



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

2 Rows Terrace, Plough Bank, Montgomery, Powys, SY15 6QD.

**MINUTES of COUNCIL SPECIAL ORDINARY BUSINESS MEETING  
on Monday 18<sup>th</sup> March 2024 at 7.30pm**  
remotely on Zoom-Pro platform.

**1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting**

**Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all throughout the meeting in line with the obligations of the Code of Conduct.

Attendance online or telephone: Cllr M J Jones (Chair), Cllr D Bebb, Cllr R K McLintock, Cllr B L Smith, Cllr C P Smith.

The Chair welcomed Councillors and Clerk to the meeting and reminded attendees to show civility and respect to all throughout the meeting.

Apologies for absence approved by Council: None

Apologies for absence received: Cllr J Jones.

Other Members Absent: Cllr A Richards, Cllr J N Wakelam, Cllr M A Whittall, Cllr D N Yapp.

In attendance: E J Humphreys (Clerk to the Council).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b previously circulated).

Members declared personal/ prejudicial interests at the start/ during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

**3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.  
None.

#### **4.0 Minutes of Previous Meetings**

- 4.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 29<sup>th</sup> February 2024 (paper 4.1 previously circulated).  
The minutes of the Ordinary Business Meeting 29<sup>th</sup> February 2024 were reviewed.

**RESOLVED**

*The minutes of the Ordinary Business Meeting 29<sup>th</sup> February 2024 are approved and signed as a correct record.*

- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 29<sup>th</sup> February 2024.
- 4.2.1 (123.4c) Fly-tipping  
The Clerk informed Council the fly-tipping material had already been removed before CCC could make its report to the county council.

#### **5.0 Chairman's Announcements & Date of Next Meeting**

- 5.1 Chair's announcements: to receive for information announcements from Chair and Members.
- a) Cllr C P Smith: reminded Council that the new bins for the playground await installation. The Clerk reported lack of response to a request for a quotation for fitting, and would follow up once more.
- 5.2 Date of next meeting: Ordinary Business Meeting 28<sup>th</sup> March at Hyssington Village Hall and remote online.

#### **6.0 Confidential Session**

- 6.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

**RESOLVED**

*Under the Public Bodies (Admission to Meetings) Act 1960 (2) CCC resolves that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.*

- 6.2 Grounds Maintenance & Grass Cutting [confidential reason: commercial tenders]: in view of unexpected developments to reconsider and resolve the tenders for Grounds Maintenance & Grass Cutting 2024-25 and 2025-26 (paper 6.2a and confidential papers 6.2b-c previously circulated).  
The Clerk reminded Members of the specification and reported that commercially confidential tenders were received and resolved at the February meeting. The Clerk further reported unexpected developments which require the council to consider and resolve again. Council considered best value of the remaining tenders against the specification and the budget available.

**RESOLVED**

*CCC accepts the tender of Landscapers that Care, subject to contract, to the value of £5,250.00pa for two years.*

Action – Clerk to process

Meeting ended – 8.01pm.

DRAFT