



CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, MILCM

MINUTES of FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 30th August 2017, at 7.30pm
at Churchstoke Community Hall

the meeting in August being planning, finance and urgent matters only.

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests: to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b previously circulated).

Attendance: Cllr D L Powell (Chairman), Cllr R K McLintock, Cllr B L Smith, Cllr C P Smith, Cllr J N Wakelam, Cllr D N Yapp.

The Chairman welcomed members of the public.

Apologies for absence approved by Council: None.

Other apologies for absence reported to meeting: Cllr J Jones, Cllr M J Jones.

Other apologies for absence received not reported to meeting: None.

Other Members not present: Cllr A Richards.

In attendance: E J Humphreys (Clerk to the Council).

Dispensations: Current dispensations can be found on the council's website.

Declarations of Members' interests: Members declared personal / prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
6.3	Planning Applications	D L Powell	Personal and prejudicial interest in application P/2014/0864 as family member of applicant

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.
 None.

3.0 Minutes of Meetings: to approve & sign the minutes as a correct record the minutes of:

3.1 Green Grants Committee Meeting 26th Jul'17 at Hyssington Village Hall (paper 3.1 previously circulated).

The minutes of the Green Grants Committee Meeting 26th Jul'17 at Hyssington Village Hall were reviewed and approved.

RESOLVED:

The minutes of the Green Grants Committee Meeting 26th July 2017 at Hyssington Village Hall are approved and signed as a correct record.

3.2 Full Council Ordinary Business Meeting 26th Jul'17 at Hyssington Village Hall (paper 3.2 previously circulated).

The minutes of the Full Council Ordinary Business Meeting 26th Jul'17 at Hyssington Village Hall were reviewed and approved.

RESOLVED:

The minutes of the Full Council Ordinary Business Meeting 26th July 2017 at Hyssington Village Hall are approved and signed as a correct record.

4.0 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of:

4.1 Green Grants Committee Meeting 26th Jul'17 at Hyssington Village Hall.

4.1.1 (7.0) Timetable of next actions

The Chairman reminded councillors of the Green Grants presentation of awards to be made 7pm, Fri 15th Sep'17, at Hyssington Village Hall, and encouraged all councillors to attend.

4.2 Full Council Ordinary Business Meeting 26th Jul'17 at Hyssington Village Hall.

4.2.1 (8.1) Cae Camlad Playground

The Clerk reported works are underway to remove the equipment.

5.0 Electoral Matters:

5.1 Hyssington Ward: further to the elections 4th May 2017, to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

The Chairman reminded Members of the two remaining vacancies in Hyssington Ward following elections on 4th May, and of publication of intent to co-opt to fill the vacancies. The Clerk reported that no expressions of interest have been received.

RESOLVED:

CCC agrees that co-option to Hyssington Ward will be considered at each council meeting until vacancies are filled or until further notice.

Action – Members to seek

5.2 Churchstoke Ward: further to the Declaration of Vacancy dated 27th July 2017 to receive information from the Elections Office that no election has been called and that and the council is required by law now to give notice and co-opt to the vacancy.

The Clerk reported on notification from the office of the Returning Officer that no request for an election to fill the vacancy has been received from ten electors of the ward. Therefore, in accordance with the Local Elections (Parishes and Communities) Rules (1986), CCC is now required to fill the vacancy by co-option, and that the Local Government (Wales) Measure 2011 requires CCC to give public notice where a vacancy is to be filled by co-option.

RESOLVED:

CCC gives notice of Co-Option, will publish notice of intent to co-opt, seeks interested members of the public and will notify the Clerk of names of interested parties, and the Clerk will distribute notices of co-option for notice boards and to post the notice to the website.

Action – Members to seek
& Clerk to process

Notices of co-option were distributed to Members for notice boards.

6.0 Planning Matters:

6.1 Planning Specific Correspondence: to receive information, and resolve if desired, planning specific correspondence.

6.1.1 Powys CC: Planning Application P/2017/0111 – to receive notice that the planning application was to be considered at the County Planning, Taxi Licensing and Rights of Way Committee on 24/08/2017 in the Council Chamber of County Hall, Llandrindod Wells at 10.00 a.m. (paper 6.1.1 previously circulated).

Council received notice that the application was to be heard at County Planning, Taxi Licensing and Rights of Way Committee on 24/08/2017. The Clerk informed Members that the committee has approved the application.

6.1.2 Powys Local Development Plan (LDP): to receive advance notice of public consultation on matters arising changes from the inspection (paper 6.1.2 previously circulated).

Council received advance notice of the forthcoming public consultation on 'Matter Arising Changes' from the inspection commencing Tue 19th Sep'17 and running for 6 weeks ending at 5pm Mon 30th Oct'17.

6.1.3 Planning Aid Wales: to receive details of training opportunities (papers 6.1.3a-c previously circulated).

Council received details of training opportunities:

- a) How to be more effective when responding to planning applications: 28th Sep'17, Wrexham
- b) Community engagement in plan-making: 25th Sep'17, Swansea
- c) Planning4communities July 2017: bulletin.

6.1.4 Other Planning Correspondence: to receive, for information, other planning specific correspondence, if any.

- a) Welsh Government: National Development Framework newsletter.

Action – Clerk to circulate documents

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (paper 6.2 previously circulated).

The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Planning Decision
P/2017/0626	Brook House, Appletree	Consent

6.3 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Declarations of Members' interests:

- Cllr D L Powell declared a personal and prejudicial interest in application P/2014/0864, as family member of applicant, and left the room for this item.

RESOLVED:

'CCC responds to planning application consultations as follows:'

Ref.	Applicant	Site	Description	rec.
<i>Consultations on application(s) in Churchstoke community</i>				
P/2017/0864	Mrs Powell, White House Farm, Snead	White House, Snead	Permitted development into roof space and a small extension to rear of the building	S*

**P/2017/0864: CCC supports the application, but requests that planning officers check and take into account any existing planning conditions as this application is described on the application documents as a worker dwelling, and is a dwelling in open countryside.*

Action – Clerk to process

6.4 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

The Clerk reported correspondence from the planning office as follows:

Ref./ Site	Description
None.	

The Chairman invited Members to bring forward planning enforcement matters and Members discussed planning enforcement matters.

Ref./ Site	Description
None.	

7.0 Financial Reports:

7.1 Financial Year 2016-17 – to receive external audit report and opinion, (if available) and to approve the Annual Return for conclusion of audit (paper 7.1a-b previously circulated).

The Clerk reported on Audit Certificate and Report, and Notice of Conclusion of Audit for financial year 2016-2017, and that CCC has received an unqualified audit, meaning no matters came to the auditor's attention which gave cause for concern that legislative and regulatory requirements have not been met. Other matters were raised for the attention of Council which do not affect audit opinion.

RESOLVED:

CCC receives and adopts the Audit Certificate and Report, and Notice of Conclusion of Audit for financial year 2016-2017.

Action – Clerk to process

The Chair thanked the Clerk on behalf of Council for the efforts made in processing audit requirements to a successful conclusion.

7.2 Finance Specific Correspondence: to receive finance specific correspondence if any.
None

7.3 Items Received Since Last Meeting: to report.

The Clerk reported items received since the last meetings as follows:

Payer	Description	£
NatWest Bank	Gross interest July 2017	0.35
A H & S Smith	Purchase of old playground equipment	150.00
Total		150.35

7.4 Items for Payment: to resolve to approve items for payment as follows:

The Clerk reported items for payment.

RESOLVED:

'CCC authorises payments as follows':

Chq	Payee	Description	£ex vat	£vat	£total
1048	Churchstoke Brownies	Green Grant 2017	180.00	0.00	180.00
1049	Friends of Hyssington Green & Horsewell	Green Grant 2017	248.00	0.00	248.00
1050	Churchstoke Over 60s Club	Green Grant 2017	200.00	0.00	200.00
1051	Churchstoke Rainbows	Green Grant 2017	225.00	0.00	225.00
1052	Churchstoke Guides	Green Grant 2017	160.00	0.00	160.00
1053	1st Corndon Senior Guides	Green Grant 2017	140.00	0.00	140.00
1054	Knit for Life	Green Grant 2017	235.00	0.00	235.00
1055	Greenfingers Landscape Ltd	Grounds maintenance instalment #1	337.50	67.50	405.00
1056	NALC	Subs Local Council Review	17.00	0.00	17.00
1057	D L Powell	Chairman's Allowance – donation in memory of the late Simon Pearson	10.00	0.00	10.00
1058	E J Humphreys	Chairman's Allowance – donation in memory of the late James Corfield	10.00	0.00	10.00
1059	E J Humphreys	Clerk net salary Aug'17	538.61	0.00	538.61
Grand total for payment at this meeting			2,301.11	67.50	2,368.61

Action – Clerk to process

7.5 Consolidated Balances: to report to date after sweep, receipts & payments.

The Clerk reported on gross, ring-fenced funds & net available bank balances as follows:

Item	Current acc. £	Reserve acc. £
Gross balances	1,000.00	39,546.69
Less consolidated ring-fenced funds	0.00	11,739.47
Net balances available	1,000.00	27,807.22

8.0 Urgent Matters which require attention before the September meeting

8.1 One Voice Wales:

8.1.1 OVW Conference & AGM: to receive, for information, details and the Motions for Debate at Conference & AGM 30th Sep'17, and to resolve on attendance (papers 8.1.1a-b previously circulated).

Council received a reminder of Annual Conference, at which Mark Drakeford AM, Cabinet Secretary for Finance and Local Government is a guest speaker, and the motions for debate at the AGM 30th Sep'17. The Clerk recommended early booking in order to obtain lower cost for the conference.

Action – Clerk to process

Action – Cllr M J Jones to attend

8.1.2 Training: to receive details of training opportunities to Dec'17 (paper 8.1.2 previously circulated).

Council received details of training opportunities to Dec'17. The Clerk commended the courses, recommending that as a minimum, councillors undertake take Induction and Code of Conduct, and asked that Members to inform the Clerk if they wish to attend. Cllr R K McLintock committed to attend.

Action – Members to inform Clerk

Action – Clerk to process

Action – Cllr R K McLintock to attend

8.2 Hyssington Access and Underground Water Utility via Gorsty Lane to the building plot adj Hyssington Village Green: to receive a verbal progress update from Cllr D L Powell and the Clerk, and to resolve to support the practical arrangements for works now in progress (paper 8.2a-d previously circulated).

The Chairman referred Members to the resolution made Jun'17 to grant access and utility via Gorsty Lane rather than via the village green. The Chairman reported works progress, and further discussions with C21 Construction regarding access. Members noted the practical difficulties for vehicles (illustrated with photographs) in avoiding entirely the north-east corner of the green.

RESOLVED:

CCC endorses the practical arrangements arising from discussions between Chairman, Clerk and C21 Construction for access across the north-east corner of the village green approx. 2m² in order to relocate the entrance to the building plot and avoid greater encroachment across the village green.

Action – Clerk to process

8.3 Consultation by Powys Public Service Board: Powys Well-being Plan: to receive, and resolve if desired, consultation on the draft Vision for Powys in 2040 and the four Well-Being Objectives, closing date 17th September (papers 8.3a-j previously circulated).

Council received the consultation documents on the 1st draft Powys Well-being Plan. The Clerk reminded Members of the origins of the plan in the Well-being of Future Generations (Wales) Act 2015, which established the Public Service Boards (PSBs) and made a requirement that public bodies, including community and town councils, work together to improve the long term social, economic, environmental and cultural well-being of Wales.

RESOLVED:

CCC commends the principles of the well-being plan and the work to date, though it does not wish to respond to the consultation.

8.4 Other Correspondence: to receive other items of correspondence for information, which require Members' attention before the September meeting.

8.4.1 Powys Teaching Health Board: information regarding NHS Shropshire and NHS Telford & Wrekin Joint CCGs moving towards public consultation on a preferred option of the Emergency Care site at the Royal Shrewsbury Hospital and Planned Care site at the Princess Royal Hospital (paper 8.4.1a-b previously circulated).

Council received a brief update and press release on the NHS Future Fit programme, which aims to agree the future configuration of safe and sustainable acute and community hospital services in Shropshire and Telford & Wrekin. The PTHB reports that NHS Future Fit Joint Committee has agreed unanimously to support moving towards public consultation on all clinically and financially viable options, including a preferred option of the Emergency Care site at the Royal Shrewsbury Hospital and Planned Care site at the Princess Royal Hospital.

9.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

9.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

a) Clerk: reported several items of correspondence received from/via One Voice Wales which will be circulated electronically where electronic copies are available, and set out in appendix 2.

Action – Clerk to circulate documents

b) Clerk: reported several items of general correspondence which will be circulated electronically where electronic copies are available, and set out in appendix 3.

Action – Clerk to circulate documents

c) Cllr C P Smith: reported that as councillor with Special Responsibility for Police Consultation & Liaison, she will be meeting the PCSO shortly.

d) Cllr J Wakelam: reported comments from members of the public regarding obtrusive night-time noise from the Montgomeryshire Natural Spring Water Co and crushing works taking place at an old quarry during the daytime.

9.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

a) Cllr C P Smith: Pottery Notice Board repairs of replacement.

Action – for Sept agenda

9.3 Next meeting: Full Council Ordinary Business Meeting Tue 26th Sep'17, at Churchstoke.

10.0 Confidential Session Exclusion of Public and Press

10.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.







Not required.

10.2 Confidential Matters and Correspondence [confidential reason data protection of individuals]: to receive, and resolve if desired, such business or correspondence of a confidential nature as will be brought before the council by the Clerk.






















None.

Meeting ended – 8.73pm.


















Appendix 1: Planning Correspondence received

-  6.1.1 - PCC Application P20170111 to Committee 24 Aug'17 - 090817.pdf
-  6.1.2 - PCC LDP Advance Notice Public Consultation Matters Arising Changes - 160817.pdf
-  6.1.3a - PAW Planning training for Councillors & Clerks - 030817.pdf
-  6.1.3b - PAW Network Event community engagement in plan making 25 Sep'17 - 110817.pdf
-  6.1.3c - PAW Planning4Communities Jul'17 - 270717.pdf
-  6.1.4a - WGov National Development Framework for Wales Newsletter August 2017 issue 003 - 290817.pdf

Appendix 2: One Voice Wales/SLCC Correspondence received

-  8.1.1a - OVW Conf & AGM Flyer 2017.pdf
-  8.1.1b - OVW Conf & AGM Final Motions 2017.pdf
-  8.1.2 - OVW Bulletin Training List - Mid Eng.pdf
-  9.1a - 01 OVW July 2017 News Bulletin - 270717.pdf
-  9.1a - 02 The Ombudsman's Casebook - Issue 29 - 010817.pdf
-  9.1a - 03 WAO GPX events calendar 201718 v16.pdf
-  9.1a - 04 WGov Heritage Impact Statements in Wales Reminder - 210817.pdf
-  9.1a - 05 WGov Cymraeg 2050 Grant scheme awareness - 170817.pdf
-  9.1a - 06 WGov Lead Application Developer vacancy closing 18 AUG 2017 - 310717.pdf
-  9.1a - 07 WGov Member Career Choices Dewis Gyrfa (Careers Wales) advert - 110817.pdf
-  9.1a - 08 WGov Vacancy National Advisor - 250817.pdf
-  9.1a - 09 WGov Vacancy Vice Chair Cwm Taf University Health Board - 250817.pdf
-  9.1a - 10 WGov Vice Chair Cardiff & Vale Health Board Advert - 280717.pdf
-  9.1a - 11 Older Peoples Commissioner for Wales - Newsletter Summer2017.pdf
-  9.1a - 12 CCWater Annual Review 2016-17 - 310717.pdf
-  9.1a - 13 Environet Cymru E-Newsletter - Aug'17 - 170817.pdf
-  9.1a - 14 Environet Cymru Resorces - 240817.pdf
-  9.1a - 15 FCFCG Wales Newsletter Aug'17 - 160817.pdf
-  9.1a - 16 BCT Building New Local Economy in Wales 18 Oct 2017 - 150817.pdf
-  9.1a - 17 NALC Tree Charter Legacy Trees - 290817.pdf
-  9.1a - 18 Rural England CIC digital potential research survey - 170817.pdf

Appendix 3: General Correspondence received

-  8.4.1a - PTHB NHS Future Fit Joint Committee cover email - 110817.pdf
-  8.4.1b - PTHB Shropshire Telford and Wrekin CCGPR press release 10 Aug'17.pdf
-  9.1b - 01 PCC MR165 Vision 2025 - 100817.pdf
-  9.1b - 02 PCC Standards Committee Community Subcommittee result - 230817.pdf
-  9.1b - 03a PCC Local Intelligence - Local Business Links email - 230817.pdf
-  9.1b - 03b PCC Local Business Contacts - Return Template.pdf
-  9.1b - 04 PCC Powys Archives re-opening 29 Aug'17 - 230817.pdf
-  9.1b - 05 WGov Grant Cymraeg 2050 - Ffeithiau Allweddol.pdf
-  9.1b - 06 R George AM Aug Newsletter - 040817.pdf
-  9.1b - 07 Arwain The Regenerator Summer 24 - 020817.pdf
-  9.1b - 08 Arwain Rural Community Development Fund window 6 - 160817.pdf
-  9.1b - 09 Arwain Vacancy Dyfi Biosphere Job - 250817.pdf
-  9.1b - 10 Arwain Winning with Websites event 24 Aug'17 - 160817.pdf
-  9.1b - 11 MWAHA 2017 Annual Report - 110817.pdf
-  9.1b - 12 MWAHA July 2017 Housing Bulletin - 280717.pdf
-  9.1b - 13 MWWFRS Calon Tân Edition 1 Summer 2017 - 310717.pdf
-  9.1b - 14 Fine for motorist who assaulted Speed Watch Volunteer - 290817.pdf