



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, PSLCC

**MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 30th May 2018 at Churchstoke Community Hall**
commencing upon the rising of the preceding Annual Meeting of the Council.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr J Jones, Cllr M J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith (Vice-Chairman), Cllr C P Smith, Cllr D N Yapp.

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: Cllr G Jameson, Cllr J N Wakelam.

Other Members not present: None.

In attendance: E J Humphreys (Clerk to the Council).

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.5	Planning Applications	MJ Jones	Personal and prejudicial interest in all applications as member of Powys CC Planning Committee
5.6	Applications for Works to Trees	MJ Jones	Personal and prejudicial interest in all applications as member of Powys CC Planning Committee
10.0	Highways and Rights of Way	MJ Jones	Personal and prejudicial interest in all applications as member of Powys CC Planning Committee
5.5	Planning Application P/2018/0538	A Richards	Personal and prejudicial interest

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member

of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

None.

3.0 Minutes of Meetings: to approve & sign the minutes the minutes of Full Council Ordinary Business Meeting 24th Apr'18 at Hyssington Village Hall as a correct record (paper 3 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 24th Apr'18 at Hyssington Village Hall were reviewed.

RESOLVED:

The minutes of the Full Council Ordinary Business Meeting 24th Apr'18 at Hyssington Village Hall are approved and signed as a correct record.

4.0 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 24th Apr'18 at Hyssington Village Hall.

None.

5.0 Planning Matters:

5.1 Planning Specific Correspondence: to receive, for information, planning specific correspondence,

5.1.1 Powys CC: Powys LDP Feedback on Process: to receive and resolve if desired (paper 5.1.1 previously circulated).

Council received participate in an online survey to express any opinions or suggestions with regard to this LDP preparation process and what form public engagement and consultation might take in the future. Noted.

5.1.2 Other Planning specific correspondence (if any)

a) Planning Aid Wales: to receive and resolve if desired (paper 5.1.2a previously circulated)

Council received information on latest advice event 'Place Plans & The Value of Community Engagement in Planning, Monday 18th June, 1pm, St. David's Hall, Cardiff. Noted.

b) Other planning specific correspondence for information.

None.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area if any (paper 5.2 previously circulated).

The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Decision
P/2018/0247	Llanerch Farm, Hyssington	Consent

5.3 Planning Inspectorate Appeals – to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None.				

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Declarations of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest in all applications and left the room for these items.
- Cllr A Richards: declared a personal and prejudicial interest on application P/2018/0538 and left the room for this item.

RESOLVED:

CCC responds to consultations on planning application as follows:

Ref.	Applicant	Site	Description	rec.
VAR/2018/0022	Mrs D Lewis, Llanvenya, Hall Bank	Llanvenya, Hall Bank	Application to discharge the section 106 legal agreement attached to M25932	N
P/2018/0528 (paper 5.5b previously circulated)	Mr & Mrs A Goodwin, Mynd Farm, Bucknell, Shropshire	Oak Croft, Pentre	Section 191 application for a lawful development certificate for an existing use in relation to unrestricted residential use at Oak Croft, Pentre	N
P/2018/0538	Mr Meddins, J Meddins & Co, Lynwood Churchstoke	Land at Lynwood Churchstoke	Erection of a poultry rearing unit including silos, formation of access road and all associated works	N*

**P/2018/0583: CCC notes the application and adds that it can't see how the developer has dealt with concerns raised by the community council at pre-application consultation stage in March. The community council has some concerns about frequency and scale of traffic to service the poultry facility, so will support the development only if the highways improvements are specified in more detail, and that the opportunity is taken to improve the length of U2691 from the junction with B4385 as Mellington, past Isfryn, to the junction with C2151.*

Action – Clerk to process

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

RESOLVED:

CCC responds to consultations on application for tree works as follows:

Ref.	Applicant	Site	Description	rec.
TREE/2018/0015 (papers 5.6a-1 to 6)	Mrs S Currin, Treasurer of St Etheldreda's Church, Hyssington	St Ethelreda's Church, Hyssington	Application for works to a tree in a conservation area (removal)	S

Action – Clerk to process

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (papers 5.7.1a previously circulated).

The Clerk reported correspondence from the planning office as follows:

a) Broadway House, Churchstoke: case OPDE/2017/00042

Council received information from the planning office that it has closed this investigation case following the approval of the retrospective application received in regard to the works carried out. The application (P/2017/1479) was granted consent on 13/02/2018. Noted.

b) Other matters for information (if any).

None.

5.7.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.

The Chairman invited Members to bring forward planning enforcement matters as follows:

Ref./ Site	Description
None.	

6.0 One Voice Wales/ Society of Local Council Clerks: to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 OVW: Updates on GDPR: to receive & resolve if desired on latest information concerning General Data Protection Regulations in respect of local councils & data controller fees (paper 6.1a-b previously circulated).

Council received the update including

- News that the MPs have accepted the Government's amendment to exempt all community and town councils in Wales from the requirement to appoint a Data Protection Officer
- The fee payable to the Information Commissioner by data controllers will be increasing from £35 to £40.

Noted.

6.2 OVW: Montgomeryshire Area Committee: to receive notice of area committee meeting (paper 6.2 previously circulated).

Council received the notice of area committee meeting 16th May at Llangadfan. Cllr M J Jones reported he was unable to attend. Noted.

6.3 OVW: Innovative Practice Conference: to receive & resolve on attendance at the conference 4th Jul'18 at Llanelwydd (paper 6.3a-b previously circulated)

Council received the invitation an agenda for the first Innovative Practice Conference at The Royal Welsh Showground on Wed 4th Jul'18. Members were invited to submit names for attendance to the Clerk. Noted.

6.4 OVW: Training: to receive & resolve attendance at training opportunities (papers 6.4a-c previously circulated).

Council received the training schedule of course to end July. The Clerk commended the quality of the basic training and recommended councillors take the opportunities available. Noted.

6.5 Other OVW/SLCC correspondence: to receive and circulate other OVW/SLCC correspondence received from/via OVW/SLCC.

The Clerk reported other correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 1.

Action – Clerk to circulate documents post-meeting

7.0 Recreation:

7.1 Cae Camlad Playground and New Play Area: to receive progress highlight report from the project team (Cllr D L Powell).

Cllr D L Powell reported for the project team that works to reinstate the old playground for handback to the school are complete and fencing will be removed within the next month so that the project can be formally closed.

8.0 General Data Protection Regulations (GDPR): to receive and resolve on cost information for website privacy statements and policy on set up of 'churchstoke.org' email accounts for councillors to comply with requirements of GDPR).

The Clerk reminded Council of the new GDPR and its April resolution to take certain steps to achieve compliance. The Clerk reported that 4 councillors attended GDPR awareness training at Newtown. The Clerk reported costs of immediate steps that can be taken to improve data security and privacy information on email and website.

RESOLVED:

CCC commission GDPR compliance amendments to the website (inc Privacy Notices) £23.50, and council domain email addresses for councillors £50.

Action – Clerk to process

9.0 Financial Reports.

9.1 Finance Specific Correspondence: to receive finance specific correspondence (if any).

None.

9.2 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
Nat West Bank	Gross interest Apr'18	1.62
Powys CC	1 st instalment precept 2018-19	7,201.44
D Jones	Cemetery ashes fee (plot 383)	95.00
W J Morris Funeral Serv.	Cemetery burial & excl fee (plot 277)	380.00
H Arden	Allotment rent Mar'17-Feb'18	30.00
D Doody	Allotment rent Mar'17-Feb'18	30.00
Total		7,738.06

9.3 Items for Payment: to resolve to approve items for payment as follows:
The Clerk reported items for payment.

RESOLVED:

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1123	Wales Air Ambulance	Donation 2018-19 (S137)	70.00	0.00	70.00
1124	Greenfingers Landscape Ltd	Grounds maint inst #1 Apr'18 inv 33132	337.50	67.50	405.00
1125	Ch'stoke Rec Assoc	Room hire Jan-Mar'18	45.00	0.00	45.00
1126	BHIB Ltd	Insurance 2018-19	243.97	0.00	243.97
1127	Montgomery Town Council	Grants for County War Memorial repairs	100.00	0.00	100.00
1128	NALC	Local Council Review subs	17.00	0.00	17.00
1129	SLCC Enterprises Ltd	Joint OVW/SLCC Conf 16 th May (Cllr C Smith)	75.00	15.00	90.00
1130	Newtown & Llanllwchaiarn Town Council	GDPR Awareness Training (x5)	125.00	25.00	150.00
<i>Sub-total for payment this meeting</i>			1,013.47	107.50	1,120.97
1131	E J Humphreys	Clerk net salary May'18 & back pay Apr	See confidential session		

Action – Clerk to process

9.4 Financial Balances: to report consolidated balances to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	38,391.71
Less consolidated ring-fenced funds	0.00	11,270.33
Net balances available	1,000.00	27,121.38

10.0 Highways and Rights of Way Reports.

10.1 Rights of Way Consultations: to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair).

Declarations of Members' Interests:

- Cllr M J Jones declared a personal and prejudicial interest and left the room for this item.

RESOLVED:

CCC responds to consultations on Rights of Way as follows:

Ref.	Applicant	Site	Description	rec.
ALT/GD (paper 10.1a previously circulated)	Ms G Delves, c/o Roger Parry & Partners	Land adj The Firs, Churchstoke	Proposed diversion of (part) public footpath 65	N*

* ALT/GD: CCC has no objection provided the landowner of the adjacent property over which the new route is planned is content with the proposal, and asks that self-closing gates are also installed at the exit to the highway to reduce the risk of animals straying if gates are left open by users of the footpath

Action – Clerk to process

10.2 From Powys CC/ Shropshire Council to CCC: to report for information, general maintenance
Council received information from Powys CC as follows:
None.

10.3 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance.
The Chairman invited Members to bring forward general maintenance matters to bring to the attention of the highways and rights of way authorities.

a) B4385 between Blue Bell and Powys border near Little Brompton Farm: broken drain cover with traffic cone without advance warning signs causes traffic to veer into the on-coming carriageway.

Action – Clerk to process

11.0 County Council Matters: to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported:
- Nothing to report.
- b) Shropshire Council: no report.

12.0 Correspondence: to receive, and resolve if desired, items of correspondence which may be brought to the attention of the council by the Clerk.

12.1 Welsh Government Independent Review Panel: review of community & town councils: April Update & invitation to host 'National Pop-Up Event' (paper 12.1 previously circulated).
Council received April news update and information regarding the 'National Pop-Up Event'. Noted.

12.2 Newtown Town Council: review of community & town councils: invitation to attend National Pop-Up events 24th May'18 (paper 12.2)
Council received invitation to attend the 'National Pop-Up Event' in Newtown from 4-8pm. Noted.

- 12.3 Powys Teaching Health Board (PTHB) & Powys Community Health Council (PCHC): Shropshire Future Fit Consultation: to receive news update & information regarding the consultation arrangements for (papers 12.3a-b previously circulated).

Council received news from PTHB and PCHC regarding the 14-week consultation period (30th May to 4th Sep) on Shropshire Future Fit proposals including the reconfiguration of hospital services between Shrewsbury and Telford. Council also received notice of the PHTB hosted consultation event at the Elephant and Castle in Newtown on 28th Jun'18, 3.30pm to 7.30pm when a team of doctors, nurses and other health professionals from Shropshire and Telford & Wrekin will be on hand to explain the reasons for change, describe what is being proposed, and answer questions. Noted.

- 12.4 Other general correspondence: to receive and circulate other general correspondence for information.

The Clerk reported other general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents post-meeting

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

None.

- 13.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

a) Cllr R K McLintock: Hyssington Village Green. Cllr McLintock reported from the recent meeting, 8th May, of Friends of the Green at Hyssington (FOTGAH), and frustration expressed at the meeting on lack of progress with registration. Cllr McLintock also reported an offer by FOTGAH to assist and be more involved with registration process. Council thanked Cllr McLintock for feedback and asked him to invite FOTGAH to write with its offer which can be an agenda item in June.

Action – Cllr R K McLintock
Action – for June agenda

- 13.3 Next meetings: Full Council Ordinary Business Meeting 27th Jun 2018, 7.30pm, at Churchstoke.

14.0 Confidential Session Exclusion of Public and Press

- 14.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

RESOLVED:

In accordance with the Public Bodies (Admission to Meetings) Act 1960 (2) the Council resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 14.2 Clerk's Salary and National Pay Settlement 2018-19 [confidential reason employment matters]: to receive details of the joint national pay settlement, and to resolve to that Council accepts the NJC National Agreement 2018-19 and to pay Clerk's salary and back pay accordingly (paper 14.2a-b previously circulated)
Council received the Clerk's report of the NJC national pay settlement for 2018-19 illustrating the effects of the agreement to 31st March 2019.





































RESOLVED:

CCC adopts the national settlement with effect from 1st April 2018 to 31st March 2019, amends the Clerk's salary payment accordingly and pays the back-pay due.



































- 14.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.
None.

Meeting ended – 9.26pm.

Appendix 1: One Voice Wales/SLCC other correspondence circulated post meeting

-  6.1a - OVW NALC- Update on GDPR and Data Protection Bill - 260418.pdf
-  6.1b - OVW NALC - Further update on GDPR and Data Protection Bill - 110518.pdf
-  6.1c - NALC - L05-18 -Data protection fees - 300418.pdf
-  6.2 - OVW - Montgomeryshire Area Committee 16th May'18 - 100518.pdf
-  6.2b - OVW - Agenda Innovative Practice Conference 4th July 2018.pdf
-  6.3a - OVW - Innovative Practice Conference 4 July 2018 - 010518.pdf
-  6.4a - OVW - Bulletin Training List - Mid 2018.pdf
-  6.4b - OVW - Bulletin Training List - North 2018.pdf
-  6.4c - OVW Bulletin Training List - South - 2018.pdf
-  6.4d - OVW - Overview Modules Jan 2017.pdf
-  6.5a - OVW - May 2018 News Bulletin - 250818.pdf
-  6.5b-1 - OVW - A Guide to One Voice Wales Services - 030518.pdf
-  6.5b-2 - OVW - A guide to our services Final.pdf
-  6.5c - OVW - New One Voice Wales Development Officer covering Mid and West Wales - 080518.pdf
-  6.5d - Powys CC - Notice of Adoption of Powys LDP - 300418.pdf
-  6.5e-1 - WAO - Press Release Action must Match Enthusiasm if Wellbeing of Future... - 115018.pdf
-  6.5e-2 - WAO - Reflecting-on-Year-1-English.pdf
-  6.5f-1 - WAO - People facing language communication barriers need more support - 270418.pdf
-  6.5f-2 - WAO - Speak my language-summary.pdf
-  6.5f-3 - WAO - Speak my language.pdf
-  6.5g-1 - WAO Good Practice Exchange Forward Programme 2018-19 - 140518.pdf
-  6.5g-2 - WAO GPX events calendar 201819 diary dates v1.10.pdf
-  6.5h - WAO - A picture of primary care in wales - 240418.pdf
-  6.5i-1 - OPCW Ageing Well in Wales Progress Impact & Reach Reports - 250518.pdf
-  6.5i-2 - OPCW - AWW Impact and Reach May 2018 (eng).pdf
-  6.5i-3 - OPCW - AWW Progress 2014-2018 (eng).pdf
-  6.5j - NRW - Natural Resources Bulletin - Issue 28 - May 2018 - 140518.pdf
-  6.5j-1 - WGov - CTC Review pop-in sessions across Wales - 300418.pdf
-  6.5j-2 - WGov - 180430-rctc-april-newsletter - 010518.pdf
-  6.5k-1 - WGov - Welsh Government Public Appointment Vacancies - 240418.pdf
-  6.5k-2 - WGov - Vacancy Business Support x2 - 030518.pdf
-  6.5l-1 - WGov - Consultation - Changes to the consenting of infrastructure - 3004187.pdf
-  6.5l-2 - WGov - Consultation - Changes to the consenting of infrastructure - webpage.pdf
-  6.5l-3 - WGov - Consultation - Changes to the consenting of infrastructure - document.pdf
-  6.5m - Western Power - Power Up! DL Leaflet - Oct 17 - 250518.pdf
-  6.5n - GCST - FacMan OneVoiceWales Apr2018 A4 - 270418.pdf

Appendix 2: Other general correspondence received circulated post meeting

-  12.1a - WGov - CTC Review pop-in sessions across Wales - 270418.pdf
-  12.1b - WGov - CTC Review National Pop-In Event - 210518.pdf
-  12.2a - NLTC - CTC Review - Town Council's National 'Pop-In' Event at Newtown 24th May'18 - 210518.pdf
-  12.2b - NLTC - CTC Review - 180521-list-of-venues-map.pdf
-  12.3a - PTHB - Update on NHS Future Fit - 040518.pdf
-  12.3b-1 - PTHB - Update on NHS Future Fit - 140518.pdf
-  12.3b-2 - PTHB - 180512-NHSFutureFit-PTHB-Flyer-EN.pdf
-  12.3c-1 - Powys CHC - NHS Future Fit Update - Consultation to Launch 30th of May - 140518.pdf
-  12.3c-2 - Powys CHC - 80512-CyhoeddiPowysAnnouncement-NHSFutureFit-lookaheadtolaunch-poster.jpg
-  12.3d-1 - PTHB - NHS Future Fit Consultation set to launch on 30 May - 260518.pdf
-  12.3d-2 - PTHB - 180530-NHSFutureFit-FlyerTaflen-CYEN-Web.pdf
-  12.3d-3 - PTHB - 180628-FutureFit-DropInGalwHeibio.pdf
-  12.3e-1 - PTHB - NHS Future Fit Consultation launches today (30 May) - 300518.pdf
-  12.3e-2 - PTHB - 180530-NHSFutureFit-FlyerTaflen-CYEN-Web.pdf
-  12.3e-3 - PTHB - 180530-NHSFutureFit-DocumentDogfen-EN-Web.pdf
-  12.3e-4 - PTHB - 180530-NHSFutureFit-SurveyHoliadur-EN-Web.pdf
-  12.4a - Russell George AM - News from Russell George AM - 120518.pdf
-  12.4b - WGov - 180430-rctc-april-newsletter - 010518.pdf
-  12.4c - PCC Arwain - The Regenerator - 250518.pdf
-  12.4d - Powys Awain - AGORA Workshops - 270418.pdf
-  12.4e - Powys CC Arwain - Housing and Energy Event 29 Apr'18 - 240418.pdf
-  12.4f-1 - PTHB - Powys OOH and 111 Stakeholder Bulletin - 300418.pdf
-  12.4f-2 - PTHB 180430-111oohStakeholderBulletin-issue02.pdf
-  12.4g-1 - CA Powys - Citizens Advice Powys Post Office Mystery Shopper - 100518 cover email.pdf
-  12.4g-1 - Powys CHC - Full Council Meeting and AGM 5th June - 290518.pdf
-  12.4g-2 - CA Powys - Welsh post office Mystery Shopper - 100518.pdf
-  12.4g-3 - CA Powys - Welsh Post Office Research findings May 2018.pdf
-  12.4h-1 - MWWFRS - Public Health Network Cymru Sustainability Showcase - 260418.pdf
-  12.4h-2 - MWWFRS - Sustainability Roadshow Flyer.pdf
-  12.4h-2 - Powys CHC - AGM Agenda June 2018.pdf
-  12.4h-3 - Powys CHC - Agenda June FC.pdf
-  12.4h-4 - Powys CHC - Notice.pdf
-  12.4i - Play Wales e-bulletin May 2018 - 110518.pdf
-  12.4j - CAIS - Newsletter Spring 2018 - 160518.pdf