



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ORDINARY BUSINESS MEETING
on Thursday 29th September 2022 at 7.30pm**
at Hyssington Village Hall and remotely on Zoom-Pro platform.

1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting

Etiquette: to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all throughout the meeting in line with the Code of Conduct.

Attendance at the hall: Cllr B L Smith (Chairman), Cllr R K McLintock (Vice-Chairman), Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

The Chairman welcomed Councillors, Clerk and guests to CCC's first meeting in the reign of HM King Charles III, remarking on the post-Covid return to Hyssington Village Hall, and reminded attendees to show civility and respect to all throughout the meeting.

Attendance online: Cllr M J Jones.

Apologies for absence approved by Council: None.

Apologies for absence received: Cllr J Jones, Cllr A Richards, Cllr M A Whittall.

Other Members Absent: None.

In attendance: E J Humphreys (Clerk to the Council).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to

clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
None.

4.0 **Green Grants 2022:** to present the Green Grants 2022

The Chairman welcomed representatives of grant recipient organisations to the meeting, remarked on the local success of the green grants scheme over 20 years and highlighted the numbers of grants and organisations assisted. The Chairman also indicated further decline in returns from the recycling bring-site, and the likely removal of glass and paper banks, which is reducing the funds available for the scheme.

Green Grants were presented to organisations as follows:

Organisation	£ award	Item description
Churchstoke Bowling Club	250.00	top dressing for the green
Hyssington Village Institute	250.00	towards the installation of a hearing loop in the village hall
Total	500.00	

Recipient organisations thanked the Council for the 2022 grants.

5.0 **Electoral Matters: Co-Option to vacancies:** to receive expression(s) of interest and to resolve to co-opt to vacancies Churchstoke ward and/or Hyssington ward.

The Chairman reminded Council of the vacancies remaining after the elections 5th May'22 and the Council's Notices of Co-Option. The Clerk reported no further expressions of interest have been received.

6.0 **Minutes of Previous Meetings**

- 6.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 25th August 2022 (paper 6.2 previously circulated).
The minutes of the Ordinary Business Meeting 25th August 2022 were reviewed.

RESOLVED

The minutes of the Ordinary Business Meeting 25th August 2022 are approved and signed as a correct record.

- 6.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 25th August 2022.
None.

7.0 **Planning & Building Control**

- 7.1 Planning & Building Control General Correspondence:

7.1.1 Powys County Council: Replacement Local Development Plan (LDP): Consultation on Candidate Site Assessment Methodology & Assessment Processes: to receive the consultation closing 10th Oct'22 and to resolve, if desired, a response (paper 7.1.1 previously circulate)

RESOLVED

CCC does not wish to respond to this consultation but may respond to other consultations further into the LDP process.

- 7.1.2 Planning Aid Wales: Latest training from Planning Aid Wales: to receive details and to resolve, if desired, on attendance as an approved duty (paper 7.1.2 previously circulated).

Council received details of training opportunities. The Clerk invited Members to let him know if any wished to attend the training events.

Action – Members
to inform Clerk

- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

None.

- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2 previously circulated).

Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
22/1000/HH	Glebe Cottage, Old Churchstoke	Approve
22/1074/HH	Gorsty House, Hyssington	Approve

- 7.3 Planning Inspectorate Appeals: Notices of Appeals to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

- 7.5 Planning Applications:

- 7.5.1 To receive, for information, representations regarding planning applications
None.

- 7.5.2 To receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

RESOLVED

CCC responds to consultations on planning applications as follows:

<i>Ref.</i>	<i>Applicant</i>	<i>Site</i>	<i>Description</i>	<i>rec.</i>
22/1394/HH	Mrs Zihni, The Bryn, Churchstoke	The Bryn, Churchstoke	Alterations and extension of existing double garage to annexe accommodation to the main residence	O*
22/1443/FUL	Mr Delves, Montgomery Water Springs, Churchstoke	Crosslikey Supermarket, Offices, Churchstoke	Erection of a storage building (retrospective)	O**
22/1604/DECC	Robert Birt, Freedom Land & Estate Management, Eudon Mill, Eudon George, Bridgnorth on behalf of Western Power Distribution	Banks Head Shepherds Whim, Bishops Castle	Application under section 37 of the Electricity Act 1989 to upgrade existing 11kv overhead line to 3 phase	N

**22/1394/HH: CCC objects to the application for reasons...*

- a) it believes there may be a question over whether there is planning permission for the existing double garage*
- b) it believes may be a history of garage to annex to separate dwelling at this site: M/2001/0746 consent for annex, M/2003/1251 change of use to residential from annex (refused); P/2015/0838 request for lawful use, and urges planners to check and consider whether a similar evolution is taking place on this application 22/1394/HH.*

***22/1443/FUL: CCC objects to the application for reasons...*

- a) it is of the view there appears to be a piecemeal of developments at the site, through a build-first permission-later approach*
- b) it believes the building is on the site of a pond and watercourse*
- c) it is of the view there is adverse visual impact exacerbated by this development*
- d) it wishes to draw planners' attention to comments from Powys County Council Highways officers asking for more information about relocation of previous permissions and associated vehicular movements.*

Action – Clerk to process

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

RESOLVED

CCC responds to consultations on applications for works to trees subject to tree preservation order or in a conservation area as follows:

Ref.	Applicant	Site	Description	rec.
22/1617/TRE	Calum Car, Countryside Services, Powys County Council, The Gwalia, Ithon Rd, Llandrindod Wells	Public Footpath 210/39/1, that runs along a narrow wooded corridor between A489 and C2054, Churchstoke.	Works to trees in a conservation area	S

Action – Clerk to process

7.7 Planning Enforcement:

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

The Chairman invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.

Ref.	Applicant	Site	Description	rec.
None.				

8.0 Recreation: to receive a progress report regarding the damage to the Churchstoke Notice Board.

The Clerk stated there was nothing to report at this stage other than the matter has been referred to police and to the council's insurance company.

9.0 Cemetery: to report and resolve on the following matters

a) Mole Control: to report expiry of the contract and to consider and resolve on options and costs quotation for continuing mole control (paper 9a previously circulated).

Council noted the expiry of the contract and considered a cost quotation for options for a continuing mole control.

RESOLVED

CCC contracts a 2-year contract for mole control for the cemetery and recreation field with Bullseye Pest Control to the value of £400.

Action – Clerk to process

b) Notice Board: to report and resolve on repairs (papers 9b1-3 previously circulated.).

Cllr B L Smith, Member with special responsibility for cemetery, reported on deterioration of state of repair of the cemetery notice board.

RESOLVED

CCC contracts for repairs to the cemetery notice board (clad the rear with some match boarding and re fix the pin board) with Stephen Hockly to the value of £55.

Action – Clerk to process

10.0 Finance and Assets

10.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

None.

10.2 Waste Recycling Adopt-A-Site and Green Grants Scheme: to receive notice from the county council of removal of glass and paper recycling banks and in view of the declining funds derived from the remaining re-cycling on which the Scheme depends, to resolve the Clerk's recommendations to withdraw from the Adopt-A-Site Scheme (paper 10.2 previously circulated).

The Clerk reported from the county council on imminent removal of glass and paper recycling banks the impact on the Green Grants Scheme which is already funded principally through precept.

RESOLVED

CCC, by reason of declining returns and further decline likely after removal of glass and paper banks, gives notice to the county council of CCC's withdrawal from the Adopt-A-Site agreement.

Action – Clerk to process

10.3 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Aug'22	1.47
Powys CC	2 nd instalment precept 2022-23	9,675.00
M&G Investments	Charibond dividend May-Jul'22	0.55
R G Peate Funeral Services	Cemetery burial fee (plot 442)	190.00
R G Peate Funeral Services	Cemetery burial/ ex right fees (plot 470)	380.00
Total		10,247.02

10.4 Items for Payment: to resolve to approve items for payment as follows:

The Chairman referred Members to the items listed for payment.

RESOLVED

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1490	Groundforce Landscape Ltd	Grounds Maintenance Contract – Aug 2022	816.14	163.23	979.37
1491	Gloversure Ltd	Web & email hosting & domain renewal	209.00	41.80	250.80
1492	E J Humphreys	Training Comm Gov Lev-5 Year-2 Installment-1	111.40	0.00	111.40
1493	E J Humphreys	Zoom Pro Sep'22	11.99	2.40	14.39
1494	HM Revenue & Customs	PAYE Q2 Jul-Sep'22	54.00	0.00	54.00
<i>Total for authorisation this meeting</i>			1,202.53	207.43	1,409.96

To report items previously authorised

1485	E J Humphreys	Clerk net salary Sep'22	<i>As employment contract</i>		
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Action – Clerk to process

10.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	22,634.91
Less consolidated ring-fenced funds	0.00	7,109.91
Net balances available	1,000.00	15,525.00

11.0 Highways & Rights of Way

11.1 Highways & Rights of Way Specific Correspondence:

11.1.1 Powys CC: Temp. Closure C2056 Minsterley 19th to 23rd Sep'22: to receive retrospective notice of the closure (paper 11.1.1 previously circulated).

Council received the retrospective notice of closure and diversion map.

11.1.2 Powys CC: Emergency Closure C2707 Brynkin Green, Churchstoke, 27th to 29th Sep'22: to receive retrospective notice of the emergency closure (previously circulated).

Council received the retrospective notice of emergency closure.

11.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

The Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

The Chairman invited Members to bring forward highways matters for the attention of the highways authorities.

RESOLVED

CCC reports highways matters to Powys CC/ Shropshire Council as follows:

- a) *A489 Churchstoke Bridge: concerns about the structural integrity and cracks/movement of the bridge following recent traffic impacts, and enquires whether a structural safety survey could be undertaken*
- b) *A490 Churchstoke Bank: 30mph speed limit approach signs have faded to the point of unreadability.*

Action – Clerk to process

12.0 Correspondence

12.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC)

12.1.1 OVW: Montgomeryshire Area Committee: to receive notice and papers for the area committee meeting 29th Sep'22 (papers 12.1.1a-c previously circulated).

Council received notice and papers for the meeting. Members noted Cllr M Jones is unable to attend, being the same date as CCC's meeting.

- 12.1.2 OVW: Training Sep-Oct'22: to receive details and to resolve on attendance, if desired, as an approved duty (papers 12.1.2a-b previously circulated)
The Clerk reminded Council that it has a training budget for councillors which would cover such events and invited Members to let him know if they wished to attend. The Chairman reminded Members that Standing Orders require Code of Conduct training within 6 months of accepting office.

RESOLVED

CCC approves attendance at OVW training as an approved duty if Members wish to attend.

Action – Members
to inform Clerk

- 12.1.3 SLCC: Joint OVW/ SLCC Conference 9th Nov'22: to receive details and to resolve, if desired, on attendance as an approved duty (paper 12.1.3 previously circulated).
Council received details of the conference. The Clerk reminded Council that it has a training budget for councillors which would cover such events and invited Members to let him know if they wished to attend.

RESOLVED

CCC approves attendance at Joint OVW/ SLCC Conference 9th Nov'22 as an approved duty if Members wish to attend.

Action – Members
to inform Clerk

- 12.1.4 Welsh Government via OVW: Diversity in Democracy: to receive information and to resolve, if desired on attendance at the workshops in December (paper 12.1.4 previously circulated).
Council received details of the intended workshops in North and South Wales in December. The Clerk indicated that many councils in Wales may not reflect the demographic of their communities and invited Members to let him know if they wished to attend.

RESOLVED

CCC approves attendance at the Welsh Government Diversity in Democracy workshops in North and South Wales as an approved duty if Members wish to attend.

Action – Members
to inform Clerk

- 12.1.5 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
The Clerk reported other correspondence from One Voice Wales/ Society of Local Council Clerks, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to process

12.2 General Correspondence

- 12.2.1 Vale of Montgomery Rural Cluster (VMRC) to receive an invitation to join VMRC, and to resolve if desired and to delegate 2 representatives to attend its next meeting in Berriew, 17th October, as observers (papers 12.2.1a-b previously circulated).
Council received an invitation to join VMRC, and delegate 2 representatives to attend its next meeting in Berriew, 17th October, as observers. The Clerk reminded Council of correspondence some years ago from the VMRC.

RESOLVED

CCC does not wish to join the VMRC nor attend its next meeting, but asks that communications continue.

Action – Clerk to process

- 12.2.2 Welsh Government: St David Awards 2022: to receive and resolve if desired, an invitation to nominate for the awards (papers 12.2.2a-d previously circulated).
Council received an invitation to nominate for the awards.

RESOLVED

CCC does not wish to nominate for St David Awards 2022.

- 12.2.3 To receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.
The Clerk reported other general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements: to receive for information announcements from Chairman and Members.
- a) Cllr D N Yapp: there seems to be an increasing occurrence of dog fouling at the recreation field illustrated by photographs received from a member of the public.
 - b) Cllr R K McLintock: work has been undertaken to improve access to the horsewell on the Village Green at Hyssington and remaining FOTGAH funds for this purpose will be ring-fenced to maintain the green.
 - c) Clerk: alerted Members to absence of the Clerk in November and probable amendment of the date of November meeting.
- 13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- a) Cllr D N Yapp: Management of the Community Recreation Hall by the Churchstoke Recreation Association and reports of dissatisfaction by a user of the hall.

13.3 Date of next meetings: Ordinary Business Meeting 27th October '22, 7.30pm, at Churchstoke Community Hall and Online.

14.0 Confidential Session

14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED

Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
None.























Meeting ended – 9.28pm.

Appendix 1: One Voice Wales/SLCC correspondence circulated post meeting

-  01a - OVW - Montgomery Area Committee 29.9.22 - 140922.pdf
-  01b - OVW - Agenda Montgomery AC 29.9.22.pdf
-  01c - OVW - DRAFT Minutes Montgomery AC inc AGM 20th June 2022.pdf
-  02a - OVW - REMINDER - SEPTEMBER & OCTOBER TRAINING DATES - 210922.pdf
-  02b - OVW - Overview Modules Jan 2018 ENG.pdf
-  03a - OVW - Guidance Preparing Council's Training Plan inc. Model Plan Template - 260922.pdf
-  03b - OVW - Statutory Training Plan and Plan Template September 2022.pdf
-  04 - OVW - SAVE THE DATE 27th Oct - Building Resilient Spaces for Nature - 210922.pdf
-  05 - OVW - Declaring a Nature emergency - 260922.pdf
-  06 - OVW SLCC - Joint Conf 9th Nov'22 Agenda - 190922.pdf
-  07 - OVW - Information on defibrillator purchases - 080922.pdf
-  08a - OVW - Period of mourning following death of HMQ Elizabeth II - 090922.pdf
-  08b - OVW - Operation London Bridge - 090922.pdf
-  09 - OVW - A Fairer Council Tax Consultation - 140922.pdf
-  10a - OVW - Powys Public Service Board next meeting on 3rd Oct'22 - 270922.pdf
-  10b - OVW - Powys PSB Public reports pack 03102022 1400 Public Service Board (1).pdf
-  11a - WGov - Mourning Guidance - 120922.pdf
-  11b - WGov - GOVERNMENT - MOURNING GUIDANCE.pdf
-  12a - WGov - St David Awards – The national awards of Wales - 260822.pdf
-  12b - WGov - SDA 2023 General.pdf
-  13 - WGov - Nature Networks Fund - 260822.pdf
-  14a - WGov - 'It's for Them' campaign update - 050922.pdf
-  14b - WGov - 'It's for Them' campaign update - webpage.pdf
-  15 - WGov - Woodland Creation Grant Schemes - 050922.pdf
-  16 - WGov - Diversity in Democracy North & South Wales Workshop Events - 060922.pdf
-  17a - DP Police - Courier Fraud what you need to know - 020922.pdf
-  17b - DPP Courier Fraud Leaflet E.pdf
-  18a - Aneurin Bevan UHB - Welsh Government funded Defibrillator applications - 270922.pdf
-  18b - Aneurin Bevan UHB - Application - apply-for-a-community-public-access-defibrillator-march-2022.pdf
-  19 - Social Care Wales - RCP lanuaqe and accessibility requirements - 2609822.pdf

Appendix 2: General correspondence received circulated post meeting

-  01 - Cty Cllr D Bebb - CCC Updates 290922 - 280922.pdf
-  02 - Russell George MS - September Newsletter from Russell George MS - 060922.pdf
-  03a - SpArC - Invite - 300822.pdf
-  03b - SpArC - AUGUST - 010922.pdf
-  03c - SpArC - SEPTEMBER 1 - 050922.pdf
-  03d - SpArC - NEW SpArC OFFER - 080922.pdf
-  03e - SpArC - NEWS - 260922.pdf
-  04a - LDBCW - Community Review Guidance - 260922.pdf
-  04b - LDBCW - Community Review Guidance_v2.pdf
-  05a - Tesco - Tesco Community Grants - 300822.pdf
-  05b - Tesco Comunity Grants info and tips.pdf
-  06 - Powys CC - Glass and paper recycling banks to be removed - 310822.pdf
-  07 - Powys CC - Climate Action Fund - 080922.pdf
-  08a - Powys CC - Protocol on the Death of the Queen - 090922.pdf
-  08b - Powys CC - Town and Community Council meetings during the Mourning Period - 090922.pdf
-  08d - Powys CC - WG Mourning Guidance - 090922.pdf
-  08e - Powys CC - GOVERNMENT - MOURNING GUIDANCE.pdf
-  09 - Powys CC - Powys County Council News - 130922.pdf
-  10 - Powys CC - Request for Information - Community Halls - 220922.pdf
-  11 - SaTH NHS Trust - Find out the latest from The Shrewsbury and Telford Hospital NHS Trust -290922.pdf
-  12 - OPCC - Keeping in touch - 260922.pdf

-  13a - MWWFRS - Draft Annual Business Improvement Plan 2023-2024 - 270922.pdf
-  13b - MWWFRS - Draft Annual Business Improvement Plan 2023-2024 easy read version.pdf
-  14 - MWWFRS - Calon Tan June 2022_en - 210922.pdf
-  15a - WGov - Important survey town & community councils & key partners - 160922.pdf
-  15b - WGov - (ENGLISH) Digital skills town community councils.pdf
-  16 - DP Police - Energy Bill Scam - 230922.pdf
-  17a - Powys CHC - Notice of SPC Meeting 20 Sep'22 - 10922.pdf
-  17b - Powys CHC - SPC Agenda 20.09.22.pdf
-  18a - Powys CHC - Notice of Powys CHC Exec Cttee Mtg 13th Sep'22 - 070922.pdf
-  18b - Powys CHC - AGENDA EXEC 13.09.22.pdf
-  19a - Home Start Cymru - Looking for volunteers to help support families in community - 060922.pdf
-  19b - Home Start Cymru - Poster- English.png
-  19c - Home Start Cymru - Volunteer Poster - English White Colour).pdf
-  20a - GS for WGov - Help Us Help You - 010922.pdf
-  20b - GS for WGov - HUYH NHS toolkit ENG V3.pdf
-  21a - PAVO - Network Meeting Welshpool Montgomery & Llanfair Caereinion area - 020922.pdf
-  21b - PAVO - Network Meeting Agenda - Welshpool. Montgomery. Llanfair Caereinion. 20.09.2022.pdf
-  21c - PAVO - Welsh Water - Back To School.pdf
-  22a - PAVO - Information - Volunteers wanted for Local Trail Work - 300822.pdf
-  22b - PAVO - Welshpool poster Eng.png
-  23a - Play Wales - September e-bulletin - 150922.pdf
-  23b - Play Wales - Introducing our autumn events - 270922.pdf
-  23c - Play Wales - Building playful communities in Wales webinar - 300822.pdf