



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL ANNUAL & ORDINARY BUSINESS MEETING  
on Thursday 30<sup>th</sup> MAY 2024 at 7.30pm**

at Churchstoke Community Hall and remotely on Zoom-Pro platform.

- 1.0 Welcome, Attendance and Remote Meeting Etiquette:** to record attendance, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.

Attendance at the hall: Cllr M J Jones (Chair), Cllr D Bebb, Cllr J Jones, Cllr R K McLintock, Cllr A Richards, Cllr B L Smith, Cllr C P Smith, Cllr M A Whittall, Cllr D N Yapp.

Attendance online: None.

The Chair welcomed Councillors and Clerk to the meeting and reminded attendees to show civility and respect to all throughout the meeting.

In attendance: E J Humphreys (Clerk to the Council).

**PART 1 – ANNUAL BUSINESS**

**2.0 Elections of Chairman & Vice-Chairman for the Municipal Year 2024-25**

- 2.1 Chairman: to receive nominations, to resolve the election of Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair. Nominations will be taken from the floor.  
Council received one nomination.

RESOLVED

*CCC elects to the office of Chairman as follows: Cllr M J Jones.*

- 2.2 Retiring Chairman: to receive the retiring Chairman's report.  
The retiring Chairman thanked councillors and Clerk for their support and their work for the community through the year. He remarked on a year of stability and steady business with no major project expenditure.
- 2.3 Incoming Chairman: to receive the incoming Chairman's address.  
The incoming Chairman thanked councillors for their confidence and election to the Chair for a second year.
- 2.4 Vice-Chairman: to receive nominations and to resolve the election of the Vice-Chairman. Nominations will be taken from the floor.  
Council received one nomination.

RESOLVED

*CCC elects to the office of Vice-Chairman as follows: Cllr R K McLintock.*

**3.0 Apologies for Absence:** to receive, and resolve if desired, to approve absence(s).

Apologies for absence approved by Council: None

Apologies for absence received: Cllr J N Wakelam.

Other Members Absent: None.

**4.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 4a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

**5.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy. None.

**6.0 Election to Committees and Pools for the Municipal Year 2024-25**

**6.1** To resolve to retain the following Committees & Terms of Reference and Pools  
The Clerk reminded Members of the current standing committees/ pools of the council.

RESOLVED

*CCC retains the following Standing Committees and Pools:*

- a) Community Grants Committee (paper 6.1a previously circulated)*
- b) Planning Committee (paper 6.1b previously circulated)*
- c) Disciplinary & Grievance Pool (from which a panel of 3 will be drawn if required)*
- d) Appeals Pool (from which a panel of 3 will be drawn if required).*

**6.2** To receive nominations and to resolve the election to Committees and Pools above. Nominations will be taken from the floor.  
Council received nominations for Committees and Pools.

RESOLVED

*CCC elects to the Standing Committees and Pools as follows:*

- a) Community Grants Committee*

*All members of the council*

*b) Planning Committee*

*All members of the council*

*c) Disciplinary & Grievance Pool (from which a panel of 3 will be drawn if required)*

*All members of the council*

*d) Appeals Pool (from which a panel of 3 will be drawn if required)*

*All members of the council.*

**7.0 Election to Special Responsibilities for the Municipal Year 2024-25**

7.1 To resolve to retain/ establish the following Positions of Special Responsibility  
The Clerk reminded Members of the current positions of special responsibility of the council.

RESOLVED

*CCC retains the following Positions of Special Responsibility:*

*a) Allotments & Recreation (x3)*

*b) Budget Preparation Panel (x3)*

*c) Cemetery (x1)*

*d) Democratic Governance & Organisation (x3)*

*e) Information & Website (x1)*

*f) Internal Audit & Financial Scrutiny (x1)*

*g) Personnel & Staffing (x1)*

*h) Police Consultation & Liaison (x1)*

*i) Posting of Information & Notices to Community Notice Boards (x6).*

7.2 To receive nominations and to resolve the election to Positions of Special Responsibility above. Nominations will be taken from the floor.  
Council received nominations for Positions of Special Responsibilities.

RESOLVED

*CCC elects to the Positions of Special Responsibility as follows:*

*a) Allotments & Recreation (x3)*

*Cllr M J Jones*

*Cllr B L Smith*

*Cllr C P Smith*

*b) Budget Preparation Panel (x3)*

*Cllr J Jones*

*Cllr A Richards*

*Cllr J N Wakelam*

*c) Cemetery (x1)*

*Cllr B L Smith*

*d) Democratic Governance & Organisation (x3)*

*Cllr B L Smith*

*Cllr C P Smith*

*Cllr M A Whittall*

- e) *Information & Website (x1)*  
*Cllr B L Smith*
- f) *Internal Audit & Financial Scrutiny*  
*Cllr J N Wakelam*
- g) *Personnel & Staffing (x1)*  
*Cllr M J Jones*
- h) *Police Consultation & Liaison (x1)*  
*Cllr C P Smith*
- i) *Posting of Information & Notices to Community Notice Boards (x6)*

<i>Notice Board</i>	<i>Councillor</i>
<i>Hyssington</i>	<i>Cllr R K McLintock</i>
<i>Mellington</i>	<i>Cllr M J Jones</i>
<i>Pottery</i>	<i>Cllr B L Smith</i>
<i>Snead</i>	<i>Cllr J N Wakelam</i>
<i>Co-Op</i>	<i>Cllr B L Smith</i>
<i>White Grit</i>	<i>Cllr R K McLintock</i>

## **8.0 Nominations of Persons to Outside Bodies for the Municipal Year 2024-25**

- 8.1 To resolve to retain/ establish the following nominations to outside bodies.  
The Clerk reminded Members of the current outside bodies on which the council is represented.

### **RESOLVED**

*CCC retains nominations to Outside Bodies as follows:*

- a) *Churchstoke CP School Governors (x1)*
  - b) *Churchstoke Recreation Association (x1)*
  - c) *Hyssington Village Hall Committee (x1)*
  - d) *One Voice Wales Montgomeryshire Area Committee (x1)*
  - e) *Friends of the Green at Hyssington (x1)*
- 8.2 To receive nominations and to resolve the election of representatives to outside bodies above. Nominations will be taken from the floor.  
Council received nominations for election to outside bodies.

### **RESOLVED**

*CCC elects the following nominees to Outside Bodies as follows*

- a) *Churchstoke CP School Governors (x1)*  
*Cllr D N Yapp*
- b) *Churchstoke Recreation Association (x1)*  
*Cllr C P Smith*
- c) *Hyssington Village Hall Committee (x1)*  
*Cllr R K McLintock*

- d) *One Voice Wales Montgomeryshire Area Committee (x1)*  
*Cllr M J Jones*
- e) *Friends of the Green at Hyssington (x1)*  
*Cllr R K McLintock.*

Action – Clerk to process

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Cllr A Richards joined the meeting at this point.

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## **9.0 Finance for the Municipal Year 2024-25**

- 9.1 Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts.  
The Clerk reminded Council of the current mandate and signatories.

RESOLVED

*CCC confirms the bank mandate and cheque signatories will be Chair Cllr M J Jones, Vice-Chairman Cllr R K McLintock, Past Chairman Cllr B L Smith, and The Clerk Mr E J Humphreys.*

Action – Clerk to process

- 9.2 Insurance: to resolve approval of the levels of insurance cover for 2024-25 (paper 9.2 to follow).  
The Clerk reported quotations and levels of cover for insurance and Council received the Clerk's recommendations.

RESOLVED:

*CCC commissions insurance cover from Clear Councils Insurance for a 3-year term from 1<sup>st</sup> June 2024, at £394.85pa.*

Action – Clerk to process

## **10.0 Corporate Governance for the Municipal Year 2024-25**

- 10.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders (paper 10.1 previously circulated).  
The Clerk reported new model standing orders have been received and brought forward recommended orders.

RESOLVED

*CCC confirms the Standing Orders as presented.*

- 10.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations (paper 10.2 previously circulated).  
The Clerk reported new model financial regulations have been received and brought forward recommended regulations.

RESOLVED

*CCC confirms the Financial Regulations as presented.*

10.3 Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2024-25 (paper 10.3 previously circulated).

Council received the Clerk's report and recommendations for an amended Risk Assessment for 2024-25.

RESOLVED

*CCC accepts and approves the Annual Risk Assessment 2024-25 as presented and approves the risk management actions.*

10.4 Scheme of Delegation: to resolve to confirm and retain (with revisions if appropriate) the council's Scheme of Delegation to Committees and to the Proper Officer of the Council (paper 10.4 previously circulated).

Council received the draft Scheme of Delegation.

RESOLVED

*CCC confirms the Scheme of Delegation as presented.*

**11.0 Dates and Arrangements for of Meetings for the Municipal Year 2024-25:**

to resolve the frequency and dates of Council and Committee meetings (paper 11 previously circulated).

RESOLVED

*CCC sets frequency and dates of Council and Committee meetings for 2024-25 for last Thursday each month as set out in appendix 1.*

Action – Clerk to process

## **PART 2 – ORDINARY BUSINESS**

**12.0 Electoral Matters:** Co-Option to vacancies: Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.

The Chair reminded Council of the vacancies remaining after the elections 5<sup>th</sup> May'22 and the Council's Notices of Co-Option. Members and the Clerk reported no further expressions of interest have been received. The Clerk advised that interested parties should contact the Clerk and may attend meetings to observe council proceedings and business. The Clerk advised that material to describe the role had been posted to the website.

**13.0 Minutes of Previous Meetings**

13.1 To approve & sign the minutes as a correct record of the Special Ordinary Business Meeting 23<sup>rd</sup> May 2024 (paper 6.1 previously circulated).

The minutes of the Special Ordinary Business Meeting 23<sup>rd</sup> May 2024 were reviewed.

RESOLVED

*The minutes of the Special Ordinary Business Meeting 23<sup>rd</sup> May 2024 are approved and signed as a correct record.*

13.2 To report, for information purposes only, matters arising from the minutes of the Special Ordinary Business Meeting 23<sup>rd</sup> May 2024.

13.2.1 (6.2) Grounds Maintenance & Grass Cutting

The Clerk reported the contract has been awarded and the new contractor has made a start at the playground.

**14.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they effect the Churchstoke community (paper 14a-b previously circulated).

In the absence of Cty Cllr D Bebb the Chair referred Members to the written report on a number of county council ward issues including,

- C2146 Road surface and drains
- Bus shelter by Co-Op.

## 15.0 Planning & Building Control

15.1 Planning & Building Control General Correspondence:

15.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (papers 15.1.1a-b previously circulated).

Council received details of training opportunities and latest news from Planning Aid Wales. The Clerk reminded Members the council has a training budget and invited Members to let him know if they wish to attend the training events.

Action – Members to inform Clerk

15.1.2 Other Planning Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.  
None.

15.2 Powys Local Development Plan: to report an invitation from Powys CC to a virtual Q&A session on the replacement LDP on 9<sup>th</sup> Jul'24 from 6-7pm, to resolve whether to attend and if so, to elect up to two representatives to attend. Council received and noted the invitation, without electing representatives to attend.

15.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area. Council received notice of Powys CC planning determinations as follows:

Ref.	Site	Powys CC Decision
23/1929/FUL	Mont Natural Spring Water, Crosslikey	Approve

15.4 Planning Inspectorate Appeals: Notices of Appeals to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair.

Ref.	Appellant	Site	Description
None			

15.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

## RESOLVED

CCC responds to pre-application consultations by developers as follows:

Ref.	Applicant	Site	Description	rec.
None	D & S Gethin, c/o Roger Parry & Partners LLP, Mercian House, 9 Darwin Court, Oxon Business Park, Shrewsbury, SY3 5AL	Land Adjacent to Broadway Hall, Snead, Montgomery, Powys, SY15 6EB	Construction of a separate slurry lagoon and all associated works Details at <a href="https://www.rogerparry.net/plan/construction-of-a-separate-slurry-lagoon-and-all-associated-works-at-land-adjacent-to-broadway-hall-snead-montgomery-powys-sy15-6eb/">https://www.rogerparry.net/plan/construction-of-a-separate-slurry-lagoon-and-all-associated-works-at-land-adjacent-to-broadway-hall-snead-montgomery-powys-sy15-6eb/</a>	O*

\*The community council objects to the application in its current pre-application form for the following reasons,

- a) highways safety: the community council is of the view that the entrance onto the busy 'C' class road is adjacent to a curve in the road already with restricted visibility and that heavy vehicular traffic using the entrance to service the lagoon will present an additional unacceptable hazard to other road users
- b) scale and environmental regulation: the community council of the view that the size of the lagoon appears to be disproportionately large compared to the size of the adjacent field so asks that the applicant seeks and heeds advice on this matter from environmental regulatory authorities.

Action – Clerk to process

## 15.6 Planning Applications:

15.6.1 To receive, for information, representations regarding planning applications.  
None.

15.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

## RESOLVED

CCC responds to consultations on planning applications as follows:

Ref.	Applicant	Site	Description	rec.
24/0568/HH	Mr B Redge, The Wetstones, Weston Road, Whit Grit	The Wetstones, Weston, Road, Whit Grit	Conversion of existing garage into an en-suite bedroom, erection of a new outbuilding	S



24/0638/REM	Mr & Mrs Robn Fox, The Dairy House, Cwm Linton, Churchstoke	The Dairy House, Cwm Linton, Churchstoke	Section 73 application to remove conditions 3, 4, 5, 6 and 7 of planning approval P/2012/1274 in relation to occupancy as holiday let	N
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Action – Clerk to process

15.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description	rec.
None				

15.8 Planning Enforcement:

15.8.1 From enforcement authorities to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

- a) Powys CC: Ref OPDE/24/0125: development at land adjoining Fir House, Churchstoke. CCC received acknowledgement of its April report and that the enforcement team is in the progress of investigating concerns
- b) Powys CC: Ref HREM/24/0126 on C2009 land at Churchstoke. CCC received acknowledgement of its April report and that the enforcement team is in the progress of investigating concerns.

15.8.2 From CCC to Powys CC: to report planning enforcement matters within the community.

The Chair invited Members to bring forward planning enforcement matters within the community for the attention of the planning authority.  
None.

## 16.0 Recreation

16.1 Playground Inspection: to receive, and resolve if desired, an invitation from Powys CC to join the independent annual inspection of children's play areas organised by its Outdoor Recreation Service at £62.40 plus vat per site (paper 16.1 previously circulated).

Council received an invitation from Powys CC to join the annual independent inspection of children's play areas.

RESOLVED

*CCC commissions the annual independent inspection by RoSPA of the children's playground, organised via Powys CC, at £62.40 plus VAT.*

Action – Clerk to process

16.2 Playground: Waste: to receive information and Clerk's advice and to resolve amendment of arrangements with the Churchstoke Recreation Association with reference to Waste Separation Requirements (Wales) Regulations 2023 (papers 16.2a-b previously circulated).

The Clerk recapped on the Waste Separation Requirements (Wales) Regulations 2023 and implications for the contract with the Churchstoke Recreation Association for dealing with waste bins at the playground. The Clerk reported further information from the Welsh Government and from Keep Wales Tidy that local councils' outdoor amenity sites are exempt and that the CRA is amenable to an amended contract so that bins can continue to be serviced.

#### RESOLVED

*CCC notes the exemption to the Waste Separation Requirements (Wales) Regulations 2023 and amends the contract with CRA to decant playground bins into the community council's general waste bin at the recreation field.*

Action – Clerk to process

Cllr J Jones & Cllr D N Yapp offered to investigate whether the new bins could be fixed onto the existing fixing posts.

Action – Cllr J Jones & D N Yapp

16.3 Recreation Field: to consider and resolve whether to undertake recreation field aeration treatment 2024-25 and to seek quotations).

The Clerk reminded Council that it usually commissions aeration treatment of the recreation field and invited consideration for 2024-25.

#### RESOLVED

*CCC agrees to undertake recreation field aeration treatment for 2024-25 and seeks quotations.*

Action – Clerk to process

**17.0 Reports from Outside Bodies:** to receive reports for information, if any, from representatives to outside bodies.

a) Churchstoke CP School: Cllr D N Yapp reported the Estyn report has been published and appears to report the school in a positive light.

#### 18.0 Finance and Assets

18.1 Finance Specific Correspondence

18.1.1 Independent Remuneration Panel for Wales (IRPW): to receive confirmation of treatment of allowances for tax purposes (papers 18.1.1a-b previously circulated).

The Clerk reported guidance from HMRC, regarding the treatment of tax on councillor allowances.

18.1.2 To circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.  
None.

18.2 Items Received Since Last Meeting: to report for information.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest Apr'24	29.41
Powys CC	1 <sup>st</sup> instalment precept 2024-25	10,649.71
R G Peate Funeral Serv.	Cemetery burial fee (plot 352)	190.00

Total	10,869.12
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18.3 Items for Payment: to resolve to approve items for payment as follows.  
The Chair referred Members to the items listed for payment.

**RESOLVED**

CCC authorises payments as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1627	Urdd Gobaith Cymru	Donation Urdd Eisteddfod	120.00	0.00	120.00
1628	Landscapes that Care	Works completed on 25 <sup>th</sup> & 26 <sup>th</sup> Mar, & 27 <sup>th</sup> Apr'24	483.20	96.64	579.84
Total to authorise for payment			603.20	96.64	699.84

To report items previously authorised or payment

1629	E J Humphreys	Clerk net salary May'24	As employment contract Action – Clerk to process		
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18.4 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after transfers, receipts & payments.

The Clerk reported the M&G Investments Charibond quarterly statement for 1<sup>st</sup> Jan to 31<sup>st</sup> Mar'24 as follows:

Fund	Number of shares	Share Price (p)	Value at 31/03/2024 (£)
Charibond	100	110.44	110.44

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	30,638.76
Less consolidated ring-fenced funds	0.00	6,236.39
Net balances available	1,000.00	24,402.37

## 19.0 Highways & Rights of Way

19.1 Highways: to receive for information notifications & diversion maps for works already actioned.

Council received information and diversion maps for the closures already actioned as follows,

19.1.1 Powys CC: Emergency Closure: C2056 Hyssington 9-13 May'24 (papers 19.1.1 a-b previously circulated).

19.2 Highways: to receive for information notifications & diversion maps for works, if any, to be undertaken.

Council received information and diversion maps for works to be undertaken as follows,

19.2.1 Powys CC: Temporary Closure C2193 Old Churchstoke 14 Aug'24 (papers 19.2.1a-b previously circulated).

19.3 Highways: to receive for information such other items of highways and rights of way correspondence as will be brought to the attention of the council by the Clerk.

None.

19.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

None.

19.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.  
The Chair invited Members to bring forward highways matters for the attention of the highways authorities.

#### RESOLVED

*CCC reports matters for the attention of highways authorities as follows,*

*a) A489, opposite entrance to Orchard Close, Churchstoke: broken drain*

*b) Heblands Road: regrowth of Japanese Knotweed.*

Action – Clerk to process

### 20.0 Correspondence

20.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC)

20.1.1 OVW: Training Jun'24: to receive details and to resolve on attendance, if desired, as an approved duty (papers 20.1.1a-b previously circulated).

The Clerk reported the OVW training schedule and reminded Members attendance has at a previous meeting already been resolved as an approved duty and invited Members to inform if they wish to attend.

Action – Members  
to inform Clerk

20.1.2 OVW: To receive various Practice Development Notes for information as follows,

Council received the first OVW practice notes as follows,

a) Annual Reports (paper 20.1.2a previously circulated)

b) Members' Allowances (paper 20.1.2b previously circulated)

c) Digital Working and Hybrid Meetings (papers 20.1.2c-1 & 2 previously circulated)

d) Recruitment, Induction & Retention of Clerks and RFOs (paper 20.1.2d previously circulated).

20.1.3 OVW: Montgomeryshire Area Committee: to receive draft minutes of the meeting 16<sup>th</sup> Apr'24 for information (paper 20.1.3 previously circulated).

Council received the draft minutes.

20.1.4 OVW: Innovative Practice Conference: to receive details on the conference on 3<sup>rd</sup> Jul'24 attendance at which is already resolved as an approved duty (papers 20.1.4a-b previously circulated).

Council received details of the conference and the Clerk reminded Members attendance has already been resolved as an approved duty and invited Members to inform if they wish to attend.

Action – Members  
to inform Clerk

- 20.1.5 OVW: Model Contract of Employment: to receive the new model contracts of employment and to resolve the Member with special responsibility for Personnel & Staffing to work with the Clerk to update existing contract and to report back to council in due course with recommendations (papers 20.1.5a-b previously circulated).  
The Clerk reported on agreements between employers and employees representatives and the issue of new model contracts.

**RESOLVED**

*CCC received the new model contracts of employment and asks the Member with special responsibility for Personnel & Staffing to work with the Clerk to update existing contract and to report back to council in due course with recommendations.*

Action – Cllr M J Jones  
with the Clerk

- 20.1.6 Powys CC: Powys Public Services Board (PSB): to receive an invitation to participate in the delivery of the PSB's Well-being Plan (paper 20.1.6 previously circulated).  
Noted.

- 20.1.7 To receive and circulate for information such other items of OVW/SLCC correspondence as will be brought be brought to the attention of the council by the Clerk  
The Clerk reported other OVW/SLCC correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 2.

Action – Clerk to process.

**20.2 General Correspondence**

- 20.2.1 Powys CC: to report from the Chair and Clerk on attendance at the quarterly liaison meeting 22<sup>nd</sup> May'24 (paper 20.2.1 previously circulated).

The Chair and Clerk reported on attendance at the quarterly liaison meeting and the interest expressed there on enhancing the format and style of the meetings to make them more useful and interactive.

- 20.2.2 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

The Clerk reported other general correspondence, highlighting certain items, which will be circulated electronically post meeting where electronic copies are available, and set out in appendix 3.

Action – Clerk to process

**21.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 21.1 Chair's announcements: to receive for information announcements from Chair and Members.

- a) Clerk: reported information from the Churchstoke Recreation Association (CRA) regarding a recent successful pop-up market at the community hall,

and a CRA request for permission to erect gazebos will be brought to the next community council meeting.

- b) Cllr C P Smith: reported difficulty accessing emails. The Clerk advised screen capture to help diagnose cause and fix.

21.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

- a) Request by Churchstoke Recreation Association for permission for gazebos for the pop-up market
- b) Delegated powers for the Clerk to manage requests for hire of the recreation field.

21.3 Date of next meetings: 27<sup>th</sup> June'24 at 7.30pm at Hyssington & online.

## **22.0 Confidential Session**

22.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

The Clerk reported there being no confidential matters to be transacted it was not necessary to resolve that members of the public and press be requested to leave the meeting.

22.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

None.

Meeting ended – 9.06pm.

Appendix 1: Dates of Community Council and Committee meetings 2024-25**Council**

Meetings are scheduled for last Thursday of each month to begin at 7:30 p.m.

<b>Day</b>	<b>Date</b>	<b>Venue</b>
Thu	27/06/2024	Hyssington & remote if connectivity available otherwise Churchstoke
Thu	25/07/2024	Churchstoke & remote
Thu	29/08/2024 <sup>1</sup>	Churchstoke & remote
Thu	26/09/2024	Hyssington & remote if connectivity available otherwise Churchstoke
Thu	31/10/2024	Churchstoke & remote
Thu	28/11/2024	Churchstoke & remote
Thu	19/12/2024 <sup>2</sup>	Churchstoke & remote
Thu	23/01/2025 <sup>3</sup>	Churchstoke & remote
Thu	27/02/2025	Churchstoke & remote
Thu	27/03/2025	Hyssington & remote if connectivity available otherwise Churchstoke
Thu	24/04/2025	Churchstoke & remote
Thu	29/05/2025	Churchstoke & remote

**Committees**


















Committee meetings will be called by the Clerk when required and notified to Members and to the public in the prescribed manner.

<sup>1</sup> August meeting being planning, finance, and urgent matters only

<sup>2</sup> December meeting early to avoid Christmas/ New Year week

























<sup>3</sup> January meeting early to meet precept deadline

## Appendix 2: Other One Voice Wales/SLCC correspondence circulated post meeting

-  01 - OVW - News Bulletin Apr'24 - 260424.pdf
-  02a - OVW - WEBINAR Is the Cost-of-Living Crisis Over - 140524.pdf
-  02b - OVW - WEBINAR 23 May'24 Is the Cost-of-Living Crisis Over - 200524.pdf
-  03a - OVW - Launch of New Biodiversity Resources WEBINAR - 020524.pdf
-  03b - OVW - Launch of New Biodiversity Resources WEMINAR - 160524.pdf
-  04 - OVW - Webinars Join Our Webinar Events - 070524.pdf
-  05 - OVW - Response environmental principles governance and biodiversity targets white paper 24 4 24 - 300524.pdf
-  06a - IRPW - Community & Town Councils Councillor Allowances - 230524.pdf
-  06b - IRPW - Community & Town Councils Guidance Homeworking arrangements & consumables May'24.pdf
-  06c - IRPW - Frequently Asked Questions on taxation of Community & Town Councillors remuneration May'24.pdf
-  07 - WGov - Holocaust Memorial Day 27 Jan 2025 - 240524.pdf
-  08 - CTA - Wales Conference 23 May'24 The Future of Inclusive Transport - 130524.pdf
-  09 - KWT- Introducing the Supersize Package - 090524.pdf
-  10 - Ceredigion Nature Partnership - Ceredigion Nature Newsflash Hedgerow Week - 020524.pdf
-  11a - WWCR - West Wales Care & Repair Board Member Vacancy - 260424.pdf
-  11b - WWCR - RP115 Board Member WWCR.pdf
-  11c - WWCR - WWCR Board recruitment pack - April 2024 V4 2 (1).pdf



### Appendix 3: General correspondence received circulated post meeting

-  01a - Air Ambulance Charity - Correspondence from the Charity - 070524.pdf
-  01b - Air Ambulance Charity - Churchstoke WAA Correspondence ENG.pdf
-  01c - Air Ambulance Charity - A New Future Saving More Lives - WAA FINAL.pdf
-  02a - SaTH NHS Trust - Upcoming Hospital Transformation About Health Event - 290424.pdf
-  02b - SaTH NHS Trust - Join us for the next Hospital Monthly Update - 070524.pdf
-  03 - MWWFRS - Calon Tân Magazine May 2024 Edition - 300524.pdf
-  04 - Powys CC - Powys Fostering Banners - Help Required - 220524.pdf
-  05 - PTHB - Be Kind Campaign - 260424.pdf
-  06a - SpArC - ABBEYFIELD COFFEE MORNING - 010524.png
-  06b - SpArC - SpArC POOL AT 50!!! - 070524.pdf
-  06c - SpArC - Copy of Pastel Retro Music Festival Poster - 160524.pdf
-  07 - Cultivate via PAVO - Micro Allotments Poster English - 210524.png
-  08 - Hope House via PAVO - The\_Inside\_Story\_Summer\_2024 - 290524.pdf
-  09 - Menter Mon - Smart Towns Cymru Upcoming Events - 280524.pdf
-  10a - Menter Mon - IMPORTANT INVITATION Smart Towns Wales Roadshow is coming to Powys - 200524.pdf
-  10b - Menter Mon - Sioe Deithiol Trefi Smart Powys Agenda (2).pdf
-  11 - Menter Mon - Springing into a Smart Summer - 130524.pdf
-  12 - North Powys Mind via PAVO - new Walk & Talk in Welshpool - 030524.pdf
-  13 - CA Powys via PAVO - Poster - 130524.jpg
-  14a - PAVO - Locality Network Meetings update on next round of meetings - 140524.pdf
-  14b - PAVO - ENG - Events with project logos (2).jpg
-  15 - Flintshire CC - New Climate Toolkit Workshops - 220524.pdf
-  15a - Play Wales - May e-bulletin - 160524.pdf
-  16b - Play Wales - Playday 2024 theme is Play The Culture Of Childhood - 030524.pdf