ystadau Cymru - ANCHOR SITE FOR NATIONAL CONTEMPORARY ART GALLERY - REQUEST FOR CANDIDATE VENUES SITES (002).pdf
-  10a - Powys CHC - Notice of Montgomeryshire LC Meeting - 7th July - 300622.pdf
-  10b - Powys CHC - Montgomeryshire Local Committee Agenda 07.07.22.pdf
-  11a - Powys CHC - Notice of Powys CHC Executive Committee Meeting 12th July - 050722.pdf
-  11b - Powys CHC - Executive Committee Agenda 12.07.22.pdf
-  12a - Powys CHC - For Info - Notice of Powys CHC SPC Meeting 26th July - 190722.pdf
-  12b - Powys CHC - SPC Agenda 26.07.22.pdf
-  13 - Newtown Enterprise Hub - Focus Newtown Enterprise Hub - 120722.pdf
-  14 - GS for WGov - Keep Wales Safe Help Us Help You - Next Phase - 060722.pdf
-  15a - Play Wales - Play and place – new magazine available - 050722.pdf
-  15b - Play Wales - July e-bulletin - 200722.pdf